

## **Liskeard and District Museum**

### **Museum Management Meeting Wednesday 18<sup>th</sup> October, 2017.**

Those attending: Museum volunteer staff, Councillor Dave Ambler

The minutes of the last meeting were reviewed and agreed.

#### Budget and general finances

All expenditure going to plan with no issues identified. There are some known expenditures which have been planned for and which are for the new exhibition. No concerns. April – Sept 27% of total budget spent so far. New cabinet ordered.

The option to host a selection of our images and artefacts online has also been researched. It is hoped we can work with other museums in the South west to achieve this at a low cost.

#### Museum Management / Administration

The museum has been advised on the new shelving for the store room – it doesn't need to be museum quality but lined with museum liner such as Plasticote. Costing and order to be done.

Accessions will be discussed at separate meeting It was agreed that we should try to locate an expert volunteer who could review the cameras in our collection and identify any which are of high priority to be accessioned due to historical significance.

The lighting in the outside store was also discussed and it was agreed that this should be progressed with a view to planning an upgrade to the lighting at the same time as improving the shelving.

#### New Displays 2018 Update

The plan for updating the museum over the break to focus on the health and wellbeing of Liskeard area in history and link this into the Mining Heritage are as follows Daniel Gumb Room: (Minerals and Mining) new interpretation, Henry Rice Room: (Health in Liskeard) completely new exhibition, John Rapson Room: (Women in health / health trades) update display, John Allen Room: (Toys and health) update display Stairs: update images.

General: The plans for including Audio-Visual content at the museum has been progressed with Studio Wallop and it is envisaged that costings will be available by the next meeting.

#### Community Events

At the last talk we trailed a booking system at the TIC which meant we had a good idea how many were coming to the event. In the end we had about 30 people there.

We have had visits from a number of schools in the area; Hillfort, St Martins and Lanlivery have all come to the museum. It was discussed whether we should investigate using the Long Room for talks next year as this would overcome some of the problems with tea and coffee, manning the TIC area and space.

#### Visitor Numbers

The number of visitors continues to be an improvement on the previous years. Numbers September: 514, this year in excess of 4,500 visitors.

### Shop Sales

Sales at the shop are down slightly on last year, but this is recorded April to April and we had very good sales early in the year which are not accounted for in this year.

### Volunteer update

We have a new volunteer joining us in January. The Plymouth University students continue to work through collection and documentation for the Henry Rice room.

### Family History

We continue to get new requests for Family History research. All going smoothly.

### Any Other Business

Archdeacon has given permission for the temporary loan of the St Cleer stocks to the council which will be reviewed in 15 months. Once the council has given final approval and the space is ready they will arrange transport.