

# LISKEARD TOWN COUNCIL

Tel: 01579 345407  
Fax: 01579 324429  
e-mail: [townclerk@liskeard.gov.uk](mailto:townclerk@liskeard.gov.uk)  
Website: [www.liskeard.gov.uk](http://www.liskeard.gov.uk)



Steve Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

3 January 2018

## **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** **TUESDAY 9 JANUARY 2018 AT 7.30 PM** **TO BE HELD IN THE LONG ROOM AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

### **AGENDA**

1. **Apologies**
2. **Declarations of Members' Interests, Registerable and Non-Registerable**
3. **Minutes of Previous Meeting**  
To confirm the Minutes of the Committee meeting held at 7.30pm in the Long Room on Tuesday 7 November 2017 as a true record of the meeting.
4. **Public Participation**
5. **Support Services Manager's Report**  
To receive an update on progress of resolutions from the last meeting of the Communication and Engagement Committee on 7 November 2017
6. **Transformation Challenge Award (TCA)**  
To receive a presentation from David Read and Steve Foster on the TCA project and input ideas
7. **Museum Report**
  - a) To receive the report from the Museum Management Committee (MMC) and note the date of the museum opening Monday 12 February
  - b) To receive the museum budget report to 30 November 2017
  - c) To agree a new paid temporary position at the museum
8. **Heritage**  
To receive an update on progress towards a Heritage and Cultural strategy
9. **Tourist Information Centre (TIC) Report**  
To receive the TIC report
10. **Events**
  - a) Community Fair – To discuss arrangements including how to boost attendance with more activities and wider publicity

- b) To consider a date and format for the Annual Town Meeting
- c) Liskeard Unlocked 2018 – To set up a working group to commence planning

**11. Signage**

To receive the notes from the working group and note the date of the next meeting on 22 January 2018

**12. Murals**

- a) To receive a report on the need for repair and repainting of town centre murals (Malcolm Mort and David Whittle)
- b) To receive an update on early plans for a mural featuring Emily Hobhouse

**13. Liskeard Arts and Media Body (LAMB)**

To receive an update on the project

**14. Community Emergency Plan**

To note the receipt of the initial £100 grant and the date of the next meeting on Wednesday 17 January 2018

**15. Town Marketing Strategy**

To receive an update on initial work to attract inward business investment

**16. Budget Setting**

- a) To receive the budget report to 30 November 2017
- b) To agree 2018/2019 budgets for the Museum and Communications and Engagement committee to be recommended to the Finance and General Purposes committee

**17. Correspondence**

**18. Date of Next Meeting**

The next meeting of the Communications and Engagement Committee will be on Tuesday 6 March 2018

TOWN CLERK

*Steve Vinson*

3 January 2018