

## Liskeard Town Council

**AT A MEETING** of the **FACILITIES COMMITTEE** held on 19 September 2023 at 7.30pm there were present:

Councillors Julian Smith (Chair), Richard Dorling (Vice-Chair), David Ambler, David Braithwaite, Ian Goldsworthy, Kerry Cassidy, Lori Reid.

In attendance – Jacqui Orange (Facilities Manager)

The Chair opened the meeting and advised those present of housekeeping matters.

**225/23 APOLOGIES** – Councillors Simon Cassidy, Christina Whitty, Jane Pascoe, and Tony Powell.

**226/23 DECLARATIONS OF MEMBERS' INTERESTS REGISTRABLE AND NON-REGISTRABLE** – None.

**227/23 MINUTES OF PREVIOUS MEETING** – Councillor Ambler proposed, Councillor Reid seconded, and the Committee APPROVED the minutes of the Facilities Committee meeting held on 8 August 2023.

**228/23 PUBLIC PARTICIPATION** – Awards were presented to John Grist (Best Allotment) and Paul Chamberlain (Best Newcomer). Representatives from Pengover allotments and Pengover Allotment Association attended the meeting. The Committee noted concerns raised by plot holders and representatives of the Association regarding brambles growing out of the boundary wall onto the adjacent footway; bags of garden waste dumped in Dennison Road; generating a revised pricing structure based on plot size; and funding support for improvements to infrastructure on site including the muck bins and rainwater harvesting.

John Hesketh and Lynette Rule from Liskeard in Bloom presented the proposal for the redesign of the roundabout adjacent to Pets @ Home. The Committee noted the proposal and asked for further details regarding suitability of the site for tree planting; maintaining adequate visibility to ensure the safety of cyclists and pedestrians; the cost suitability of resin-bonded gravel as a hard landscaping material; and the disposal and/or redistribution of any spoil.

**229/23 ROUNDABOUT PLANTING** – Councillor Ambler proposed, Councillor Kerry Cassidy seconded, and the Committee APPROVED the recommendation that the proposals for the re-design and planting of the roundabout adjacent to Pets @ Home at a cost of up to **£2,000.00 + VAT** are accepted. The Chair will liaise with Liskeard in Bloom and the Facilities Manager on the final design proposals and detailed costing.

**230/23 FACILITIES MANAGERS REPORT** – The Committee noted the Facilities Managers report. The FM confirmed that the actions following the Risk Management Report are partially completed.

**231/23 BUDGET MONITORING REPORT** – Councillor Dorling proposed, Councillor Kerry Cassidy seconded, and the Committee APPROVED the Budget Monitoring Report to 31 July 2023. The Chair reported that a FIT Tariff payment of £9,613.93 has been received from Scottish Power.

**232/23 GARDEN RULES** – This item was withdrawn from the agenda.

**233/23 VEHICLE/EV/E-CARGO/E-BIKE** – Councillor Dorling proposed, Councillor Kerry Cassidy seconded, and the Committee APPROVED the recommendation that the Town Council purchase an e-cargo bike at a cost of **£7,000.00 + VAT**. The costs to be met with funds from the Vehicle budget and Workplace Travel Grant.

**234/23 MEMBERS ROOM & MAYORS PARLOUR** – Councillor Reid proposed, Councillor Braithwaite seconded and the Committee APPROVED the recommendation that due to the specialist nature of the work Heritage Preservation are appointed to undertake work to address the dry rot and wood worm in the Members Room and Mayors Parlour at a cost of **£6,874.00 + VAT** and RJ Wills Carpentry & Joinery is appointed to undertake repairs and redecoration of the sash window at a cost of **£445.00 + VAT**. The costs to be met with funds from the Town Council's Properties Reserve.

**235/23 ACCESSIBLE ALLOTMENT PROVISION** – The Committee wished to record their frustration at the lack of progress due to a lack of engagement from the developer, Persimmon Homes.

**236/23 DEVOLUTION** – The Town Clerk has received a written update from the Cornwall Council Link Officer (Devolution) to say that Cornwall Council are waiting on a response from the Department of Levelling Up, Housing and Communities regarding the transfer of Castle Park.

**237/23 DATE OF NEXT MEETING** - Tuesday 21 November 2023.

Councillor Dorling proposed, Councillor Reid seconded, and the Committee APPROVED entering Part 2.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.**

**238/23 GUILDHALL TENANTS** - Councillor Dorling proposed, Councillor Goldsworthy seconded, and the Committee APPROVED the recommendation that the licence arrangement for Unit 2, The Guildhall is extended until March 2023.

**239/23 ROUND BURY** – The Committee noted the update on the Roundbury Sports Pitches project.

Councillor Kerry Cassidy proposed, Councillor Dorling seconded, and the Committee APPROVED leaving Part 2.