

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Public Hall on **Thursday 12 May 2022 at 7.30 p.m.** there were present:

Committee: Councillors Annette Lee-Julian (in the Chair), David Ambler, Rachel Brooks, Richard Dorling, Rob Frost and Naomi Taylor.

Deputy Town Clerk – Yvette Hayward
Members of the Public – Mr R Reardon

515 / 21 APOLOGIES

Councillors Simon Cassidy, Nick Craker and Christina Whitty

516 / 21 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE

None

517 / 21 MINUTES OF MEETING HELD ON Tuesday 14 September 2021

Councillor Dorling proposed, Councillor Brooks seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 22 March 2022 were adopted as correct, subject to additions to include: Councillor Brooks declared an interest in the public participation item as a director of LAMB; and it was agreed as part of the discussion in the Correspondence section that the Light's Up team would be invited to a future committee meeting to discuss their plans.

518 / 21 PUBLIC PARTICIPATION

None

519 / 21 DEPUTY TOWN CLERK'S UPDATE - Report on items from 22 March 2022 committee meeting not already on the agenda – for information

Written report circulated and noted.

520 / 21 MUSEUM REPORT – To receive a report from the Museum Coordinator

Noted - the committee were pleased to see that the sales from the book written by Brian Oldham were going very well and had already covered its costs. It was understood that Brian is working on a second book.

521 / 21 TOURIST INFORMATION CENTRE (TIC) - To receive a report from the TIC Manager

Noted – there had been some recent press coverage about compulsory registration for accommodation providers, and Councillors were asked to share any online posts about consultation. It is understood that South East Cornwall Tourist Association were supportive of the proposal.

522 / 21 BUDGET MONITORING 2021/22 - To receive and accept a budget report to 31 March 2022

Councillor Brooks proposed, Councillor Dorling seconded, and the Committee **RESOLVED** to accept

125/21

the budget report. It was noted that the museum report showed an overspend, but equipment and training for the photographic project were covered by a grant from Cultivator with the balance from museum donations.

523 / 21 **EVENTS**

a) Mayor Choosing (25 May 2022) – to note the arrangements

It was noted this was the first time this had been held since 2019 and that the facilities team had changed so would need to familiarise themselves with the set up. Arrangements had started later than usual this year as the Mayor had been away.

b) Beating the Bounds (Sunday 29 May) – to note arrangements

The event starts at 10.30am, meeting by the boundary stone near the bus stop at the Morrisons roundabout. The section from Craddock Ford to Treworrey Manor was fully accessible to wheelchair users, buggies etc and takes about 45 minutes. People wanting join for this section could meet the group by the entrance to Rosecraddock holiday village at approx. 12.15pm. Treworrey Manor were thanked for allowing the group to stop there for lunch again this year.

c) Jubilee celebrations (2 – 5 June 2022) – to note arrangements (augmented reality trail and arts & crafts competition (RB))

The Arts and Craft competition currently had a low level of entries, but it was hoped these would pick up in the final day before the deadline. If they remained low the exhibition may be scaled down, possibly linking with the Youth Council pop up café at the Public Hall the same day.

d) Annual Town Meeting and Community Champion Awards (9 June 2022) – to note arrangements

It was noted that this is not a Council meeting, but a meeting of the electors, although chaired by the Mayor. Councillors would sit with other members of the public. The event had not been held since 2019, but in the previous years attendance had built from low numbers to approx. 80 attendees and it was hoped these high numbers could be maintained after the break.

e) Civic Service at St Martin's Church (usually June) – to note the suggestion from the church that this is rescheduled for September with a revised format.

Noted – Councillors welcomed the opportunity to hold a service at the Methodist church before the building is sold. Mayor Choosing invitations would include an invite to attend this.

f) Liskeard Show (9 July 2022) – to agree themes for the stand

In addition to the museum book project with Brian Oldham, it was suggested the stand include feedback on the Active Travel work, and possibly promotion of new Facilities proposed projects Adopt a Street and Herbicide Free Liskeard. Councillor Taylor would check whether the Youth Council would like to be involved. If there is an electricity connection Councillor Frost could bring a large screen to display a rolling presentation about what the Council does. The condition of the marquee should be checked before the event. In addition to manning the stand volunteers would be needed for the marquee set up in the morning which usually needed four people.

g) Liskeard Unlocked (9 – 11 September 2022) – To receive the notes from the planning meeting on 4 May 2022 (RB)

Councillor Brooks gave a verbal update. The theme for this year's local publicity would be ironworks, possibly linked to a printmaking workshop. Arrangements were progressing well with a good variety of events included in the programme.

h) Fiver Fest event in October – to consider how this could be progressed (ALJ)

It was hoped that the dates for the October national event may coincide with St Matthews Fair and the 3 Bags Full wool festival. Councillor Lee-Julian would set up a meeting of the working group to discuss ideas further. Councillor Taylor would join the working group – currently Councillors Lee-Julian, Ambler and Frost. It may be possible to learn from events held in other local towns in June. A budget for publicity/printing was needed. Templates are free to download from the Totally Locally website, however a quote of £9,500 plus £1,000 pa had been received for the Town Council support package.

i) Cattle Market opening event – to note the idea for an event in October 2022 which could link with the Primestock show (NC)

It was agreed this was a good idea.

j) To note the Youth Council proposed events for the Jubilee and summer holidays (NT)

The next meeting of the Youth Council was scheduled for Wednesday 18 May. They will be holding a pop up café in the Emily Hobhouse Room on Saturday 4 June for the jubilee, and planning to serve cream teas. The members would like to arrange a football knockabout tournament in the summer holidays. They have selected the Foodbank as their charity and will use events like this to raise monies. They are in the process of obtaining the necessary photo permissions so publicity can include images of members of the group to make it less anonymous. They are also working with Liskeard in Bloom and will be selecting the flowers and maintaining one of the flower beds near the Post Office and have been invited to create a mural on the side of the old ATS building.

k) To note the desire within the town for a fairground to visit (usually St Matthews Fair – 1 October 2022) (ALJ)

It was noted that although the Cattle Market carpark may not be available for a fair due to the construction works on the site, it had previously been held at Rapsons. It may be possible to contact fair companies to market Liskeard as a destination and offer to help find a suitable venue if this is a problem. Their programme may be booked a year in advance. It should be clear the Town Council cannot provide a free site. The Youth Council were also interested in this item and Councillor Taylor had tried contacting a fair on several occasions on their behalf but had not received any response.

l) To note the inquest conclusions on community organised events following the fatality at the Padstow Obby Oss festival in 2019

It was noted that in November 2017 Cornwall Council had delivered some very good training on Public Event Emergency Preparedness in conjunction with Devon and Cornwall Police which was attended by community groups within the town, and a repeat of this would be welcome. Councillors would also welcome First Aid training for when they are helping with events.

m) Other Events

The practical support group currently being coordinated by the Town Council involving several organisations in the town, aiming to help families in need of food, activities and other support over the school holiday, when free school meals are not available, is proposing to organise a family fun day at the beginning of the summer holidays. Liskeard School and Community College are providing their grounds and old hall, and will include activities such as Lighthouse Community Centre providing bouncy castles, and would also signpost support and activities available. Any assistance would be gratefully received. The new website pages providing details of help and support are now ready to go live, and thanks were given to Vicky at the TIC for creating these.

It was noted that Councillor Craker was monitoring the progress of the Local Government (Disqualification) Bill, which is currently progressing through parliament, and when complete will help the Town Council develop its own policy on DBS checks.

524 / 21 CORRESPONDENCE

None

525 / 21 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 14 July 2022 at 7.30pm.