

# Liskeard Information Centre

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Update since 28th August 2020

#### **Visitor Statistics**

As you will see from the attached figures, visitor numbers for September and October were down on the same time last year but a lot closer to the usual amount than they had been in August. I think this is probably because summer visitors to Cornwall this year were mostly people that would usually take European beach holidays and generally less likely to visit market towns and museums. Once children returned to school in September the visitors reverted to the type we usually see in the Autumn months.

Profits over the last two months were higher than at the same time last year, this is mostly due to the very successful Alan Kingwell exhibition for which we sold a couple of large paintings and several smaller prints. Since this is a way for us to earn money without any initial outlay, we will look to advertise the space to other artists in the New Year.

## **Staff Training**

Last month I undertook emergency First Aid training along with some other members of staff and am now certified for the next 3 years. I have also identified some relevant online training which Louisa and I will undertake during the November lockdown.

### Lockdown 2

During the upcoming lockdown the museum and TIC office will be closed, however, as before we will still be working our normal hours. Louisa will be working in the office behind closed doors and I will be working from home.

As there are not many events taking place at the moment, which usually take up a lot of our work time (adding to the website, promoting on social media and so on), we have found we have some spare capacity during working hours. I will be working on the Town Council website, ensuring all documents on there are amended so they can be read with a screen reader to meet accessibility requirements, I will also be creating some new pages on the website for policies to reduce the number of PDF documents on there. Louisa has started doing some temporary work for the museum, helping design display boards for the new exhibition and undertaking research, obviously once things return to normal she will return to focussing solely on TIC jobs.

#### **Winter Closing**

I have discussed winter closing dates with the Museum Coordinator and we have agreed to close the TIC and Museum on Friday 19<sup>th</sup> December and reopen on Monday 4<sup>th</sup> January in line with the school holidays.

## **Vicky Cutts**

3<sup>rd</sup> November 2020