

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Mayor's Parlour at the Public Hall **on Thursday 14 May 2026 at 7.30 p.m.** there were present:

Committee: Councillors Annette Lee (in the Chair), Sylvia Berry, Rachel Brooks, Simon Cassidy, Lori Reid and Naomi Taylor
Deputy Town Clerk – Yvette Hayward

Members of the Public: Amy Lee-Julian

554 / 25 Apologies

Councillors David Braithwaite and Christina Whitty

555 / 25 Declarations of Interests, Registerable and Non-Registerable

None

556 / 25 Minutes of Meeting Held on Thursday 16 April 2026

Councillor Lee proposed, Councillor Brooks seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 16 April 2026 were adopted as correct.

557 / 25 Public Participation

None

558 / 25 DEPUTY TOWN CLERK'S UPDATE - Report on items from 16 April 2026 committee meeting not already on the agenda – for information

Nothing to report – all items on the agenda

559 / 25 MUSEUM REPORT – To receive a report from the Museum Manager

The museum team were congratulated on their nominations in the Cornwall Heritage Awards. It was also noted that the museum is recognised as the place to go for local history enquiries and provides longer opening hours than other small museums.

560 / 25 TOURIST INFORMATION CENTRE (TIC)

a) To receive a report from the TIC Manager

Noted

b) To note the proposals to investigate commissioning new websites

The committee welcomed the update of the websites and requested analytics for the next report.

c) To approve the updated accessibility statement

Councillor Cassidy proposed, Councillor Brooks seconded, and the Committee **RESOLVED** to approve the updated accessibility statement.

561 / 25 BUDGET MONITORING 2025/26 - To receive and accept a budget report to 31 March 2026

Councillor Brooks proposed, Councillor Berry seconded, and the Committee **RESOLVED** to accept the budget report to 31 March 2026.

562 / 25 EVENTS & COMMUNICATIONS OFFICER – To approve the job description for the new post, initially based at the Tourist Information Centre, and the recruitment timetable

Councillor Taylor proposed, Councillor Brooks seconded, and the Committee **RESOLVED** to approve the job description and recruitment timetable, subject to a requirement that a basic DBS check is undertaken on the post holder.

563 / 25 EVENTS

a) Beating the Bounds (17 May 2026) – to note the date

Noted

b) Liskeard Unlocked (11 – 20 September 2026) – to receive the notes from the planning meetings on 29 April

Work is ongoing to arrange crafts people to be at buildings which are open, and get registration forms in.

c) Nadelik Lyskerrys (28 November 2026) – to receive the notes from the planning meeting on 28 April

The sponsorship document is ready to go, and the Liskeard Traders Association will be organising the fireworks again this year.

d) Liskeard Show (11 July 2026) – to agree themes for the show

It was agreed giveaways and interactive activities are the best ways to engage with the public. Councillor Taylor agreed to arrange a seed promotion. Consultation was likely to relate to the Liskeard Renewal Partnership business growth and young people working groups. Some thought would be given to the best way to collect data, such as counters in pots, etc.

564 / 25 LISKEARD RENEWAL PARTNERSHIP (EVENTS & EVENING ECONOMY GROUP) – To receive information about proposals to test a new summer events programme

This would include promoting existing events. It was hoped there would be a regular market in the cattle market on a set day, with a trail aimed at encouraging people to go around the town.

565 / 25 ACCESS CORNWALL - To provide an update on the project following a meeting with Access Cornwall on 6 May

Noted – the project would be very positive for the town.

566 / 25 CORRESPONDENCE

None

567 / 25 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Tuesday 7 July 2026 at 7.30pm.