

## Liskeard Town Council

**AT A MEETING** of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Emily Hobhouse Room at the Public Hall **on Thursday 9 November 2023 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), David Braithwaite, Rachel Brooks, Simon Cassidy, Richard Dorling, Naomi Taylor and Christina Whitty.

Deputy Town Clerk – Yvette Hayward

**294 / 23      Apologies**

Councillor Annette Lee-Julian

**295 / 23      Declarations of Interests, Registerable and Non-Registerable**

None

**296 / 23      Minutes of Meeting Held on Thursday 14 September 2023**

Councillor Braithwaite proposed, Councillor Dorling seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 14 September 2023 were adopted as correct.

**297 / 23      Public Participation**

None

**298 / 23      DEPUTY TOWN CLERK'S UPDATE - Report on items from 14 September 2023 committee meeting not already on the agenda – for information**

There was a brief discussion on the Youth Council, and it was suggested they may benefit from being able to work on a project. The Council could give broad topic suggestions, but it would need to be of their choosing.

**299 / 23      MUSEUM REPORT – To receive a report from the Museum Manager**

Noted

**300 / 23      TOURIST INFORMATION CENTRE (TIC) – To receive a report from the TIC Manager**

It was agreed to write a letter to Cornwall Council and the bus operator, in the New Year, in preparation of the timetable revision in April, about access to printed copies for those who need them.

**301 / 23      BUDGET MONITORING 2023/24 - To receive and accept a budget report to 30 September 2023**

Noted

*19:55 Councillor Cassidy arrived*

**302 / 23 BUDGET SETTING 2024/25 - To draft a budget for the 2024/25 financial year**

As part of the discussion the following points were noted:

- Christmas Lights should have its own budget line
- Road closure costs within events should also be shown separately for transparency (currently Remembrance Day parade, and Christmas lantern parade)
- The proposed Christmas events budget should be increased by £2,200 to allow for the cost of a road closure
- Events - Sundries budget should be increased to £400
- A wider policy was needed to cover expenses claimable for staff, Councillors and volunteers

It was agreed to put forward to Council a draft budget totalling £104,170 for 2024/25. This represented a £30,661 however a large part of this was due to the Christmas lights, on which public consultation had taken place.

**303 / 23 EVENTS**

**a) Remembrance Day Parade (12 November 2023) – to note the details**

Councillors should meet at the Public Hall just after 10am.

An Armistice Day silence would be held on the Parade at 11am on Saturday 11 November.

**b) Ukrainian event (Sunday 3 December 2023) – to receive an update**

This was well attended last year, and would be supported again by officers from Cornwall Council

**c) Liskeard Lights Up (Saturday 9 December 2023) – to receive the notes from the planning meetings on 26 September and 24 October**

The grant application to Feast had been successful. There will be lantern workshops at six primary schools (including Hillfort and St Martin's), Liskeard SCC, community groups and open sessions. St Pinnock band have been booked for the parade. The family trail will include several local businesses, and entertainment will be provided in Fore Street while this is going on. The air cadets have volunteered to do crowd stewarding. A walk-through meeting is being arranged ahead of the event to ensure all involved know how the event will operate. Wombling Free have volunteered to do a litter pick the following day. The publicity materials are nearly complete. Entertainment at the cattle market canopy is dependant on an upgrade of the power supply, which is with Cornwall Council.

David Braithwaite reported that the large Christmas tree and small ones on buildings were planned to go up on 18 November, with the large tree dressed on 25 November.

The committee thanked all the people who have been involved in making this happen.

**d) Annual Town Meeting – to agree a date (proposed Thursday 21 March 2024)**

Agreed

**e) Community Fair – to agree a date (proposed Saturday 13 April 2024)**

Agreed

**f) D-Day 80 (Thursday 6 June 2024) – to consider possible plans**

It was agreed to proceed with lighting a beacon if possible. Councillor Goldsworthy would be approached to facilitate this. There were no other firm plans from the town.

**304 / 23 SMUGGLER'S WAY - To receive an update on the Moor to Sea linked project**

In addition to Liskeard and Looe, all parish councils along the route were well engaged. This would be a way of drawing people up the valley from Looe to Liskeard.

It was agreed that both suggested routes into town should be recommended to the project for inclusion on the map, with a new map panel sited on the wall of the ladies toilet at Dean Street.

**305 / 23 PURCHASE OF NEW DISPLAY BOARDS - To approve the purchase of new display boards for use at public consultations and events**

Councillor Taylor proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to approve a budget of £500 for the purchase of new display boards and two folding tables for outdoor events.

**306 / 23 CORRESPONDENCE**

NALC, National expansion of blue plaques scheme 14/09/23 – Noted, it was understood Brian Oldham was putting forward suggestions via his heritage networks.

Twinning Committee for Cornwall notice of AGM 07/10/23 – it was agreed the subscription should be maintained, and Councillor Cassidy would attend the AGM. Councillor Cassidy proposed to set up a separate twinning committee for the town, and it would be recommended to Council that he be the Council's representative on this outside body.

**306 / 23 DATE OF THE NEXT MEETING**

The next meeting of the Communications and Engagement Committee will be on Thursday 11 January 2024 at 7.30pm.