

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Mayor's Parlour at the Public Hall **on Thursday 10 September 2026 at 7.30 p.m.** there were present:

Committee: Councillors Annette Lee (in the Chair), Sylvia Berry, David Braithwaite, Simon Cassidy, Lori Reid and Christina Whitty

Members of the Public: Sean Barbary

Deputy Town Clerk – Yvette Hayward

123 / 26 Apologies

Councillors Graham Berry, Rachel Brooks and Naomi Taylor

124 / 26 Declarations of Interests, Registerable and Non-Registerable

None

125 / 26 Minutes of Meeting Held on Tuesday 7 July 2026

Councillor Reid proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 7 July 2026 were adopted as correct.

126 / 26 Public Participation

None

127 / 26 Election of the Deputy Chair for 2026/2027

Councillor Cassidy proposed, Councillor Reid seconded, and the Committee **RESOLVED** to elect Councillor Whitty as Deputy Chair for 2026/2027.

128 / 26 DEPUTY TOWN CLERK'S UPDATE - Report on items from 7 July 2026 committee meeting not already on the agenda – for information

There had not yet been a decision on the accessibility project grant application, however Access Cornwall had secured some funding from another source and would like to start working in Liskeard.

129 / 26 MUSEUM REPORT

a). To receive a report from the Museum Manager

The museum had delivered a successful programme of events over the summer, and the team were thanked for all their work on this.

b). To approve the Volunteer Policy

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to approve the Volunteer Policy subject to amendments including volunteer definition, data protection, references, DBS checks and lone working.

130 / 26 TOURIST INFORMATION CENTRE (TIC) - To receive a report from the TIC Manager

Noted with thanks to the team.

131 / 26 BUDGET MONITORING 2026/27 - To receive and accept a budget report to 31 July 2026

Councillor Cassidy proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to accept the budget report to 31 July 2026 and confirmed that the proposal to update the town publicity photos should proceed with a spend from the Projects budget if there were insufficient funds available in Marketing & Consultation.

132 / 26 EVENTS

a) Summer Events Programme (mid July – early September) – to receive verbal feedback from the Culture Collective

The programme had been pulled together at short notice to try out what was possible but was definitely worth doing. There were several learning points for 2027. Councillor Brooks was thanked for her work on this. Vicky Reece-Romain would be asked for a summary of the Culture Collective so Councillors could better understand its purpose.

b) Liskeard Unlocked (11 – 20 September 2026) – to receive the notes from the 15 July and 19 August 2026 planning meetings

Noted - Councillor Brooks was thanked for her work on this.

c) St Matthews Fair (Saturday 3 October 2026) – to receive an update

The stand was booked, and sweets and colouring for children organised. Volunteers were needed for the stand. It was noted that the Public Hall facilities would not be available due to an exclusive use event. The nearest toilets would be at Westbourne carpark and Dean Street. The museum would be asked if they wanted to join the stand.

d) Remembrance Parade (Sunday 8 November 2026) – to note the date for all to attend

Colonel Edward Bolitho, Lord Lieutenant of Cornwall and the Isles of Scilly will be attending this year, and it will follow the usual format. After the event, an item would go on the full council agenda to discuss possible changes for the future. Other connected events included:

- Poppy Concert – Saturday 24 October at 7pm
- Field of Remembrance – Sunday 1 November at 2pm
- Armistice Day – Wednesday 11 November at 11am

e) Nadelik Lyskerrys (28 November 2026) – to receive the notes from the 25 August 2026 planning meeting

Noted

f) Gorsedh Kernow 2027 (September 2027) – to receive an update from the Events & Communications

Councillor Cassidy proposed, Councillor Reid seconded, and the Committee **RESOLVED** to **RECOMMEND** to full council that the Public Hall is made available free of charge for the event and associated activities, and that the Mayor and the Events & Communications Officer are Town Council representatives on the working group.

If Castle Park is used as a location, consideration will be given to toilet and parking facilities.

35/26

133 / 26 **CORRESPONDENCE**

None

134 / 26 **DATE OF THE NEXT MEETING**

The next meeting of the Communications and Engagement Committee will be on Thursday 12 November 2026 at 7.30pm.

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