

TOWN CLERK'S REPORTS – 19TH SEPTEMBER 2017 – SPECIAL COUNCIL MEETING

5. YOUNG PEOPLE CORNWALL – “YOUR WAY” PROJECT – to receive and consider the information in relation to the request for the bridging funding.

Background – the 29th August 2017 Council meeting received a presentation (attached) from Young People Cornwall on a local youth focussed project called “Your Way”. The Council resolved as follows:

“That the Council notes the urgency of the request due to the ending of National Lottery core funding in October 2017. It notes that the project is attempting to secure funding from other sources into the future.

The Council accepts the principle of supporting the continuation of Youth provision in Liskeard. To assist the Council further, in considering the level and duration of Council funding, the project is requested to submit by 12th September 2017, a written request for funding support. This should include:

- 1. What precise service provision and outputs will be funded by the Council. (to include number of themes and activities covered etc, as well as numbers of staff and evenings available. This to include costings.)*
- 2. What degree of likelihood is there, that additional match funding sources will be secured. Thereby reducing the ongoing cost of provision to the local precept payer (comparison with how such provision is funded in other towns would be helpful).*
- 3. What does the project consider are the most important elements within the range of services that are offered that need to be retained for youth provision viability and why. What would be the impact if no funding were forthcoming from the Council.*

The Town Council would seek to have a Councillor upon the project group. This would be the Deputy Mayor, Councillor Tyler Bennetts.

Should the “Your Way” youth provision project require an ongoing Town Council financial contribution beyond April 2018 this would need to be made clear and adequate details provided to the Town Council to assist in budget and precept setting in November 2017.”

Receipt of Bid – the Council has received the attached bid in response to the request above.

Clarification – I have been asked to clarify the way in which the request for funding support could be considered. The observation being that the Council’s Grants Policy includes the following:

- Grants will not be paid against the normal operating costs of an organisation, e.g. wages, rents, stock etc.
- Grants will not be awarded retrospectively to any project.

The Council has considered and approved requests for funding that are for the provision of a service which includes normal operating costs and where elements of the project had already commenced an example being the annual cost of the network of publicly accessible defibrillators.

If following discussion Council wishes, the request for bridging funding could be considered as a service to be funded from the general reserve. Thereafter, the Council could adjust the precept to fund the ongoing provision of a contribution to the service.

RECOMMENATION: That the Council consider the supporting information in relation to the request for bridging funding.

6. WESTBOURNE GARDENS – ENTRANCE DESIGN – to receive and consider the information and approve the selection of contractor for the design of the entrance to Westbourne Gardens.

Background – The 24th January 2017 Council meeting approved the 2017/2018 revenue budget and the capital programme. This includes a project to design and build an entrance capable of taking vehicles into Westbourne Gardens. These budgets are attached, but in brief are:

2017/2018 -	£2,500
2018/2019 -	£33,190
2019/2020 -	£2,550
Total *	£38,240

*the annual cost of grass cutting etc will transfer to the Town Council upon the signing of the Agreement. This is included within the estimate at £2,500 per annum. Funds not spent upon the grass cutting can support the capital project and the revenue budget revised at the January 2018 budget and precept setting Council.

The Facilities Committee sought tenders from companies to design the new entrance within a budget of £4,000. Three companies responded and the Facilities Committee recommend to Council that a tender be selected and the design work commenced.

Upon consideration of the recommendation, Council noted that only one company had provided the required information in the format specified. This was not a local company. The Council resolved to ask the only Liskeard based company, if it were able, to provide a more detailed phased costing.

The Facilities Manager has contacted the local company with the Councils' request, the response of the company is:

“At the time, the query was raised as to whether the preliminary design could be done for £800 +VAT. Whilst we maintain that our initial proposal is a realistic assessment of the input required, subject to confirmation that funding is available for the latter stages which will go ahead, and on the understanding that if we complete

the preliminary design at a discounted fee of £800 +VAT, we will adjust the Detailed Design stage to cover the difference...

To include Tender Action and Contract Administration;

Preliminary Design	£800 +VAT
Detailed Design & Tender Action	£2,250 + VAT
Construction Monitoring/CA	£1,750 +VAT”

Decision – The local contractor has provided a breakdown in stages as per the Council’s original specification and subsequent resolution. This includes the Phase 1 of £800.

It should be noted that all the stages of the contract combined do come to a total of £4,800. The budgets for the design of the entrance were previously discussed and assessed in 2015. At that time, on the basis of the information available £4,000 seemed a reasonable figure. Should Council wish to select the local company the draft budget figure would need to be revised to a finalised figure of £4,800.

RECOMMENDATION: That the Council approve the selection of the local contractor.