

6. TOWN CLERK'S REPORT – For Information

Grant Application Liskeard Traders Association	The traders have been formally notified of the Council grant approval including the breakdown of the grant per item. Investigations are being made regarding the Planning requirements of hanging basket brackets on listed buildings and in conservation areas.
Car Parking Charges Consultation	Cornwall Council have been informed of the Town Council's objections and the objections of local groups and residents. Other Town Councils have also been contacted and a number have also registered objection especially to the introduction of an after 4.00 p.m. car parking charge.
Tour of Britain – Proposal	Helston Town Council have been contacted and informed of the Liskeard Town Council and Liskeard-Looe Multi Use Trail support for the proposal. They are collating responses and will inform us of the next steps. This will include lobbying Cornwall Council to investigate the possibility of hosting a leg of the event.
Councillor Bennetts – Co-option	Councillor Bennetts has completed the Register of Interests and signed the Declaration of Acceptance of Office. There is a report at item 9 on this agenda regarding the selection of Committees.

8. LAND AT EASTERN AVENUE – TRANSFER OF LAND TO THE COUNCIL – for the Mayor and Town Clerk to sign the Contract and Overage Agreement.

Background – in March 2016 the Council was approached by the land owner of a piece of land at the junction of Eastern Avenue and Springfield Road. The landowner Windhill Investments Ltd. had twice tried to obtain residential planning consent on the site. The most recent occasion being in 2015. However, neighbours and members of the public had objected to the residential development of the site. They had requested that the site remain a piece of open amenity land for the benefit of the public.

The Town Council has been offered the transfer of the freehold ownership of the land at no cost. This is subject to an Overage Agreement. A sum of £2,500 has been allowed in the draft budgets for the Facilities Committee to organise the maintenance of the site.

RECOMMENDATION: That the Mayor and Town Clerk sign the Contract and Overage Agreement.

9. COMMITTEE MEMBERSHIP COUNCILLOR BENNETTS – to approve Councillor Tyler Bennetts as a Member of the Communications and Engagement and Planning Committees

Background – The Special Council meeting held on 13th December 2016 approved the co-option of Tyler Bennetts as a Councillor. Councillor Bennetts has attended a Committee meeting cycle. He has asked to become a member of the Communications and Engagement Committee and the Planning Committee.

RECOMMENDATION: That the Council approves Councillor Bennetts as a Member of the Communications and Engagement Committee and the Planning Committee.

11. REMEMBRANCE DAY – ROAD CLOSURE APPLICATIONS – to receive the response of the Police and consider whether the Town Council should take on the role of making the road closure application for Remembrance Day Parades

Update – At the 6th December 2016 meeting of the Council, a request was considered from the Royal British Legion Liskeard branch for the Town Council to take over making application for road closure notices associated with the Remembrance Day Parade.

It was reported that contact with the Police and the former Town Clerk Brenda Furse had indicated that the role of making application for the road closure notices falls with Police. However, owing to a work pressure constraints, the Police requested the Town Council undertake making application for such notices.

Insurance – The advice of the Council's insurance brokers WPS was reported to the last meeting of Council. Their advice is:

“If the only involvement by Liskeard Town Council is to apply for the road closure for the annual Remembrance Day Parade, then your legal liability for this will be insured at no extra charge. What you must be careful about, however, if taking on more duties for the event or offering to provide insurance, whilst Royal British Legion remain in overall charge.”

The Council decided to ask the Police why they were not able to make application for the road closure notices. The view of the Police has been obtained:

“Dear Steve,

Essentially if you want to retain the parade and events as usual for Remembrance Sunday it will now have to be treated as a pre-planned event just like all the other similar events in the town. **Going forward the police teams in each town are simply too small to be able to manage all the road closure points so it makes sense for the event to be managed by the Town Council now as you have the trained staff who manage the other parades during the year. It also make sense that the town council completes the Road Closure Application.**

Looe does not have a parade, just has a service at their memorial on Buller Quay, The Saltash town event is arranged between the Legion and Town Council who apply for their Road Closure and in 2016 had a traffic management company to help too.

Torpoint town is similar to Saltash where the town applies for the Road Closure and Section 8 trained staff put out the signage.

My staff and I will continue to be on traffic points for the parade and assist on the day as happens in the other three towns, but there are simply not enough of us any more to manage this event as we have done before.

I hope this clarifies the police position

Sgt Jo Williams”

Note – It has been clarified with the Police that the Town Council does not staff the road closures. They are staffed by the Lions and other volunteers.

Saltash Town Council have been contacted and they indicate that “We use a chapter 8 contractor to apply, manage and implement our road closures.”

Torpoint Town Council have been contacted and they indicate that “The Remembrance Day Parade is organised by the RBL but has links with the Town Council.... Because of the other large events and parades in the town that are organised by the Town Council (for example the Freedom Of Torpoint that involves around 300 from HMS Raleigh marching) the road closures and marshalling is organised by the same person. He is section 8 trained and the Town Council provides the road closure signs, some of the marshalls and various levels of support (for our events - all of it).

Town Clerks Comments – The Police view is reported as being that they do not have the capacity to make the road closure notices. The Royal British Legion are nominally in charge of the national and local event organising of the Remembrance Day Parades. However, the capacity of the local RBL branches will vary according to

membership. The role of the Town Councils locally seems to vary quite significantly from negating the need to parade at all by staging the event at the Memorial, to holding sufficient Town Council parades and events of their own to justify having a direct role in staffing the road closure with Chapter 8 qualified Council staff.

On the basis that the Town Council takes on only the application for the road closure notices and no additional roles for which we are neither insured nor staffed, I would recommend the Town Council takes on making application for the road closure notice for the annual Remembrance Day parade.

RECOMMENDATION: That the Town Council takes on making application for the road closure notice for the annual Remembrance Day parade, subject to not taking on any other additional roles for which the Town Council are neither insured nor staffed.