



LISKEARD COUNCIL
WORKING FOR YOU

LISKEARD TOWN COUNCIL

Youth Council Terms of Reference

Liskeard Youth Council has been set up to support and encourage the active engagement of young people in the decision making within the Town. They will represent the views and opinions of their generation whilst influencing and inspiring change. They will work alongside Liskeard Town Council in making the town a better place.

Aims and Objectives

- To assist Liskeard Town Council by identifying issues affecting young people and providing advice on possible solutions.
- To respond to enquiries from the Town Council on specific youth issues.
- To encourage and engage the younger generation to get involved in projects and events in Liskeard.
- To advise on youth grants
- To represent the views of the young residents in Liskeard.
- To work as a team and make things happen.
- To create opportunities and learn from them.
- To promote the importance of a youth voice.
- To make local government accessible to everyone.
- To have fun.

Membership

- There will be no fixed number of Youth Councillors
- Youth Councillors are all volunteers
- A Chair and Deputy Chair will be elected by the Youth Councillors annually in May.
- The term of office for all Youth Councillors will be 1 year.
- Membership is open to young people who live, or study, or socialise in Liskeard
- Members must be aged between 10 and 18 years
- Each Youth Councillor must be willing to adhere to the What is Expected of a Youth Councillor code.

Meetings

- The Youth Council will meet approximately every six weeks.
- The Chair will prepare the agendas for meetings, with support from the administrator.
- Agendas will be distributed at least 5 days before the meeting.

- Decisions should be made after discussion where possible.
- All decisions must be proposed, seconded and voted on.
- A quorum will be five Youth Councillors.
- Voting will be by a show of hands.
- In the result of a tie, the Chair has the casting vote.
- If invited by the Youth Council, Town Councillors and Town Council staff can attend Youth Council meetings as observers or can participate in meetings
- Town Councillors and Town Council staff will not have voting right
- Minutes will be taken by the administrator.
- Minutes will be distributed before the next meeting and will be approved at that meeting.

Youth Councillor Duties

- Attend meetings – Send apologies for absence if unable to attend.
- Resign from position if unable to attend more than 3 meetings consecutively.
- Work co-operatively with other members.
- Assist with the formation of groups to support activities and events arranged by the Youth Council.
- Assist with projects and issues relating to the Town Council.
- Raise awareness of issues affecting young people.
- Assist the Town Council with community engagement and presentations.
- The Youth Council will present its public image under the guidance of the Town Council

Liskeard Town Council Support

- Provide meeting facilities
- Provide administrative support
- A budget may be provided to support Youth Council activities
- A nominated Town Councillor to regularly liaise with the Youth Council
- Recommendations from the Youth Council will be considered by the full Council or the appropriate committee