

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
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LISKEARD TOWN COUNCIL MEETING **TUESDAY 17 DECEMBER 2019** **To be held in the COUNCIL CHAMBER at 7.30 PM**

The Mayor and the Mayor's Chaplain invite Members and others present to join them in prayer after which:

The Chairman will advise those present of Housekeeping matters

AGENDA

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 29th October 2019 and the **Special Council** meetings Thursday 7th November 2019.
5. **Public Participation** – None notified.
6. **Town Clerk's Update** – Items from the 29th October 2019 meeting and the 7th November 2019 meetings not already on the Agenda – **Freedom of the Town** 29th November 2019 - The Rifles have provided a template from the Shrewsbury Town Council Freedom of Town scroll and from which some mock ups have been made of the Liskeard Town Council Freedom of the Town scroll.

Events Area NNDR Feedback – Falmouth Town Council, Launceston Town Council and Truro City Council all confirm that NNDR is not paid by them for the operation of events areas. All operate such events on Cornwall Council owned land. Cornwall Council has indicated as landlord, that the lease can be amended to include it covering the cost of any NNDR liability for the events space, should there be any.

7. **Cattle Market Makers Project Community Lead Local Development (CLLD) (Judith Hann Programme Manager – CLLD) – Advice and discussion of the Council Cattle Market Makers Project application.** – to receive and consider the advice of the programme manager in conjunction with the update report and approve the draft application for submission.
8. **Committee Meetings – Minutes and Motions:**

To note the minutes of the following committees and approve the motions arising there from:

- a) **Planning Committee** held on Monday 4th November 2019.
- b) **Communication & Engagement Committee** held on Tuesday 5th November 2019.
- c) **Facilities Committee** held on Tuesday 12th November 2019.
Motions: i) Minute 319/19b. – RECOMMEND (Refer to Agenda Item 11) to Council that it considers how the Council can support and assist activities to alleviate the financial pressure for those struggling to afford sanitary products, and to promote Period Dignity for the Town's residents.
ii). Minute 323/19b. – RECOMMEND to Council that it adopts the Castle Park Strategy (attached to the agenda 8.c.ii).
iii). Minute 325/19 – RECOMMEND to Council the creation of a salt bin budget line of £2,500 per annum to provide for salt bin top ups as and when required.
- d) **Finance, Economic Development & General Purposes Committee** held on Tuesday 19th November 2019.
- e) **Planning Committee** held on Monday 25th November 2019.

Responsible Financial Officer Reports (9-10)

9. **Draft 2020/2021 Budget and Precept Setting Information (circulated 29th November 2019)** – to make any comments, for referral to the January Committee cycle, upon the draft budgets and supporting advice note. (the 28th January 2020 Town Council meeting has been scheduled as the meeting to set the budget and precept.)
10. **Schedule of Payments** – to receive and approve the schedule of payments.
11. **Grant Application – Community Treasure Chest – Period Poverty (application form 11.a companies house financial statement 11.b)** – to consider the request for a grant towards the cost of the project.
12. **Environment Emergency Working Group (see attached minutes 12a and draft workplan 12b)** – to declare a climate emergency and note the draft work plan proposed by the Environment Emergency Working Party.
13. **“Making Space for Nature” Update** – to receive the report of the Facilities Manager and approve the recommendations:
 - a) That the Town Council CONSIDERS and SUPPORTS the Making Space for Nature project.
 - b) That the Town Council CONSIDERS and PRIORITISES its preferred list of potential sites for inclusion into the project and offers any supporting feedback to the Making Spaces team.
14. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
15. **Cornwall Council Councillor Updates**
16. **Correspondence** – Events area related e-mails received from 25th November 2019 – 11th December 2019.
17. **Date of the next Town Council Meeting** Tuesday 28th January 2020 at 7.30 pm in the Council Chamber.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

18. **Land at Well Lane - Minute 311/19 19.a Solicitors Letter 19.b HM Land Registry Guidance Note** – to receive and consider the advice of the Council's Solicitor regarding the Land at Well Lane.

Steve Vinson

TOWN CLERK
11 December 2019