

LISKEARD TOWN COUNCIL

SOCIAL EMERGENCY FUND POLICY

Aim: One of the ways that the Town Council has responded to the Coronavirus and issues facing vulnerable people within Liskeard, is to establish this Social Emergency Fund. This is intended to support the activities of those community groups and organizations bringing help and support to those facing isolation and need.

It is not to cover things already provided by other organizations. It is to fill gaps in provision. Other sources of support might be:

- The UK Government www.gov.uk – this is where the Government releases the latest information and you can sign up to alerts
- Cornwall Community Foundation www.cornwallcommunityfoundation.com

Eligibility Criteria to assist potential applicants and Councillors.

- Applications need to demonstrate that the grant aid will be of benefit to the community of Liskeard.
- Applications are welcomed from community groups, social enterprises, trusts and charities. Grants will only be given to non-profit making organisations.
- We particularly welcome applications from several groups working together. If we receive similar applications from different groups we may ask you to coordinate your efforts.
- An individual may not receive a grant, although we can fund organisations to provide financial help to individuals.
- Grants will not normally be awarded retrospectively to any project.
- Normally awards of grant will be in the range of £50 - £500. For applications which the Committee considers are exceptional, the Committee can reserve the right to approve a grant of up to £5,000.
- When supporting the delivery of frontline services to those facing isolation and need, grants can be paid against the normal operating costs of an organization. For example, wages, rents, stock etc.
- It is expected that the money will be used during the Coronavirus outbreak and it must be used within two years of being awarded.

- Should a grant be awarded the Town Council requires as a condition of approval that the support of the Town Council is acknowledged in all relevant press releases, social media posts etc. and that the recipients of grants give feedback to the Town Council on the use of the monies awarded. This could include presenting information at the public annual meeting.
 - Should the grant fund the purchase of an asset or service, which could be used by other community groups when not required, the applicant is encouraged to share the benefit.
 - Applications must be made on the form supplied.
 - Applications to be sent by e-mail to the Town Clerk townclerk@liskeard.gov.uk
 - Correctly completed applications will be considered by the Town Council as soon as possible.
- Please contact Steve Vinson, the Town Clerk, to discuss any questions you have. The application needs to comply with the above guidelines to be considered by the Council.

LISKEARD TOWN COUNCIL
SOCIAL EMERGENCY FUND APPLICATION FORM

Do not complete the Application Form until you have read the Policy above and believe that you comply with it.

By making the application you are giving consent for the information to be shared with Councillors and the public

When you have completed this form please e-mail it to Steve Vinson – townclerk@liskeard.gov.uk

Name of Applicant / Organisation	Café Abundance The Real Junk Food Project Torpoint & Rame CIC
Person to contact	Jemma Morgan
Position Held	Director and Project Lead
How are you normally funded?	Pay As You Feel donations for meals served/ delivered and grants
What do you need the money for?	<p>The cost of takeaway containers and bags for delivering meals and groceries to households who are shielding, self isolating or financially depleted as a result of the coronavirus pandemic. Mileage involved in delivering food to households in and around Liskeard.</p> <p>We need to source and run an additional fridge as the number of meals we are preparing has increased and storing them safely prior to delivery is essential.</p> <p>We have also noticed that since the start of the outbreak and the change to our way of working our income through donations has dropped on a per capita basis, so the ongoing costs of renting our unit and producing food, paying staff, utility bills, etc. is likely to prove harder to meet as time passes and the implications of the economic downturn are sustained.</p>

<p>How will vulnerable people in Liskeard benefit from this? Is it aimed at specific groups?</p>	<p>We are already increasing the number of households in and around Liskeard who we are able to deliver meals to and via links with the Foodbank, council publicity, churches and schools as well as word of mouth, new households are requesting our support each week.</p>
<p>Have you previously received a grant from Liskeard Town Council? If 'Yes' please indicate</p>	<p>NO (a) When (Date) (b) Amount received £</p>
<p>What is the total cost of what you are planning?</p>	<p>We shared £158 worth of takeaway packaging with The Real Junk Food Project Plymouth which the Liskeard Town Forum</p>

<p>What sum of money are you looking for from the Town Council and what exactly will it be used to support? How is any difference to be funded?</p>	<p>funded at the end of March. By the end of April we needed to purchase more. Storage is an issue for us, so buying this sort of quantity on a monthly basis is the best way forward for us. A reliable fridge would cost about £320 – it seems most sensible in terms of reliability to buy new with a warranty. We would like to ask for the maximum of £500.</p>
<p>Charity Number or Registered Company Number (if applicable)</p>	<p>Please do not sign your name in this box. Company number 10477466 Date May 19th 2020</p>
<p>Name of Applicant / Organisation</p>	<p>Jemma Morgan/ Café Abundance CIC</p>