

LISKEARD TOWN COUNCIL

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Steve Vinson
Town Clerk
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30 August 2017

COMMUNICATIONS AND ENGAGEMENT COMMITTEE **TUESDAY 5 SEPTEMBER 2017 AT 7.30 PM** **TO BE HELD IN THE LONG ROOM AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

AGENDA

1. TO RECEIVE APOLOGIES
2. TO RECEIVE DECLARATIONS OF MEMBERS' INTERESTS, REGISTERABLE OR NON-REGISTERABLE
3. MINUTES OF PREVIOUS MEETING
To confirm the Minutes of the Committee meeting held at 7.30 pm in the Long Room on Thursday 4 July 2017 as a true record of the meeting.
4. SUPPORT SERVICES MANAGER'S REPORT
To receive an update about progress of resolutions from the last meeting of the Communication and Engagement Committee on 4 July 2017.
5. PUBLIC PARTICIPATION
6. BUDGET UPDATE
To receive the updated budget report to 31 July 2017
7. MUSEUM REPORT
 - a) To receive the report from the Museum Management Committee (MMC)
 - b) To receive the museum budget report to 31 July 2017
 - c) To receive a presentation from Studio Wallop about proposed Augmented Reality for the museum
 - d) To consider the proposal to purchase a new display cabinet from the museum reserves up to a maximum of £5,000
 - e) To consider the gift/accession of the St Cleer Church stocks
 - f) To note the date of a joint meeting between the MMC and Town Council – Thursday 16 November at 10am
8. TOURIST INFORMATION CENTRE (TIC) REPORT
To receive the TIC report
9. TOWN COUNCIL LOGOS

To discuss the use of the Town Council logos and make a recommendation to Council on their future use.

10. EVENTS

- a) St Matthews Fair 30 September – To finalise arrangements for the day
- b) Cornish Christmas December 2017 – To receive an update
- c) Liskeard Community Fair 24 March 2018 – To note the date set

11. HERITAGE

- a) To receive an update on progress from Heritage Projects discussions
- b) Liskeard Unlocked – to receive an update on the event, and finalise details for the Town Council properties which will be open.

12. LISKEARD ARTS AND MEDIA BODY (LAMB)

To receive an update on the project

13. SIGNAGE

To receive the notes from the working group and note date of the next meeting – 11 September 2017

14. COMMUNITY EMERGENCY PLAN

To agree to develop a Community Emergency Plan and set up a working group

15. COMMUNITY ENGAGEMENT STRATEGY

To agree to revise the 2009 policy, and set up a working group

16. CORRESPONDANCE

17. DATE OF NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Tuesday 7 November 2017.

TOWN CLERK

Steve Vinson

30 August 2017