

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Mayor's Parlour at the Public Hall **on Thursday 12 June 2025 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), Tracy Adams, Sylvia Berry, David Braithwaite, Rachel Brooks, Simon Cassidy, Annette Lee, Naomi Taylor and Christina Whitty
Deputy Town Clerk – Yvette Hayward
Members of the Public: Lin Moore

31 / 25 Election of the Chair for 2025/2026

Councillor Craker proposed, Councillor Cassidy seconded, and the Committee **RESOLVED** to elect Councillor Lee as Chair for 2025/2026.

Councillor Craker was thanked for all his hard work over the last four years of chairing the committee.

32 / 25 Election of the Deputy Chair for 2025/2026

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to elect Councillor Adams as Deputy Chair for 2025/2026

33 / 25 Apologies

Councillor Lori Reid

34 / 25 Declarations of Interests, Registerable and Non-Registerable

None

35 / 25 Minutes of Meeting Held on Thursday 13 March 2025

Councillor Cassidy proposed, Councillor Adams seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 13 March 2025 were adopted as correct.

36 / 25 Public Participation

None

37 / 25 DEPUTY TOWN CLERK'S UPDATE - Report on items from 13 March 2025 committee meeting not already on the agenda – for information

The report on the TIC branding was noted and it was agreed to maintain the existing arrangements.

38 / 25 MUSEUM REPORT – To receive a report from the Museum Manager

It was noted that additional funds were being brought in, and the volunteers were working very productively, and the museum team were thanked for all their work.

It was also confirmed the proposed new museum branding complied with accessibility requirements.

39 / 25 TOURIST INFORMATION CENTRE (TIC) – To receive a report from the TIC Manager
Noted

40 / 25 BUDGET MONITORING 2025/26 - To receive and accept a budget report to 30 April 2025

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to accept the budget report to 30 April 2025.

41 / 25 EVENTS

a) Community Fair (Saturday 5 April 2025) - to note the feedback from the event

The feedback was only from the stall holders, and it was requested that next year feedback is collected from visitors as well, including numbers attending, age groups and what they would like to see to make the fair better.

It was suggested that it was planned to hold the event in Castle Park in 2027, with the hire of a large marquee and possibly toilets, possibly during the Easter holidays. Consideration would need to be given to unloading and parking.

It was requested 'Diary Dates for Council Events' become a standing item on the Full Council agenda to ensure these are easily available and improve Councillor participation in events.

b) Liskeard Show (Saturday 12 July 2025) – to consider activities on the stand and complete the rota

It was agreed to take the information boards from the Community Fair but focus on raising awareness and engaging the public in informal consultation on the Roundbury project. It was important to notify the stakeholders and provide briefing sheets for Councillors so everyone can answer questions, but also guidance on what aspects of the project are confidential. Public information sheets would also be available. Councillor Taylor volunteered to lead a group working on the engagement and briefing/information sheets.

For transportation it was agreed to investigate options to either hire a van or engage a local company to do this.

c) Liskeard Unlocked (12 – 21 September 2025) – to receive the notes of the 9 April and 19 May 2025 planning meetings

Planning is progressing well. The theme is architecture, and they are looking to engage existing enthusiasts and those who may not think they are interested in it, with a sensory trail and cartoon mural. Liskerrett will be running workshops over the summer with outputs to be displayed at the museum and the former Cheery Buys. Cafes will be taking part in a 'Taste of the past' with dishes on the menu from the time their buildings were constructed. Brian Oldham will be providing them with posters on the history of their buildings. The leaflets will be ready for Liskeard Show.

d) Nadelik Lyskerrys (29 November 2025) – (i). to receive the notes of the 25 March, 6 May and 3 June planning meetings, (ii). to consider options to source outdoor PA equipment

An option to purchase equipment was not included at this point as there was still not a firm idea of exactly what was needed, and further trials and testing were needed. Furthermore, there was

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no storage for a stage, and it was noted that technological equipment can date quickly. The lack of reliable audio also created safety issues of not being able to get important announcements out to the crowd.

St Martin's Church carols in the park and Ploughman's festival organisers would be contacted for advice on sourcing equipment. Councillor Adams would also follow up an offer to support equipment for another event.

Councillor Cassidy proposed, Councillor Craker seconded, and the Committee **RESOLVED** to proceed with option B (Complete hire of stage including all lighting, sound equipment and technician/s) at a maximum cost of £5,100 plus VAT subject to delegated authority to the Chair and Vice Chair to confirm there is sufficient budget available.

e) Community Fair – to confirm the date (proposed Saturday 21 March 2026)

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to hold the Community Fair on Saturday 21 March 2026

f) Annual Town Meeting – to confirm the date (proposed Monday 20 April 2026)

Councillor Cassidy proposed, Councillor Whitty seconded, and the Committee **RESOLVED** to hold the Annual Town Meeting on Monday 20 April 2026

g) Mayor Choosing – to confirm the date (proposed Monday 11 or 18 May or 1 June 2026)

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to hold Mayor Choosing on Monday 1 June 2026

42 / 25 CHRISTMAS LIGHTS

a) To review arrangements for Christmas 2025

Councillor Braithwaite had organised the Christmas tree for 2025 and was thanked for everything he has done on this. It was agreed to consider adding to the budget for the Town Council to take responsibility for the Christmas tree in 2026 as part of the new Christmas lights contract.

The report was noted including the operation of unmetered power supplies and working towards 24/7 illumination.

b) To consider the provision of further new unmetered power supplies

Councillor Cassidy proposed, Councillor Brooks seconded, and the Committee **RESOLVED** to approve the provision of additional unmetered power supplies up to a maximum budget of £5,000.

43 / 25 ACTIVE TRAVEL

a) To note the date of the next Active Travel working group meeting on 25 June 2025 at 2pm

Following communication with the Cornwall Council Transport Officer the meeting was now scheduled for Wednesday 9 July 2025 at 2pm via Teams. All Councillors were welcome to attend.

b) To consider the provision of cycle stands in Castle Park

It was noted that it was possible to lock a cycle to the metal fencing at the park, and the item was deferred for more evidence of need.

44 / 25 TOWN VISION STEERING GROUP - To consider the next steps

It was noted that key projects from the document had been identified and were being progressed as opportunities and funding became available. It was agreed that a wider public group was needed to oversee the vision.

45 / 25 TWINNING - To receive a verbal update on plans with Quimperlé and Kopychyntsi

A group would be visiting Quimperlé in September to celebrate the 50th anniversary of the twinning and take part in the European Heritage Days celebration there.

It was hoped there would be a return visit from a party from Quimperlé with an event to celebrate the 50th anniversary here, possibly to coincide with another town event such as St Matthews Fair or Remembrance Day. Ideas for this to Councillor Cassidy.

It was hoped to invite the Mayor of Kopychyntsi to visit the town towards the end of the year, possibly to link with the Nadelik Lyskerrys celebrations.

Councillor Cassidy proposed a twinning themed float for the Lions carnival on Saturday 19 July.

46 / 25 CORRESPONDENCE

None

47 / 25 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 10 July 2025 at 7.30pm.