

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Public Hall on **Tuesday 14 September 2021 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), David Ambler, Rachel Brooks, Richard Dorling, Annette Lee-Julian, Naomi Taylor and Christina Whitty.

Also in attendance - Councillor Rob Frost
Deputy Town Clerk – Yvette Hayward
Members of the Public – Mr R Reardon

185 / 21 APOLOGIES

Councillor Simon Cassidy

186 / 21 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE

None

187 / 21 MINUTES OF MEETING HELD ON Tuesday 13 July 2021

Councillor Dorling proposed, Councillor Lee-Julian seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 13 July 2021 were adopted as correct.

188 / 21 PUBLIC PARTICIPATION

None

189 / 21 DEPUTY TOWN CLERK'S UPDATE - Report on items from 13 July 2021 committee meeting not already on the agenda – for information

Written report circulated and noted. The new museum coordinator would be invited to attend a future meeting to discuss the museum in more detail.

190 / 21 TOURIST INFORMATION CENTRE (TIC) - To receive a report from the TIC Manager

The committee was pleased to note the increase in sales of seagull sacks, which was having a positive impact on some housing areas around the town.

Thanks were given to the TIC for all the publicity relating to Liskeard Unlocked.

191 / 21 BUDGET MONITORING - To receive and accept a budget report to 31 July 2021

It was noted there was an outstanding resolution from September 2020 to purchase safety equipment for events up to a maximum budget of £500. With events now proceeding and the forthcoming devolution of Castle Park this was now required and would be purchased subject to finding suitable storage.

192 / 21 Cycle Stands - To review feedback from local traders on the installation of new cycle stands in Fore Street

Following discussion, it was agreed to consider a number of options including; creating a mock-up

51/21

of the stands to demonstrate the space they would take up and alleviate traders concerns about the restriction of delivery vehicle movement, consult with the new owners of 27 Fore Street (believed due to be sold at auction), reduce the number of proposed stands, or review possible locations on Baytree Hill now that new parking restrictions are in place.

Cormac had confirmed that the cost for supply and installation of three cycle stands near the rear entrance of the Co-op in Westbourne carpark was £797.35. A licence was required from Cornwall Council at an expected cost for the legal agreement of £150. The draft agreement required the Town Council to be responsible for any ongoing repairs and maintenance, and capacity would be confirmed with the Facilities Manager. Councillor Craker had been trying to contact the manager of the Co-op to discuss the proposal.

Councillor Craker proposed, Councillor Ambler seconded, and the Committee **RESOLVED** to approve the cost of £797.35 to Cormac for the supply and installation of three new cycle stands in Westbourne carpark and £150 to Cornwall Council for the licence, subject to engagement with the Co-op store manager.

193 / 21 EVENTS

a) Liskeard Unlocked September 2021 – To receive verbal feedback on the recent events and final details of the Tea Treat on Saturday 18 September in castle Park (RB)

The weekend events had been well attended and received, helped by good weather. Particular thanks were given to Brian Oldham, Councillor Brooks, and Mandy Hancock for all the work they had undertaken to make this happen.

The Tea Treat was due to take place next Saturday and arrangements were in place. No further volunteers were needed, but all Councillors were invited to attend the event.

b) Remembrance Day Parade 14 November 2021 and other associated events – to receive an update (NC)

Arrangements were in place for the parade. Associated events included the Festival of Remembrance at the Methodist church on Saturday 30 October, the Dedication of the Field of Remembrance at 2pm on Sunday 7 November, and a two-minute silence to be held on the Parade on Thursday 11 November.

c) Community Champion Awards – to consider options for presenting the awards

It was agreed to proceed with presenting the 2020 awards before the end of the year, possibly linked to a Christmas event in the town. However, a back-up virtual event would also be considered.

d) Christmas events in the town – to receive an update (SC, NC & ALJ)

Councillor Craker reported that the Lights Up team had not yet completed an inventory of their equipment to obtain costings for what is needed for 2021. Councillors would be helping them approach local businesses to request donations. An evening Christmas market when the lights are turned on, was still proposed. Fireworks may be possible if a sponsor could be found.

The Town Traders were considering a Christmas grotto and seeking a venue.

The Lions were unsure about their usual Santa tour due to ill health of key people. They need to find a Santa and driver.

Councillor Lee-Julian would speak to traders about offering a special £5 Christmas deal which had been successful in other towns and could be promoted to increase footfall.

e) Other events

Information had been received about a festival throughout Cornwall, London and the south and southeast of England to mark the 200th anniversary of the birth of Cornishman, political and social reformer and philanthropist, John Passmore Edwards on 23 March 2023. Details had also been passed to the museum.

The first meeting of the Youth Council was proposed for 1 December 2021 at 7pm in the Public Hall. The head of electoral services at Cornwall Council had offered to give a presentation about how to run elections.

194 / 21 CORRESPONDENCE

None

195 / 21 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Tuesday 9 November 2021 at 7.30pm.