

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Mayor's Parlour at the Public Hall **on Tuesday 7 July 2026 at 7.30 p.m.** there were present:

Committee: Councillors Annette Lee (in the Chair), Sylvia Berry, David Braithwaite, Rachel Brooks, and Lori Reid

Also in attendance: Councillor Christina Whitty

Deputy Town Clerk – Yvette Hayward

42 / 26 Election of the Chair for 2026/2027

Councillor Reid proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to elect Councillor Lee as Chair for 2026/2027.

43 / 26 Election of the Deputy Chair for 2026/2027

This item will be considered at the next meeting.

44 / 26 Apologies

Councillors Simon Cassidy and Naomi Taylor

45 / 26 Declarations of Interests, Registerable and Non-Registerable

None

46 / 26 Minutes of Meeting Held on Thursday 14 May 2026

Councillor Reid proposed, Councillor Brooks seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 14 May 2026 were adopted as correct.

47 / 26 Public Participation

None

48 / 26 DEPUTY TOWN CLERK'S UPDATE - Report on items from 14 May 2026 committee meeting not already on the agenda – for information

Report circulated – no questions

49 / 26 MUSEUM REPORT – To receive a report from the Museum Manager

Noted

50 / 26 TOURIST INFORMATION CENTRE (TIC) - To receive a report from the TIC Manager

The information from the website analytics was very useful, and this was requested as a 6 monthly report. Vicky was thanked for undertaking the Liskeard Unlocked work as cover for a colleague on extended leave.

51 / 26 BUDGET MONITORING 2026/27 - To receive and accept a budget report to 31 May 2026

Councillor Reid proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to accept the budget report to 31 May 2026.

52 / 26 EVENTS & COMMUNICATIONS OFFICER – To receive a verbal update on the recruitment process

The process was ongoing, there had been a strong field of applications, and shortlisted candidates whose skills and experience most closely matched the requirements of the role and person specification had been invited for interview. It was anticipated the successful candidate would be in post by the beginning of September.

53 / 26 EVENTS

a) Liskeard Show (11 July 2026) – to confirm activities on the stand and complete the rota

The focus of the stand would be promoting events, raising awareness of the Visit Liskeard website and asking people where they look for information on events.

b) Summer Events Programme (mid July – early September) – to receive the notes from the Events & Evening economy working group of the Liskeard Renewal Partnership

A new webpage had been created to promote the summer events programme – Vicky was thanked for this. Leaflets would be available for Liskeard Show. Information had been sent to the surrounding parishes for their newsletters, and schools would also be asked to include it in their end of term newsletter.

c) Liskeard Unlocked (11 – 20 September 2026) – to receive the notes from the 18 May and 17 June 2026 planning meetings

The leaflets were ready. This year's event included a programme of craft demonstrations, and an exhibition related to the 1851 census.

d) Nadelik Lyskerrys (28 November 2026) – to receive the notes from the 26 May and 23 June 2026 planning meetings

The programme of entertainers was being firmed up. The sponsorship document had been sent out. There was only limited capacity to follow this up this year without an Events & Communications officer in post, but this would be good preparation for 2027.

e) Community Fair – to confirm the date (proposed Saturday 3 April 2027)

Confirmed

f) Annual Town Meeting – to confirm the date (proposed Monday 26 April 2027)

Confirmed

g) Mayor Choosing – to confirm the date (proposed Wednesday 26 May 2027)

Confirmed

Liskeard carnival – it was suggested the town council take part in the parade in 2027. Councillors Berry and Whitty would lead on the Town Council's entry.

St Matthews Fair would be taking place on Saturday 3 October and it was suggested the town council have a stand. Councillors Reid and Whitty would lead on activities for the stand, possibly a competition.

54 / 26 ACTIVE TRAVEL – To CONFIRM THE Town Council’s support for the improvements proposed on routes 1 and 4 from the Local Walking and Cycling Infrastructure Plan, following

Councillor Brooks proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to seek a timely meeting with Dan Rogerson the Cornwall Council portfolio holder for transport to discuss the town’s priorities. The meeting should include the two Cornwall Councillors and a couple of representatives from the Town Council.

55 / 26 CORRESPONDENCE

None

56 / 26 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 10 September 2026 at 7.30pm.