

LISKEARD TOWN COUNCIL

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Steve Vinson
Town Clerk
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1 November 2017

COMMUNICATIONS AND ENGAGEMENT COMMITTEE **TUESDAY 7 NOVEMBER 2017 AT 7.30 PM** **TO BE HELD IN THE LONG ROOM AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

AGENDA

1. TO RECEIVE APOLOGIES
2. TO RECEIVE DECLARATIONS OF MEMBERS' INTERESTS, REGISTERABLE OR NON-REGISTERABLE
3. MINUTES OF PREVIOUS MEETING
To confirm the Minutes of the Committee meeting held at 7.30pm in the Long Room on Tuesday 5 September 2017 as a true record of the meeting.
4. SUPPORT SERVICES MANAGER'S REPORT
To receive an update about progress of resolutions from the last meeting of the Communication and Engagement Committee on 5 September 2017.
5. PUBLIC PARTICIPATION
6. BUDGET UPDATE
To receive the updated budget report to 30 September 2017
7. MUSEUM REPORT
 - a) To receive the report from the Museum Management Committee (MMC)
 - b) To receive the museum budget report to 30 September 2017
 - c) To note the date of a joint meeting between the MMC and Town Council – Thursday 16 November 10am at the museum – all welcome
8. HERITAGE
 - a) To receive an update on progress from Heritage Projects discussions
 - b) Liskeard Unlocked – to receive feedback on the event and decide whether to take part next year
 - c) Murals – to receive a report on early plans for a mural featuring Emily Hobhouse, and the repair and repainting of other murals around the town
9. TOURIST INFORMATION CENTRE (TIC) REPORT
To receive the TIC report

10. EVENTS

- a) Remembrance Day Parade – Sunday 12 November – all to attend
- b) Cornish Christmas December 2017 – To receive an update
- c) Mayor's Carol Service – Sunday 17 December – all to attend

11. LISKEARD ARTS AND MEDIA BODY (LAMB)

- a) To receive an update on the project
- b) To ratify funding for a one-off edition of the Town Crier before Christmas

12. SIGNAGE

To receive the notes from the working group and note the date of the next meeting – 4 December 2017 – new members welcome

13. COMMUNITY EMERGENCY PLAN

- a) To receive the notes from the working group meetings
- b) To agree to apply for a £100 grant from Cornwall Council and comply with the terms and conditions

14. COMMUNITY ENGAGEMENT STRATEGY

To agree to recommend the proposed new Community Engagement Strategy as developed by the working group, to Council for adoption

15. AIMS AND OBJECTIVES

To agree priority Communications and Engagement objectives for 2017/18 and 2018/19

16. CORRESPONDANCE

17. DATE OF NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Tuesday 9 January 2018

TOWN CLERK

Steve Vinson

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