

Public Hall Launch Event

Meeting on 21st November in the Mayor's Parlour at 10am

Present: Councillors Christina Whitty and Sue Shand. Mandy Hancock
Apologies: Tyler Bennetts and Naomi Taylor

With the works at the Public Hall coming to completion a launch event is planned.

The aim of the event is to:

- Thank existing hirers for their patience during the works
- Show the community how the Council has spent its money
- Showcase the facilities to potential new hirers
- Raise an awareness in the town and wider south east Cornwall area of the new inclusive and accessible facilities now available
- Thank the contractors for their flexible working

The anticipated dates are that the main building works will be complete around 16th December and the new stage lift is scheduled to be fitted approximately 16th January, 2019.

Having looked at the booking diary, the most suitable date following completion for the event is 4th February, 2019.

The following schedule was proposed:

3-5pm Drop in session open to the general public and potential hirers with tea/coffee biscuits

6-8pm invite contractors and current hirers for a finger buffet

During the refurbishment works 43 hirers/organisations have been affected. Costings for a buffet for the evening event will exceed the £80 budget available. This will need to be funded from reserves.

The event will show:

- Photographs of before, during and after the renovations as well as any historical pictures available
- The disabled facilities
- Displays of how the money was spent and how much
- The rooms set ups available
- Have a powerpoint display of photos and information
- Refreshment Room is now known as the Wheal Phoenix Room
- Long Room is now known as the Hobhouse Room
- The accessibility survey of the town. Maps, leaflet and online survey Sue Shand and Tyler Bennetts are collating.

Suggestions were made about inviting local groups/choirs to the evening to perform.