

**Community Fair - 1<sup>st</sup> April 2023**  
**Rota**

**Open to public 10am – 1pm**

**Overall main point of contact during whole event (8am – 1.30pm):**

<b>Set Up / Signposters for participants</b>	Main Entrance	Hall Entrance
8.30am – 10.00am	Richard Dorling	

<b>Meet and Greet at Main Entrance Door for public</b>	Main Entrance
9.30am – 11.00am	Simon Cassidy
11.00am – 1.00pm	Nick Craker

<b>Town Council Stand – if having one</b>		<b>Defibrillators, grants, hire the hall, coronation, etc ??</b>
9.30am – 11.00am	David Ambler (tbc)	
11.00am – 1.00pm (and pack away)	Naomi Taylor	Julian Smith

<b>Mayor's Raffle</b>	<i>Can be incorporated into TC stand if not enough volunteers</i>
9.30am – 11.00am	Christina Whitty
11.00am – 1.00pm	Christina Whitty

<b>Floating</b>	Help out where busy/ provide cover for breaks
9.30am – 11.00am	Naomi Taylor
11.00am – 1.00pm	Richard Dorling

<b>Cleaning Up</b>		
1.00pm – 2.00pm	Richard Dorling	Julian Smith