

LISKEARD TOWN COUNCIL

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3/5 West Street

Steve Vinson
Town Clerk

Liskeard
PL14 6BW

1 March 2017

COMMUNICATIONS AND ENGAGEMENT COMMITTEE
TUESDAY 7 MARCH 2017 AT 7.00 PM
TO BE HELD IN THE MAYOR'S PARLOUR AT THE PUBLIC HALL

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

AGENDA

1. TO RECEIVE APOLOGIES
2. TO RECEIVE DECLARATIONS OF MEMBERS' INTERESTS, REGISTERABLE OR NON-REGISTERABLE
3. MINUTES OF PREVIOUS MEETING
To confirm the Minutes of the Committee meeting held at 7.00 pm in the Long Room on Tuesday 3 January 2017 as a true record of the meeting.
4. SUPPORT SERVICES MANAGER'S REPORT
To receive an update about progress of resolutions from the last meeting of the Communication and Engagement Committee on 3 January 2017.
5. PUBLIC PARTICIPATION
If required.
6. BUDGET UPDATE
To receive the updated budget report to 28 February 2017
7. MUSEUM REPORT
 - a. To receive the report from the Museum Management Committee
 - b. To decide on a proposal on the sale of Cornish ice cream at the museum, to enhance its image as a tourist destination.
8. TIC REPORT
 - a. To receive the TIC report
 - b. To agree to the printing of additional 'Mines, Moors and Minerals' leaflets
 - c. To agree to a one day closure on 29.3.17 for stock taking
9. ELECTIONS – 4 MAY 2017
To consider how to further encourage members of the public to stand for election to the Town Council.

10. **EVENTS**
To receive the list of forthcoming Town Council events and agree any further action needed to prepare for these.
 - a. Liskeard Community Fair – 25 March 2017 – finalise arrangements
 - b. Annual Town Meeting – agree a date and format for the meeting
 - c. Civic Parade – 11 June
 - d. Heritage Week – 7-10 September – to agree to register to take part
 - e. Remembrance Day Parade – 12 November 2017 – agree to apply for the road closure
11. **LISKEARD COMMUNITY JOURNALISM PROJECT**
 - a. To note the award of a £10,000 grant from Awards For All
 - b. To discuss how to progress the project
12. **COMMITTEE WORK PLAN**
To note the results of the priorities review
13. **TOWN SIGNS**
To agree the replacement/refurbishment of two town signs, and the addition of a World Heritage Site banner to the third.
14. **A38 SIGNS**
To agree to pursue a brown sign on the A38 for 'Liskeard – historic market town' together with symbols for a museum, historic building and TIC
15. **NEIGHBOURHOOD PLAN PROJECTS**
To note the projects contained in the Neighbourhood Plan and commence initial discussions about which the Town Council may take forward.
16. **TOWN CRIER**
To agree a list a pick-up points and arrange delivery to them.
17. **THE MAYOR'S UPDATE**
To receive an update and discuss how we can provide support.
18. **CORRESPONDENCE**
19. **DATE OF NEXT MEETING**
The next meeting of the Communications and Engagement Committee will be on Thursday 1 June 2017.

TOWN CLERK

Steve Vinson

1 March 2017