**Liskeard Community Fair**

**Fer Kemnyniethek Lyskerrys**

**Application Form**

**30th March, 2019**

Please complete this form and return it to Mandy Hancock, 3-5 West Street, Liskeard, PL14 6BW or by email to: [assistant@liskeard.gov.uk](mailto:assistant@liskeard.gov.uk) by 9am Monday 25th February

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| --- | --- |
| Name of Organisation |  |
| Contact Name |  |
| Contact Address |  |
| Contact Telephone Number(s) |  |
| Contact Email Address |  |
| Can ***you*** promote the event on *your* social media please?  **What is your user name**? we can add you to our social media posts | Facebook:  Twitter:  Website: |
| Are you having an activity on your stand?  We will give priority to stalls which run activities | YES / NO |
| If yes, what are you planning on doing?  We may use this info in our publicity |  |
| Would you be able to email your supporters / contacts an electronic copy of the poster for the event?  We will supply it in jpg format which is suitable for social media. | YES / NO |
| Are you looking to recruit volunteers?  Volunteer Cornwall will be attending the Fair and can publicise volunteering opportunities, you can email [LauraC@volunteercornwall.org.uk](mailto:LauraC@volunteercornwall.org.uk) if you have any volunteering questions.  We are also looking at how we might publicise local volunteering opportunities online. Would you be interested being part of this? | YES / NO  YES we would like Volunteer Cornwall to include us on a list of organisations looking for volunteers.  NO thank you  YES / NO  Please also state if the contact details for this are different to those you’ve given above: |

**Eligibility Criteria:**

Please ensure that your organisation fits into one of the following categories:

* Not for profit organisation operating in the Liskeard area
* Public sector advice and guidance team
* Organisation providing services to local residents

Priority will be given to:

* Organisations benefitting the community
* Organisations having an activity on their stand to get visitors at the Fair engaged

There will be no political parties at the Community Fair.

Please be aware that photographs may be taken at the Fair.

**Privacy**

Your privacy is important to us and we would like to communicate with you and your organisation. To do so we need your consent. **Please confirm your consent by ticking the boxes and signing below.**

You can grant consent to any or all of the purposes listed. You can withdraw or change your consent at any time by contacting the Town Council office.

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|  | We may contact you to keep you informed about events the Town Council is involved with or other local authority areas including news, events, meetings, clubs, groups and activities. These communications may also sometimes appear on our website, or in printed or electronic form (including social media). | |  |
|  | We may contact you about groups and activities you may be interested in participating in | |  |
|      | We may use your name and photo in our newsletters, bulletins or on our website, or our social media accounts (for example our Facebook page or Twitter account)  We may forward your contact details to any member of the public or organisation who is interested in your organisation  We / Volunteer Cornwall may publish your organisation’s contact details online  Keeping in touch:   Yes please, I would like to receive communications by email   Yes please, I would like to receive communications by telephone   Yes please, I would like to receive communications by social media (for example Facebook, Twitter)   Yes please, I would like to receive communications by post | |  |
|  |  |  |  |
| Name of Organisation and contact details if different from application form: | | | |
| Signed | |  | |
| Print Name | | Dated | |