

# LISKEARD TOWN COUNCIL

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

19th May 2020

Dear Councillor

TAKE NOTICE THAT A MEETING of the **TOWN COUNCIL** will be held remotely at **7.30 PM** on **TUESDAY 26 MAY 2020** which you are hereby summoned to take part.

Yours faithfully

*Steve Vinson*

TOWN CLERK

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

## **AGENDA**

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 28<sup>th</sup> April 2020 and the **Special Council** meeting held 12<sup>th</sup> May 2020.
5. **Public Participation** – Jemma Morgan – Café Abundance (possible).
6. **Town Clerk's Update** – Resolutions from the 28th April 2020 meeting. Implemented or are on current agenda.
7. **Committee Meetings – Minutes:**  
To note the minutes of the following committees and ratify the decisions:  
Planning Committee held remotely on Monday 11<sup>th</sup> May 2020.
8. **Coronavirus Impact on Procedures** – a). Annual Meeting - to confirm the next Annual Meeting will be in May 2021. – b). Supplementary Standing Orders - to adopt the supplementary standing orders supplied by the Cornwall Association of Local Councils (CALC) until 7<sup>th</sup> May 2021. c). Declarations of Interest – to agree that the Councillor leave the meeting for the duration of the item and thereafter receive a text message confirming that they might return to the meeting.

9. **Social Emergency Fund Applications** – a). Café Abundance - request for £500 to purchase a refrigerator and food handling and storage equipment. b). St Martins Church – request for £500 for mini concerts and £500 for arts and crafts based Goody bags. c. Coronavirus Support Network – request for £5,000 towards the development of a website.

**Responsible Financial Officer Reports (10-16)**

10. **RFO Report** – For Information (including analysis of the financial impact of the Coronavirus).
11. **Budget Monitoring Report to 31 March 2020** – to receive and approve the budget monitoring report to 31 March 2020.
12. **Aged Debtors** – to receive and approve the aged debtors report.
13. **Reserves Policy** – to receive and approve the Reserves Policy.
14. **Anti Fraud Policy** – to approve the attached policy.
15. **Fibre Provision at Forseters Hall** – to agree arrangements for the provision of fibre at Foresters Hall.
16. **Schedule of Payments** – to receive and approve the schedule of payments.
17. **LAMB Update on Sustainable Finance** – to receive an update.
18. **Safe Working Practices for Staff** –
19. **Guildhall Tenants Rent** – to agree the steps to be taken at the end of the current rent suspension period.
20. **Lyskerrys Coronavirus special** - to agree to fund a special edition of the magazine from C&E budget lines
21. **Register of Delegated Decisions** – to receive and note the decisions taken under delegated powers.
22. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
23. **Cornwall Council Councillor Updates**
24. **Correspondence** –
25. **Date of the next Town Council Meeting** – 23<sup>rd</sup> June 2020 at 7.30 pm.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.**

26. **Staff Furlough** - To reconsider the Council's use of the Job Retention Scheme
27. **Roundbury Park – Land Acquisition** – to receive an update.
28. **Land at Maudlin Farm** – to report on any further responses.