

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Emily Hobhouse Room at the Public Hall on **Thursday 12 September 2024 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), Tracy Adams, Rachel Brooks, Simon Cassidy and Christina Whitty

Other Councillors: Lori Reid

Deputy Town Clerk – Yvette Hayward

135 / 24 Apologies

None

136 / 24 Declarations of Interests, Registerable and Non-Registerable

None

137 / 24 Minutes of Meeting Held on Thursday 11 July 2024

Councillor Craker proposed, Councillor Whitty seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 11 July 2024 were adopted as correct.

138 / 24 Public Participation

None

139 / 24 DEPUTY TOWN CLERK'S UPDATE - Report on items from 11 July 2024 committee meeting not already on the agenda – for information

Noted

140 / 24 MUSEUM REPORT

- a) **To receive a report from the Museum Manager** - Noted
- b) **To approve the revised Collections Development Policy** – Councillor Craker proposed, Councillor Adams seconded, and the Committee **RESOLVED** to approve the Collections Development Policy, subject to including, in section 2 under 'History of the collections', the name the Mayor who unofficially opened the museum. It was also suggested that brief details were included about the people the rooms are named for.
- c) **To discuss Councillor training on museum accreditation** – Councillors welcomed the opportunity to attend a training session on a Monday or Friday during the day.

141 / 24 TOURIST INFORMATION CENTRE (TIC) – To receive a report from the TIC Manager

After discussion, it was agreed that the People page of the Your Liskeard website should remain, although it is a snapshot from 2014 and now dated, and consideration would be given when the next budget is set to allocating resources to update this.

7.55pm Councillor Brooks arrived

142 / 24 BUDGET MONITORING 2024/25 - To receive and accept a budget report to 31 July 2024

Noted

143 / 24 EVENTS

a) **Liskeard Unlocked (September 2024) – to receive the notes from the planning meetings on 16 July, 5 August and 2 September 2024**

Displays are now up in the bus shelters based on different craft workshops which have taken place, lots of food businesses in the town have Ukrainian specials on which have been popular. There is a talk at the library tonight, and museum events have been happening all week. This Saturday 90 of the 114 tickets have been allocated for Taste of Ukraine, the only unknown is the electricity supply in Kopychyntsi for the live link up – it will be recorded for exchange later if necessary.

The committee thanked Mandy, Jacqui and facilities team, and Vicky and Claire at TIC, for all their work to make the event a success.

b) **Remembrance Parade (Sunday 10 November 2024) – details noted**

c) **Nadelik Lyskerrys (30 November 2024) – to receive the notes from the planning meeting on 16 July and 27 August 2024**

The event will be broadly similar to last year, although the library will not be doing the external light show. There will be better PA and stage to address feedback from last year. Community Champion, Rose Ramwell and Scouts will switch on the lights. St Petroc's will be doing a bucket collection and food stand donations will also go to the charity.

8.20pm Councillor Cassidy arrived

d) **Looe Valleys Festival (April 2025) – to consider how the Town Council could take part and support this.**

The committee welcomed the idea of the festival. Something related to the cattle market and movement of cattle was suggested. Councillor Cassidy has a contact at GWR who may be able to help.

144 / 24 FIRST AID COVER FOR ROAD CLOSURE EVENTS - To approve a contractor to provide first aid cover for the Remembrance Parade and Nadelik Lyskerrys

St John Ambulance had not yet been able to confirm availability of volunteers and therefore Councillor Brooks proposed, Councillor Adams seconded, and the Committee **RESOLVED** to delegate the decision to the Chair and RFO to allow additional time.

145 / 24 TOWN VISION STEERING GROUP - To receive a report from the first meeting of the Town Vision Steering Group on Wednesday 11 September 2024

Confirmation of the Town Accelerator Funding was still outstanding. A steering group would be set up, which would be open to all Councillors, and will report back to this committee. A brief to commission a consultant will be drafted for publication at the beginning of October 2024.

36/24

146 / 24 COMMUNICATIONS POLICY - To review and approve the Communications Policy

Councillor Craker proposed, Councillor Cassidy seconded, and the Committee **RESOLVED** to approve the Communications Policy

147 / 24 COMMUNITY ENGAGEMENT STRATEGY - To review and approve the Community Engagement Strategy

Councillor Cassidy proposed, Councillor Brooks seconded, and the Committee **RESOLVED** to approve the Community Engagement Strategy, subject to including a reference to private sector bodies at point 2.1

148 / 24 PUBLICATION SCHEME (LTC) - To review and approve the Publication Scheme (LTC)

Councillor Brooks proposed, Councillor Cassidy seconded, and the Committee **RESOLVED** to approve the Publication Scheme (LTC)

149 / 24 CORRESPONDENCE

None

150 / 24 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 14 November 2024 at 7.30pm.