

Liskeard and District Museum

Museum Management Meeting – 10th May 2019

Those present: K Partington (Museum Coordinator), J Buchanan (Volunteer), M Parsons (Volunteer), Simon Cassidy (Councillor)

Apologies: Yvette Hayward

1.0 Cllr Simon Cassidy was welcomed to the meeting and for his support of the museum.

2.0 **Minutes of last meeting:** Last meeting minutes agreed.

3.0 Volunteers

3.1 Project Reports

- 3.1.1 MAP reports that the Loan project is practically complete and other projects are progressing well.
- 3.1.2 JB has attended a digitisation day and took some advice for the museum's Rapson Photograph project. We may consider applying for funding and look at how we can engage the community as part of the project.
- 3.1.3 Oral History is being progressed connecting to exhibitions next year.
- 3.1.4 There is a touring exhibition about Emily Hobhouse with information boards on which Liskeard & District Museum is recognised with our logo. The panels will be donated to the museum at the end of the tour in November 2019. Is there an Emily Hobhouse anniversary? Can we engage with the Youth Parliament?
- 3.1.5 MAP has produced a plan for the 50's / 60's (Liskeard Rocks) exhibition which will be presented to the volunteer team. We are looking for notable events happening during the period and focal points. Harold Wilson joined the labour party in the Liskeard signal box? The sports association may have sporting trophies from the time. We are keen to gain oral history stories from the period. Strands to be reflected are – Impact of increase in personal transport – Domestic life – Shops & Businesses – entertainment. We will be putting out requests for loan items and oral histories and would like to do a photo challenge (then & now) to produce a sequence of overlay images. Request to purchase a 50's kitchen cabinet £150 which could be sold at the end of the exhibition. **Action:** MAP to investigate whether we could borrow or rent it or reduced price and obtain. A project team will need to be formed soon. Plans required for Liskeard Rocks into the 50's & 60's with a focus on collecting more objects. Project team to decide what we should have and how to obtain it.
- 3.1.6 **Archive project** – A decision needs to be made on whether L&D museum also continues to be an archive repository. The archive needs to be available and accessible for public research. The group would like a project to investigate the alternatives and present to C&E for a strategic decision. Alternative would be to donate to Kresen Kernow (Cornwall Archives) who have facilities to store and make available on line. Investigate funding for a project.

3.2 Plan of Events & temporary Exhibitions

4.0 Coordinator

- 4.1 The museum has recruited 3 more volunteers following attendance at the Community Fair. Training is now the focus. Most volunteers only wish to attend one day per week which gives rise to continuity and progress issues.
- 4.2 **Finance** – Once plans for projects and exhibitions are in place, cost estimates can be allocated to budget lines for Conservation/Collection Care, Collections Enhancement and Exhibitions/Displays funded by donations. Donations for last year were £1500 (which is 33p per visitor). SC asked if we had considered charging. This has been considered in the past but rejected in order to maintain accessibility for all. We could recommend a donation amount and highlight what we are raising funds for or have spent money on.
- 4.3 Accreditation Governance paperwork referring to the museum regarding delegation of powers to the C&E committee need to be reviewed. **Action KP to speak to Town Clerk**

5.0 Policies & Plans

- 5.1 JB will be looking at the Engagement Policy
- 5.2

6.0 Acquisitions

- 6.1 A question of whether to purchase a Lorna Doone book presented by Liskeard school was referred back to the volunteer group to decide if it meets the collections criteria and is dependent of the value v cost.

7.0 Deaccession & Disposal – nothing to report

8.0 Finance – There is currently no budget report. We have the agreed budget for 2019/20

9.0 Other Business

- 9.1 MAP announced that she will be standing down at the end of May '19. The management group thank Mary-Ann for her significant contribution over the year.
- 9.2 Cornwall Museums Partnership run a 'Bright Sparks' initiative. Is there scope to link artistic work with the 50's 60's exhibition and apply for the grant?
- 9.3 The museum was invited to attend a meeting about the proposed Looe Valley trails. KP attended with Cllr Rachel Brookes. The challenge will be to link the trail with the town centre.

Next Meeting: 14th June 2.15pm Mayor's Parlour