

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Quimperle Room at the Public Hall **on Thursday 12 January 2023 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), David Ambler, Simon Cassidy, Richard Dorling, Naomi Taylor and Christina Whitty.

Deputy Town Clerk – Yvette Hayward

413 / 22 Apologies

Councillors David Braithwaite, Rachel Brooks and Annette Lee-Julian

414 / 22 Declarations of Interests, Registerable and Non-Registerable

None

415 / 22 Minutes of Meeting Held on Thursday 10 November 2022

Councillor Dorling proposed, Councillor Craker seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 10 November 2022 were adopted as correct.

416 / 22 Public Participation

None

417 / 22 DEPUTY TOWN CLERK'S UPDATE - Report on items from 10 November 2022 committee meeting not already on the agenda – for information

All items covered on the agenda

418 / 22 MUSEUM REPORT – To receive a report from the Museum Coordinator

Councillors noted the need to deaccession unwanted items and requested further information on the process. Dates of previous and forthcoming Museum Management Group meetings were also requested.

The RFO would provide for the next meeting the running cost information produced for the VOA enquiry in August 2021. Information would be sought on charges made by other local museums and possible advice on implications from Cornwall Museums Partnership.

419 / 22 TOURIST INFORMATION CENTRE (TIC) - To receive a report from the TIC Manager

The committee welcomed the plans to use the Your Liskeard website for a community organisation focus.

To understand footfall, the committee requested data captured by the TIC on purpose of visits. The RFO would provide for the next meeting information on the number of hotel bed spaces, air bnbs, etc in Liskeard available in connection with planning applications.

101/22

420 / 22 BUDGET MONITORING 2022/23 - To receive and accept a budget report to 31 October 2022

The success of the museum book project and the revenue it had generated was noted.

421 / 22 BUDGET SETTING 2023/24

a) To agree a budget for the 2023/24 financial year to recommend to Council

It was noted that the Lights Up committee would be organising a wash up meeting after which they will provide feedback. They are currently seeking a treasurer to help them with the financial position. It was therefore not possible to include more detailed provision for possible support.

Councillor Craker proposed, Councillor Dorling seconded, and the Committee **RESOLVED** to **RECOMMEND** to Council a gross budget of £73,509 (net £70,509) for this committee for 2023/2024.

b) To agree to recommend to Council that the temporary increase in hours for the Museum Coordinator is made permanent

Councillor Cassidy proposed, Councillor Taylor seconded, and the Committee **RESOLVED** to **RECOMMEND** to Council that the temporary increase in hours for the Museum Coordinator is made permanent.

422 / 22 EVENTS

a) Community Fair (proposed Saturday 1 April 2023) – to confirm volunteers available so preparation can commence and arrangements for refreshments

It was agreed to invite a local group to run the refreshments on the day to raise money for their organisation. Groups with the necessary food handling requirements would be approached.

The rota would be circulated to other Councillors to fill in the gaps.

b) Annual Town Meeting and Community Champion Awards – to agree a date

It was agreed to hold this on Thursday 16 March. The Deputy Town Clerk would set up a timetable for the selection of community champions and circulate this. It was suggested Councillors not previously involved in selection should form the group this year. Arrangements would be made for photographs of the recipients – Councillor Taylor would ask whether Liskeard SCC photography students would be interested in being involved. Matters raised at the 2022 meeting would be checked for unresolved items.

c) Coronation (Saturday 6 May 2023) – to discuss possible town plans and any road closures needed

It was agreed to hold a town coordination meeting before 10 February to encourage local groups to work together on the event. It would be an open invitation widely promoted for anybody to attend. It was noted that bank holiday Monday 8 May was also VE Day. Councillor Craker would investigate possible commemorative items that could be provided for local children. This could be funded from reserves.

The quality of the bunting taken down after the jubilee would be checked.

d) Mayor Choosing – to agree a date

It was agreed to hold this on Thursday 18 May.

e) D Day 80 (6 June 2024) – advance notice

Noted

The idea of an event to raise awareness of defibrillators and provide basic training was welcomed.

423 / 22 TWINNING

a) To receive a verbal report on the Mayor and Town Clerk’s visit to Quimperle

The visit was well received in Quimperle, where gifts were exchanged, and they were given a tour of prominent features of the town. Discussion included deprivation in Quimperle and how they are tackling it, and how they are trying to raise their profile as a tourist destination. Liskeard SCC and the fire station are both in the process of establishing links for exchange visits with their counterparts, and other organisations have expressed interest.

b) To agree to the payment of the annual £20 Twinning Committee for Cornwall affiliation fee and £60 public liability insurance

Councillor Cassidy proposed, Councillor Taylor seconded, and the Committee **RESOLVED** to agree payment of the annual £20 Twinning Committee for Cornwall affiliation fee and £60 public liability insurance.

424 / 22 SOCIAL MEDIA POLICY – To review the Social Media Policy in line with new guidance from the Civility and Respect project

Councillor Cassidy proposed, Councillor Dorling seconded, and the Committee **RESOLVED** to approve the revised policy subject to clarification of the wording of section G point 3f.

425 / 22 YOUTH COUNCIL – To consider options for the future

Attendance at the Youth Council was of a rolling/drop in nature rather than the same attendees each meeting and therefore changes to the terms of reference were needed to reflect this in areas such as chairing the meeting.

The key challenge for the Youth Council was availability of a youth worker to support meetings and events rather than funding. In the interim school councils could be asked what improvements they would like to see in Liskeard which could be fed in, to continue to get youth input. Schools could be encouraged to apply for youth grants to fund coronation activities.

426 / 22 CORRESPONDENCE

None

427 / 22 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 9 March 2023 at 7.30pm.