

9. FINANCE, ECONOMIC DEVELOPMENT & GENERAL PURPOSES

COMMITTEE – Budget Setting 2019/2020 (see attached EXCEL spreadsheet FED&GP22Jan2019) – to consider and approve the draft Finance, Economic Development & General Purposes Committee budget for 2019/2020.

Background – the text below in black relates to the changes reported at the last Finance & General Purposes Committee meeting. The additional information in green combines the changes proposed at the last committee and subsequent meetings with the Mayor, Deputy Mayor and Town Clerk.

Finance, Economic Development & General Purposes Committee – Proposed 2019/2020 (see attached EXCEL spreadsheet for full details). The main points are:

1. -£27,000 (-£37,000) has been taken from the two reserve lines “Neighbourhood Plan Future Projects” £10,000 and £7,000 (-£17,000) “CCTV Reserve” and transferred to the salaries and associated costs section of the budget. The unspent £10,000 from the Liskeard Together current 2018/2019 year has been placed alongside the 2019/2020 to cover the spend without the need to precept in 2019/2020 to cover the cost.
2. Grants Budget has been increased to £10,000.
3. The individual nominated reserves “Match Funding/Projects/S106 -£6,200” and “Cattle Market -£5,550” have been combined into a “Match Funding Projects -£11,750” nominated reserve. Previously, the Council had built up its Neighbourhood Plan nominated reserve in order to cover costs which did not eventually prove necessary. To ensure progress with projects emerging from the Neighbourhood Plan, the Council has taken funding from the former “Match funding/Section 106” and “Cattle Market” nominated reserves. For example, £1,000 Sports Pitch Working Party costs and £1,000 contribution towards the Agri-Hub and Employment Demand Assessment. The EXCEL spreadsheet FED&GP22Jan2019 has been amended to include the reserve and adjustments to cover the cost of the Christmas Car Parking and Sports Pitch Working Party budget lines in 2019/2020:
 - Match Funding Projects nominated reserve -£7,750
 - Christmas Car Parking transfer from reserves -£2,000
 - Sport Pitch Working Party transfer from reserves -£1,000
4. The invoice for Free Christmas Car Parking has increased to £3,000 against a £1,000 budget.
5. The draft “Mayor Choosing” and “Mayoral Allowance” sums £900 and £1,700 (in total £2,600) have been reduced to £750 and £1,670 (£2,420 in total)
6. Draft 2019/2020 – the gross budget of £218,045 original figure included Mayors Charity actual draft £217,112 – new gross £227,790 which is £50,060 £59,805 more than the current year. An increase of 29.8%. 35% The transfer from the Committee’s current reserves of £27,500 £30,000 and the use of the current years precepted £10,000 Liskeard Together to fund the same project

next year and the use of the £5,000 from reserves to fund the Youth Grants Fund and a transfer from C&E committee of £4,500 combine to create a smaller net spend budget of £191,045 £172,380. This is £23,660 more £273 less or 14.1% more 0.16% less than the current year.

RECOMMENDATION: That the draft Finance, Economic Development & General Purposes Committee budget is approved.

10. Budget and Precept Setting 2019/2020 – a). to consider and recommend to Council the setting of a budget for the 2019/2020 financial year. b). to consider and recommend to Council the setting of a precept for the 2019/2020 financial year.

Background – to assist Council in the setting of a budget and precept for 2019/2020 the committees have reviewed their budgets and produced the recommendations above for Finance, Economic Development & General Purposes and below for the Communications & Engagement Committee and Facilities Committee.

In the text below and on the attached FED&GP spreadsheet, black text marks the first draft budget, red the second revision and the green text in this report the third review of budgets.

10.1 Communication & Engagement Committee – Proposed 2019/2020 (see attached C&E EXCEL spreadsheet for full detail). The main points are:

1. Marketing & Consultation Budget – reduce the draft budget from £3,000 to £2,000.
2. TIC Expenses reduced from £3,000 to £500 in 2019/2020.
3. TIC Expenses current year create nominated shelving etc reserve for TIC £2,000.
4. This will reduce the draft C&E budget of £76,260 for 2019/20 to £73,760. This is a 2.8% cut on the current year.
5. The C&E reserves will contribute a saving of £4,000 £4,500 into next years' Economic Development review cost in the Finance, Economic Development & General Purposes Committee budget. This combines the "Signage" and "Town Centre Signs and Murals" into a new reserve, from which it is proposed £5,397 and contribute £4,500 into the 2019/2020 FED&GP committee.
6. £318 Cornish Christmas profit added to the reserve.
7. The C&E nominated reserves figure for 2019/2020 will be £44,342.

10.2 Facilities Committee – Proposed 2019/2020 (see attached Facilities EXCEL spreadsheet for full detail). Main points are below:

1. The draft 2019/2020 gross budget needs to accommodate some small increases such as the 5year electrical testing of the buildings £2,500. A sum

- of £2,500 has been taken from the Large Buildings Nominated Reserve to cover the cost of the 5year electrical testing of the buildings.
2. Seagull Control Measures - £2,500 has been taken from the Street Furniture Nominated Reserve to cover the cost the seagull control measures which would include seagull proof bins.
 3. The dilapidations budget has been cut by £2,000. The Guildhall electricity and water costs have been reduced by £2,050.
 4. The number of staff has been reduced by one due to retirement with a division of hours between existing staff.
 5. The committee recommends that prices for the Public Hall be increased by 5% (Cornwall Council being charged a standard commercial rate) and that the allotments rents be increased by 10%. This will uplift in the annual income will be by £2,933.
 6. The draft gross expenditure has been reduced from £292,488 to £290,266.
 7. The gross income has been revised slightly from £66,205 to £68,055 £69,135 a net increase of £1,850. £2,930 and the amount of £5,000 has been included from the (Large Buildings £2,500) and Street Furniture £2,500) nominated reserves. However, this is a significant increase compared to the current year due to the completion of the refurbishment works.

Budget Comparison 2018/2019 – Proposed 2019/2020 budget and precept.

Committee	Current 2018/2019	Proposed 2019/2020
Gross Expenditure		
C&E (Museum)	£75,936	£76,260 (0.4% increase) Revised £75,260 – reduction £676 – 0.9% cut on current year. Revised £73,760 – Reduction £2,176 – 2.8% reduction.
Facilities	£262,304	£292,488 (11.5 % increase £30,184 – 10.3% £27,055 if toilet UBR legislation comes into effect) Revised £290,266. 10.6% increase £27,962 – or if toilet UBR comes into effect £24,833 9.4% increase over last year.) Gross Spend figure £290,266 – increase of £27,962 or 10.6%. UBR toilet relief will not come into effect until the 2020/2021 financial year at the earliest.
FED&GP	£167,985	£217,112 (£49,127 – 29.2% increase) Revised Christmas Car Parking invoice £218,045. £50,060 higher gross spend. 29.8% increase on gross spend in previous year. £227,790 (£59,805 35% increase.
Total Spend	£506,225	£585,860 (16.3% increase - £78,210) Revised £583,571 (15.2 % - £77,346) £591,816 £85,591 16.9%)

Income Internal		
In Year Movements from Reserves	-£5,436 (*-£2,000 C&E, -£3,711 FED&GP +£275 Facilities)	<p>-£27,500 FED&GP (-Neighbourhood Plan Future Projects £10,000, £7,000 CCTV reserve, 2018/2019 Liskeard Together Reserve £10,000. -£4,000 C&E reserve transfer to General Reserve.</p> <p>Additional Total -£55,500 from reserves made up as below:</p> <p>-£50,500 FED&GP (-Neighbourhood Plan Future Projects £10,000, CCTV reserve £17,000, 2018/2019 Liskeard Together Reserve £10,000. General Reserve £5,000 Youth Grants Fund, £2,000 Christmas Car Parking, £1,000 Sports Pitch Negotiations both transfer from the Match Funding Reserve.</p> <p>-£4,500 C&E reserve transfer to the FED&GP Committee. –</p> <p>-£5,000 Facilities Committee (-£2,500 Large Buildings and -£2,500 Street Furniture) nominated reserve transfer.</p>
C&E (Museum)	-£3,000	-£3,000 (unchanged) (unchanged)
Facilities	-£47,820 (*gross income figure)	<p>-£66,205 (*gross income incl. rents from 6 tenants at Guildhall, footpath maintenance grant and allotments) (Increase £18,385 – 38.4%) Revised -£68,055 (Increase £20,235 + 42% on current year. -£69,135 (Increase - £21,315. +44% increase on current year.</p>
Council Support Grant	-£27,430	-£25,221 (reduction of 8%)
Precept	-£422,539	<p>-£491,434 £68,895 (16.3%) * Increase in Council Tax Base £8,777 – Revised -£455,795 (Increase £33,256 +7.8%)</p> <p>Revised -£438,960. Increase of -£16,421 which is +3.8%</p>
	-£506,225	-£585,860 Revised -£583,571 Revised £583,571 (15.2 % - £77,346) £591,816 £85,591 16.9%)

First Draft Precept figure for 2019/2020 is £491,434. This is an increase of £68,895 on the 2018/2019 precept. The increase is 16.3%. A Band D property currently paying £139.42 per year will increase to £157.94 per year in 2019/2020. This is an increase of 13.2% which will mean £18.52 per year or 35p a week. (Note the council has tried to set small increases in the precept. In the previous two consecutive financial year's Band D increases were 2p a week. The last significant increase was in 2015 when the precept was increased by 30.4% to fund a range of improvements including the fitting of PV panels to the roof of the Public Hall).

Second Draft Precept figure for 2019/2020 is £455,795. This is an increase of £33,256 on the 2018/2019 precept. The increase is 7.8%. A Band D property currently paying £139.42 per year will increase to £146.49 per year in 2019/2020. This is an increase of 5% which will mean £7.07 per year or 13p a week. (Note the council has tried to set small increases in the precept. In the previous two consecutive financial year's Band D increases were 2p a week. The last significant increase was in 2015 when the precept was increased by 30.4% to fund a range of improvements including the fitting of PV panels to the roof of the Public Hall).

Third Draft Precept figure for 2019/2020 is £438,960. This is an increase of £16,421 on the 2018/2019 precept. The increase is 3.8%. A Band D property currently paying £139.42 per year will increase to £141.08 per year in 2019/2020. This is an increase of 1.1% which will mean £1.66 per year or 3p a week. (Note the council has tried to set small increases in the precept. In the previous two consecutive financial year's Band D increases were 2p a week. The last significant increase was in 2015 when the precept was increased by 30.4% to fund a range of improvements including the fitting of PV panels to the roof of the Public Hall).

RECOMMENDATIONS: a). That the Council set a budget of £591,816 in the 2019/2020 financial year. b). that the Council set a precept of £438,960 in the 2019/20202 financial year.

11. Dementia Friendly and Disability Confident - to consider the presentation and whether to recommend that the Council adopts further measures that support the Dementia Friendly and Disability Confident initiative.