

Air Training Corps Squadron Summary of Receipts and Payments

HQAC ACCTS FORM 60
(Rev Mar 12)

Squadron Account for the Year Ended 31 March 20 18 of

No **1387** **Liskeard** Squadron ATC

I certify that all monies and other assets received on behalf of and for the use of:

No **1387** **Liskeard** Squadron ATC

from Investments, Permanent Endowments, Use of Land or Buildings (where applicable) and all other fund income sources, have been properly recorded and accounted for as shown on the summary overleaf and represents the total Assets, Receipts and Payments of the Squadron for the year ending 31 March 20 18. The gross income to the account is less than £100,000 during this Financial Year.

Date: **09/04/2018**

Treasurer's Sig

Is the Squadron registered for Gift Aid

Yes ☒

No ☐

Treasurer's Name
(in capitals):

DARREN ARULVASAGAM

I concur with the above certificate.

Date: **9-4-2018**

Chairman's Sig

Chairman's Name
(in capitals):

GARY HANNAFORD

WING DATE STAMP

For Wing HQ Use Only

WgExO Signature:

Name (in Capitals):

Notes:

1. In completing the Statement of Squadron Assets, do not include any Land owned by MOD, RFCA or any other Public Body nor buildings maintained by Public Authorities
2. In completing this Account, Treasurers must ensure that all Receipts from outside Bodies, e.g. Parents' committees, other Sub-committees, or Supporting Associations are included.

RECEIPTS	
	£
1. Balance in hand as at 31 March 2017 - Welfare Account	6,135.04
2. Receipts from Interest & Grants	
a) Interest from Deposit accounts	0.00
b) Legacies	0.00
c) Permanent Endowment Receipts	0.00
d) Local Subscriptions or Donations	750.00
e) Receipts from Sub-Letting of Land or Premises	0.00
f) Grants from Education or Local Authority (state nature of Grant)	0.00
<i>See Supplementary Page</i>	
g) Community Fund (National Lottery Grant)	4,000.00
3. General Receipts (if insufficient space continue on plain sheet)	
a) Cadet Subscriptions	2,332.50
b) Band	0.00
c) Sport	0.00
d) Canteen	1,038.69
e) HQAC - for use of Squadron Owned Vehicle (SOV)	0.00
f) HQAC - Rations Allowance	0.00
g) Social & Fund-raising (state nature of activity)	3,278.54
<i>See Supplementary Page</i>	
4. Other Receipts (specify)	1,086.48
<i>See Supplementary Page</i>	
5. Loan advance during the year (if applicable)	0.00
* TOTAL A	£18,621.25

* TOTALS A AND B MUST AGREE

PAYMENTS	
	£
1. Finance	
a) Loan or overdraft charges (if applicable)	0.00
b) Loan repayments (if applicable)	0.00
2. Payments from Education or Local Authority Grants	0.00
<i>See Supplementary Page</i>	
3. General Payments (if insufficient space continue on plain sheet)	
a) Cadet Subscriptions to Wing	1,111.50
b) Band	0.00
c) Sports	0.00
d) Canteen	657.40
e) Insurance	25.00
f) Rental of Land or Premises	0.00
g) Squadron Owned Vehicle (SOV)	0.00
h) Rations	0.00
i) Social & Fund-raising (state nature of activity)	412.96
<i>See Supplementary Page</i>	
4 Other Payments (specify)	4,441.37
<i>See Supplementary Page</i>	
5 Balance in hand as at 31 March 2018 - Welfare Account	11,973.02
* TOTAL B	£18,621.25

* TOTALS A AND B MUST AGREE

STATEMENT OF SQUADRON ASSETS AND LIABILITIES

Total Value of Investments held	0.00
Total Value of Land and/or buildings owned by the Squadron	0.00
Total Value of all other Squadron Assets (Specify Assets at current value)	10,178.60
Bank balances & cash held (this should equal Payments para 5)	11,973.02
TOTAL SQUADRON ASSETS	£22,151.62
Any material liabilities that need to be met from the funds	0.00
TOTAL SQUADRON LIABILITIES	£0.00

CHARITY FUNDRAISING

AMOUNT OF MONEY RAISED BY THE SQN FOR "OTHER" CHARITIES	£412.96
Eg: Wings Appeal, RAFBF - Please list beneficiaries and amounts	
WING Bag Pack (Jan 2018)	412.96

INDEPENDENT EXAMINER'S REPORT

Independent examiners report to the members of the civilian committee (trustees) of

No 1387 Liskeard Squadron ATC for the year ending 31 March 2018**Respective responsibilities of committee and examiner**

The charity's committee is responsible for the preparation of the accounts.

It is the independent examiner's responsibility to:

- a) examine the accounts,
- b) to confirm they agree with the squadron records, and
- c) to state whether particular matters have come to his/her attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination (which has been carried out in accordance with the guidance notes in Annex A, Chapter 4 of ACP 10), no matter has come to my attention (other than that disclosed below*):

- a) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - ♦ to keep accounting records
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements
 have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Give here brief details of any items that the examiner wishes to disclose. Only complete if the examiner needs to highlight material problems (use a separate sheet as necessary)

Signed

Name

Relevant professional qualification(s) or body (if any)

Address

Postcode

Notes:

1. An independent examiner is an independent person who is reasonably believed by the squadron committee (trustees of the account) to have the requisite ability and practical experience to carry out a competent examination of the accounts.
2. This person must be someone other than a signatory of the treasurer's or chairman's certificate and must have no

direct role in the direction of the fund.

1387	Liskeard	Squadron ATC	Year Ended 31 March 20 18
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Grants from Education or Local Authority		Receipts
Per Page 2	0.00	= 0.00

Social & Fund-raising (state nature of activity)		Receipts
Donation from Launceston steam rally		1,000.00
Morrisons Bag Pack		825.92
Bag packing		700.40
Tesco Bag Pack		646.22
Parents Eve & Raffle		106.00
Per Page 2	3,278.54	= 3,278.54

Other Receipts (specify)		Receipts
Contributions from cadets for Christmas Meal		245.00
cadets payment for Caiels		130.00
Fuel Refund from WHQ		128.00
money from cadets for course fees		118.00
cadets payment for courses		108.00
Money left over from RIAT & Launceston show		97.40
Refund from WHQ for completing F60		75.00
WING DoE Refund (Badham)		64.00
Donation from cadets for Polo Shirts		50.00
Refund from WHQ for SQN Travel		21.08
Other		50.00
Per Page 2	1,086.48	= 1,086.48

1387	Liskeard	Squadron ATC	Year Ended 31 March 20 18
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Payments from Education or Local Authority Grants			Payments
	Per Page 3	0.00	= 0.00

Social & Fund-raising (state nature of activity)			Payments
Morrisons Wing Bag Pack - 50% to Wing			412.96
	Per Page 3	412.96	= 412.96

Other Payments (specify)			Payments
Eliot House for Cadets Christmas Meal			699.30
New Rifle			450.00
BT			311.76
RIAT Tickets for cadets			280.00
Timber & Propeller blades for Hovercraft			240.87
Hovercraft Insurance			220.40
WHQ Cadet Training			206.00
S. Hibbin (Purchase of Tent)			200.00
K.Oliver for RIAT Tickets			190.00
Paddlesports course fee (Olivers)			180.00
Other			1,463.04
	Per Page 3	4,441.37	= 4,441.37

Asset Register for 1387 (Liskeard) Sqn

Mar-18

Item	Category	Asset Number	Location	Value 16/17	Value 17/18		16/17 Spilt	17/18 Split
Apple Computer	IT	1	CO's Office	£ 200.00	£ 180.00	IT	£ 5,697.00	£ 5,187.30
Apple Computer	IT	2	CO's Office	£ 200.00	£ 180.00	Shooting	£ 1,120.00	£ 1,458.00
Computer	IT	3	Admin Office	£ 250.00	£ 225.00	Camping	£ 2,222.00	£ 2,199.80
Monitor	IT	4	Admin Office	£ 70.00	£ 63.00	Camera	£ 500.00	£ 450.00
HP Printer	IT	5	Admin Office	£ 80.00	£ 72.00	Misc	£ 815.00	£ 883.50
Acer Laptop	IT	6	Admin Office	£ 200.00	£ 180.00		£ 10,354.00	£ 10,178.60
Stone Laptop	IT	7	Admin Office	£ 200.00	£ 180.00			
Samsung Laptop	IT	8	Admin Office	£ 200.00	£ 180.00			
HP Laptop	IT	9	Admin Office	£ 200.00	£ 180.00			
Acer Projector	IT	10	Admin Office	£ 200.00	£ 180.00			
Ext Lead	IT	11	Admin Office	£ 10.00	£ 9.00			
Ext Lead	IT	12	Admin Office	£ 10.00	£ 9.00			
Camera Kit (inc Lens)	Camera	13	CO's Office	£ 500.00	£ 450.00			
Colour Printer	IT	14	CO's Office	£ 70.00	£ 63.00			
IBM Laptop	IT	15	Classroom	£ 200.00	£ 180.00			
Packard Bell Computer	IT	16	Classroom	£ 250.00	£ 225.00			
Computer	IT	17	Classroom	£ 250.00	£ 225.00			
Computer	IT	18	Classroom	£ 250.00	£ 225.00			
Computer	IT	19	Classroom	£ 250.00	£ 225.00			
Computer	IT	20	Classroom	£ 250.00	£ 225.00			
Monitor	IT	21	Classroom	£ 70.00	£ 63.00			
Monitor	IT	22	Classroom	£ 70.00	£ 63.00			
Monitor	IT	23	Classroom	£ 70.00	£ 63.00			
Fridge	Misc	24	Stores	£ 80.00	£ 72.00			
Water Urn	Misc	25	Stores	£ 80.00	£ 72.00			
Speakers	IT	26	Stores	£ 20.00	£ 18.00			
Ext Lead	IT	27	Stores	£ 10.00	£ 9.00			
Kettle	Misc	28	Stores	£ 10.00	£ 9.00			
Fridge	Misc	29	NAAFI	MOD	MOD			
Laminator	IT	30	CO's Office	£ 20.00	£ 18.00			
Iron	Misc	31	Stores	£ 15.00	£ 13.50			
Iron	Misc	32	Stores	£ 15.00	£ 13.50			
Iron	Misc	33	Stores	£ 15.00	£ 13.50			
Iron	Misc	34	Stores	£ 15.00	£ 13.50			
Iron	Misc	35	Stores	£ 15.00	£ 13.50			
H/C Headset	IT	36	Stores	£ 70.00	£ 63.00			
Manson Transformer	Misc	37	Stores	£ 40.00	£ 36.00			
Computer	IT	38	Classroom	£ 250.00	£ 225.00			
Computer	IT	39	Classroom	£ 250.00	£ 225.00			
Apple Computer	IT	40	Classroom	£ 200.00	£ 180.00			
Monitor	IT	41	Classroom	£ 70.00	£ 63.00			
Monitor	IT	42	Classroom	£ 70.00	£ 63.00			
Monitor	IT	43	Classroom	£ 70.00	£ 63.00			
Monitor	IT	44	Classroom	£ 70.00	£ 63.00			
SIM Monitor	IT	45	Classroom	£ 45.00	£ 40.50			
SIM Monitor	IT	46	Classroom	£ 46.00	£ 41.40			
SIM Monitor	IT	47	Classroom	£ 46.00	£ 41.40			
Samsung Laptop	IT	48	Classroom	£ 200.00	£ 180.00			
Monitor	IT	49	Classroom	£ 70.00	£ 63.00			
Computer	IT	50	Classroom	£ 200.00	£ 180.00			
Tents (2 Man) x 4	Camping	51	Stores	£ 600.00	£ 540.00			
Base Tent	Camping	52	Stores	£ 350.00	£ 315.00			
Marksmans Bag	Shooting	53	Stores	£ 200.00	£ 180.00			
Tripod for Scope	Shooting	54	Stores	£ 30.00	£ 27.00			
Anschutz Rifle	Shooting	55	Magazine	£ 750.00	£ 675.00			
Spotting Scope	Shooting	56	Stores	£ 70.00	£ 63.00			
Spotting Scope	Shooting	57	Stores	£ 70.00	£ 63.00			
SIM Yoke	Misc	58	Classroom	£ 140.00	£ 126.00			
SIM Pedals	Misc	59	Classroom	£ 140.00	£ 126.00			
SIM 3D Head	IT	60	Classroom	£ 290.00	£ 261.00			
SIM Software	IT	61	Classroom	£ 150.00	£ 135.00			
Trophies	Misc	62	CO's Office	£ 200.00	£ 180.00			
Pace Stick	Camping	63	CO's Office	£ 150.00	£ 135.00			
Chairs x 6	Camping	64	Stores	£ 120.00	£ 108.00			
Vango Rucksacks x 3	Camping	65	Stores	£ 252.00	£ 226.80			
Storm Shelter	Camping	66	Stores	£ 25.00	£ 22.50			
Wet Weather Trousers x 4	Camping	67	Stores	£ 80.00	£ 72.00			
Waterproof Jackets x 5	Camping	68	Stores	£ 180.00	£ 162.00			
Water Bottles x 3	Camping	69	Stores	£ 45.00	£ 40.50			
Trangia Large x 5	Camping	70	Stores	£ 175.00	£ 157.50			
Trangia Small x 3	Camping	71	Stores	£ 75.00	£ 67.50			
Camping Gas Cooker x 4	Camping	72	Stores	£ 60.00	£ 54.00			
Gas Rings x 2	Camping	73	Stores	£ 40.00	£ 36.00			
Mess Tins x 7	Camping	74	Stores	£ 70.00	£ 63.00			
Cooking Pots	Misc	75	Stores	£ 50.00	£ 45.00			
Airfix Modelling Kit	Misc	76	Stores	n/a	£ 150.00			
Vango Monteverde Tent	Camping	77	Stores	n/a	£ 200.00			
Condor Software CD	IT	78	Admin Office	n/a	£ 60.00			
Anschutz Match 54 Target Rifle .22 Bolt SN 17453	Shooting	79	Magazine	n/a	£ 450.00			
				£10,354.00	£10,178.60			