

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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LISKEARD TOWN COUNCIL MEETING **TUESDAY 29 OCTOBER 2019** **To be held in the COUNCIL CHAMBER at 7.30 PM**

The Mayor and the Mayor's Chaplain invite Members and others present to join them in prayer after which:

The Chairman will advise those present of Housekeeping matters

AGENDA

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 27th August 2019.
5. **Public Participation** – John Hesketh – Liskeard in Bloom.
6. **Freedom of the Town – The Rifles** – Presentation – by Lt. Colonel A.R. Trelawny (Rtd.) – Regional Secretary South West – The Rifles.
7. **Freedom of the Town – The Rifles** – to consider the granting of the Freedom of the Town to the Rifles.
8. **Former Cattle Market Site – Regeneration Phase 1 Workspace Centre Project**
- Jeremy Wills Director (Inner Circle Consulting)
9. **Committee Meetings – Minutes and Motions:**
To note the minutes of the following committees and approve the motions arising there from:
 - a) **Planning Committee** held on Monday 2nd September 2019.
 - b) **Facilities Committee** held on Tuesday 10th September 2019.**Motions:**
 - a) **Minute 167/19 – RECOMMEND** to Council that the Facilities Manager endeavours to seek expressions of interest in the mobile hoist pending a final recommendation to Council to dispose.
 - b) **Minute 170/19 – RECOMMEND** to Council that it progress the option to devolve the ownership of these four sections of land (Dean Street and Pound Street), currently in the ownership of Cornwall Council and the Highways Agency.
 - c) **Finance, Economic Development & General Purposes Committee**
held on Tuesday 17th September 2019.

- d) **Planning Committee** held on Monday 23rd September 2019.
- e) **Communications & Engagement Committee** held on 24th September 2019

Motions: a) Minute 224.b/19 - RECOMMEND to Council that the current year budget of £5,000 for brown signs be reallocated to Miscellaneous Projects for this committee, and the £21,110 earmarked reserve be transferred to the General Reserve.

b). **Minute 228/19 - RECOMMEND** the Social Media policy to Council subject to the addition that all press releases should be approved by the Town Clerk or RFO & Deputy Town Clerk.

c). **Minute 228/19 - RECOMMEND** the Communications policy to Council.

f) **Planning Committee** held on Monday 21st October 2019.

10. **Town Clerk's Update – Items from the 27th August 2019 meeting not already on the Agenda** – Update on progress with the Cattle Market Makers Project application for Community Lead Local Development grant and extra Council meeting date for the approval of the application before submission.

Responsible Financial Officer Reports

11. **External Audit** – to receive and consider the external auditors report.

12. **Banking Arrangements** a) to agree the signing mandate for the HSBC and Lloyd's Bank accounts. b) to agree which councillors will provide electronic authorisation for the bacs payments.

13. **Insurance** – to agree insurance arrangements for the coming year.

14. **Schedule of Payments** – to receive and approve the schedule of payments.

15. **Grant Application – Moor to Sea – Looe Valley Heritage Trail (Application form and accounts attached)** – to consider the request for a grant for £500 towards the cost of the project.

16. **Committee Membership – Councillor David Ambler** - to approve Councillor David Ambler as a member of the Communications & Engagement Committee.

17. **Christmas Car Parking** – to approve the dates and the Town Council financial contribution towards the locally funded element of the free Christmas parking.

18. **Council and Committee Scheme of Delegation and Terms of Reference (see attached report)** – to approve the updated Council and Committee Scheme of Delegation and Terms of Reference.

19. **Towards a Paperless Council (see attached proposal)** – to consider and approve the proposal.

20. **Cornwall Council Planning Decisions** as per Addendum 1 for information only

21. **Cornwall Council Councillor Updates**

22. **Correspondence** –

23. **Date of the next Town Council Meeting** Tuesday 17th December 2019 at 7.30 pm in the Council Chamber.
24. **PARTII – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of business.
25. **Roundbury Parc** – to receive and consider quotes relating to the works approved by the 17th September 2019 Finance, Economic Development & General Purposes Committee.
26. **Former Cattle Market Site** – to consider options for the overall management of projects located in the former cattle market site.
27. **Events License Draft Heads of Terms (see attached draft heads of terms and plan)** – to consider and adopt the draft heads of terms.
28. **Land at Well Lane** – to report the issues at the Town Council owned Pipe Well and the ownership of adjacent land.

Steve Vinson

TOWN CLERK
23 October 2019