

DEPUTY TOWN CLERK'S REPORT

7. Deputy Town Clerk's Update

Report on items from 9 March 2021 committee meeting not already on the agenda – for information

Recycling

A meeting took place on 1 April to identify possible alternative solutions for town centre residents unable to use the standard recycling service (see notes attached). A follow up meeting has not yet taken place. The new administration at Cornwall Council have pledged to bring back car park recycling bins in CC carparks where local communities request them, however this may take some time to deliver.

Cycle Parking

The Mayor and Deputy Town Clerk met with the new Cormac area manager on 7 June to review proposed locations. We are now awaiting costings from Cormac on the installation of additional cycle stands at the Guildhall end of Fore Street and at the rear entrance to the Co-op in Westbourne car park. Cormac will liaise with the Cornwall Council car parking division for any necessary agreement in Westbourne, but installation will not result in a loss of car parking spaces.

Existing footpath review of signage and styles

The Community Partnership officer at Cormac has agreed to attend a meeting of the Town Forum, to talk about their volunteering programme.

Additional information on other agenda items

10. Budget Monitoring 2021/22

To receive and accept a budget report to 30 April 2021

On target spend should be at 8.3%.

The following points should be noted:

- All PAYE & NI (4010) and Pension (4020) contributions are paid a month behind until year end, and therefore no spend is shown for April.
- Events (4500) shows a negative spend due to an allowance for payment to Lights Up for the 2020 Christmas lights not yet made but due from the 2020/21 budget.
- The museum Equipment Purchase (4230) has no budget allocated as this is 80% funded from a grant due, with the balance to be transferred from the donations reserve.

Recommendation: to note and accept the budget report

11. Objectives

To consider objectives for this committee for 2021/22

The previous objectives set for this committee were:

1. To continue to support and enhance existing events and new activities
2. Work with youth organisations to set up a youth council and improve collaboration
3. Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard.
4. Promote walking and cycling in and around Liskeard, including reviewing and improving signage and establishing new trails.

A review of these objectives and consideration of any new projects will help Council assess its priorities for the coming year and allocate available officer time and other resources accordingly.

Recommendation: to draft new objectives for the committee, which can be considered as part of a Council review of priorities and allocation of staff resources for the coming year.

12. Events

a) Mayoral Event – to consider an event in August 2021 (SC)

The Public Hall diary has been checked for availability on Friday evenings in August.

b) Community Champion Awards – to consider arrangements for 2021 possibly linked to the Lions carnival (SC)

The Lions are proposing to hold a carnival on Saturday 2 October (usual date for St Matthews fair) and have agreed that Community Champion awards could be incorporated within this, possibly as an open-air event on the Parade. The carnival will begin and end at Liskeard School and Community College, with the procession leaving the school at 6.30pm. The Public Hall has a prior booking that weekend and is not available as a venue/wet weather option.

Nominations from 2020 are still held, as the pandemic prevented assessment and award. These will be assessed and awarded as a separate category. It has previously been agreed that 2021 nominations will be advertised with a closing date of 31 August 2021.

Recommendation: to agree a small group to assess the nominations with the Mayor

c) Liskeard Unlocked September 2021 – To receive the notes from the planning meetings on 12 April and 2 June 2021 and approve funding for the event (RB)

Quotes have been requested for publicity materials (design, print, etc), which are expected at a similar level to last year of £250. There will be other associated costs for the event and a maximum budget of £500 is suggested.

Recommendation: to agree a maximum budget of £500 for the event

f) The Queens Platinum Jubilee Beacons 2 June 2022 – to consider registering to take part

There is a national proposal to light more than 1,500 beacons as part of the official Platinum Jubilee Weekend of celebrations from 2nd to 5th June 2022, and towns/organisations that wish to take part are invited to register their participation. The programme of planned activity also includes:

- At 1pm Town Criers are being invited to undertake the Proclamation announcing the lighting of the beacons later that evening.
- As the sun sets at 9.09pm, individual pipers and pipe bands are being asked to play “Diu Regnare” from central locations as their personal tribute to Her Majesty The Queen.
- To coincide with the lighting of the beacons, choirs in local communities will be encouraged to sing a specially written song. A competition will be held to select the song.

More information can be found at

https://mcusercontent.com/a6b2567ff244cae3139ef3c2a/files/65f4099d-362f-3e33-cd2d-f44cafd452ba/The_Queen_s_Platinum_Jubilee_Beacons_Guide_compressed.pdf