

## **TOWN CLERK'S REPORT – 18<sup>TH</sup> MAY 2021 COUNCIL**

### **7. GRANTS BUDGET UPDATE ON APPROVALS TO DATE AND AN APPLICATION RECEIVED FOR CONSIDERATION**

**Kate Rogers – Director - The Early Energy Centre – a request for a grant of £3,129 to hold an increased number of performances.**

Grant Budget	£10,000
Baby Basics Centre – to establish a branch serving the Liskeard area	£400
Approved to Date	£400
Left to allocate until 31 <sup>st</sup> March 2022	£9,600
Kate Rogers – The Early Energy Centre – to hold an increased number of performances.	£3,129
If approved new total	£3,529
Left to allocate until 31 <sup>st</sup> March 2022	£6,471

**RECOMMENDATION: That the Council consider the application from the Early Energy Centre.**

### **12. CORNWALL ASSOCIATION OF LOCAL COUNCIL'S (C.A.L.C.) - Scheme of Delegation – to consider and adopt the advice regarding the temporary extension of the Scheme of Delegation.**

**Background** – during the Covid Pandemic the Town Council followed the advice of the Cornwall Association of Local Councils (CALC) and the National Association of Local Councils (NALC) regarding the Scheme of Delegation. The Scheme of Delegation covers emergency situations only when urgent decisions need to be taken on the spot and reported to Council later. This might include storm damage to one of the Councils buildings. To cover the possibility of Covid impacting on both the staff and councillor side of the organisation the normal delegation to the Town Clerk, in consultation to the Mayor, was extended to 3 other managers on the staff side and 3 other Councillors on the councillor side of the organisation.

Hopefully, the national roll-out of vaccinations and the wider Covid situation by September will largely have removed significant risk of Covid infections amongst staff and councillors. Nevertheless, the Cornwall Association of Local Councils (CALC) is recommending a modified Scheme of Delegation as set out below until September. It is recommended that this is adopted.

**RECOMMENDATION: That the Council delegates authority to the Clerk in consultation with the Mayor and Deputy Mayor to take any actions necessary with associated expenditure to protect the interests of the community and ensure council businesses continuity, informed by consultation with members**

**of the council. the scheme of delegation will be reviewed no later than September 2021.**

**14. CO-OPTION ARRANGEMENT - To approve the time-table.**

Background – the Town Council has a usual establishment of 15 Councillors. 13 candidates stood for election and should by this meeting have completed their acceptance of office. The Town Council is therefore, short of two Councillors. It is proposed to fill them by co-option as per the following process. It may be helpful for a couple of councillors to volunteer to work with the Mayor to review the wording of the advert and the co-option questions.

24<sup>th</sup> May 2021 – Mayor and Town Clerk – agree the wording of the advert.

1<sup>th</sup> June 2021 – Advert is placed in the local newspaper, on the website and on social media.

22<sup>nd</sup> June 2021 – Co-option Interviews – opportunity for all councillors to interview all candidates.

29<sup>th</sup> June 2021 – Council – to confirm co-option of two councillors.

**RECOMMENDATION: That the Council approve the process and time-table**

**15. OFFICE OF THE POLICE AND CRIME COMMISSIONER (OPCC) (15.a Initial Safer Liskeard Proposal considered by 5<sup>th</sup> May 2021 Special Council 15.b. Updated Safer Liskeard Proposal incorporating advice received since. Being considered this evening)– Grant Application – To consider the submission of an application for grant and the provision of a match funding contribution.**

Background – at very short notice the Town Council was approached regarding the possible submission of a bid to a funding stream and the provision of a match funding contribution by the Town Council itself. A special meeting of the Town Council was held on the 5<sup>th</sup> May 2021 (see attached minutes agenda item 5b and original proposal 15.a). It was resolved to support the request to obtain an extension to the bid deadline and bring the request to the next 18<sup>th</sup> May 2021 Town Council meeting. This was to consider the possible use of external match funding sources to reduce the impact on the local ratepayers should a bid be made.

Initial Situation – on 28<sup>th</sup> April 2021, The Town Council received a heads up from Lucy Allison at Safer Liskeard, 29<sup>th</sup> April 2021 meeting of the Safer Liskeard group a suggestion would be made by the Police and some other partners, that the Town Council submit a bid for additional funding to the Office of the Police and Crime Commissioner (OPCC). This would be to provide additional support for the Police later in the year in particular with regards the reopening of pubs and other licensed premises and the impact that would have on anti-social behaviour including in Parks

and the Multi Use Games Areas and the evening and night time economy. The additional impact of increasing numbers of staycation visitors later this year being a problem, along with the redeployment of some local Police officers to cover the G7 event.

The bid deadline was the 10th May 2021, we did explain the difficulty of getting Town Council approval during the 6th May 2021 election period and the holding of our first formal meeting of the new Council on the 18th May 2021. The Town Clerk asked if owing to the very short notice nature of the situation and the impact of the election on our decision making process, if the bid deadline could be extended to beyond our next Council on the 18th May 2021. A special Council meeting was held on 5<sup>th</sup> May 2021. This was attended by the Police, the Licensing Officer, and Lucy Allison (Safer Liskeard who drafted the proposal.)

Updates – It has been confirmed that the “Late Night Levy” (a possible match funding source) is not applicable.

OPCC – have agreed an extension of the deadline to 19<sup>th</sup> May 2021.

Safer Liskeard – have supplied an updated Bid taking into account the advice that they have obtained from the OPCC and the advice in respect of the Welcome Back Fund (attached as 15b. Safer Liskeard Evening and Night Time Economy). They have indicated that Falmouth Town Council are preparing a bid for the Welcome Back Fund to match with OPCC and Falmouth Town Council. It is likely Falmouth will go for a mix of marshals (hopefully funded by the Welcome Back fund and contracted by Falmouth Town Council) and additional CCTV hours (funded by OPCC match funding).

Safer Liskeard - have also supplied a list of SIA qualified contractors which is sufficiently long to provide hope of receiving sufficient genuine quotes to consider.

Welcome Back Fund – some information has been obtained. This apparently cannot fund extra CCTV monitoring hours. However, the Street Marshalls appear an eligible cost. This grant source would also require the tendering of the contract.

Safer Liskeard – suggestion.

Good afternoon Steve

I hope you are well. I just wanted to touch base with you regarding the ENTE funding opportunity with the Police and Crime Commissioner. We have spoken to OPCC officer Lisa Vango and fed back that a number of Towns have deferred their decision regarding this initiative until after the elections. I have agreed to get back to her following your full council meeting on 18th May.

Based on the discussions at the Town Council extra-ordinary meeting I have amended the attached proposal to include the costs/options with regards to additional CCTV monitoring. I hope this helps illustrate an alternative option for Liskeard Town Council to consider. It may be the Town Council would prefer to support a mixture of additional CCTV monitoring hours to cover the days not currently monitored and perhaps marshals on the busiest times e.g. Fri and Sat nights. I have also included an example of how much this will cost.

Additionally, we do not have to apply for the full £10k match funding as it may be the Town Council consider a reduced initiative that costs less e.g. just the additional monitoring hours or just having the marshals cover the ENTE at weekends. I have included these details in the attached amended proposal.

Either way, I will leave this amended proposal with you and wait to hear back from you following your meeting on 18th May and we can go from there.

Many thanks  
Lucy

Liskeard Town Council – Match funding – be taken from the unallocated general reserve. Should the Town Council approve the submission of a bid and the making of a match funding contribution possible options might include:

Option A – The Town Council funding the whole of the cost of the match funding.

Option B – To approach the night-time economy beneficiaries and ask for a financial contribution. Given the limited number of businesses and the short timescales it might be more practical for the Town Council to fund and seek to recover costs but this not likely to recover much if any funding. The beneficiaries will probably cite the fact that they have been closed most of the time to make it not possible provide a financial contribution.

Option C – to apply the Welcome Back Fund for eligible costs (street marshals etc) and apply for the OPCC for (Street Marshalls and CCTV coverage). The Town Council to make a reduced contribution for its unallocated reserves.

The bid supplied by Safer Liskeard has the following costings and observations.

Alternative options – Weekend ENTE Marshals and additional CCTV monitoring hours

The costs for ENTE marshals on Friday and Saturday nights along with additional CCTV monitoring hours from 21st June – 30th September are outlined below;

- 2 ENTE marshals operating from 20.00pm – 03.00am on Friday and Saturday; £5,488
- Additional active CCTV monitoring on the days that are not currently monitored; £8,261.55
- Combined cost to run both initiatives for the 14 weeks and 4-day period; £13,749.55
- The required match funding for this combined initiative would equate to £6,874.78

#### Recommendations

1. Liskeard Town Council consider the content of this report
2. Liskeard Town Council consider providing (up to) the required £10,000 match funding for the initiative or a lower amount to cover an alternative, reduced model
3. If agreed, Safer Liskeard to draft the OPCC bid for the funding
4. If the bid is successful, Liskeard Town Council to contract the security firm
5. If the bid is successful, Safer Liskeard to draft a fully consulted code of practice for the ENTE marshals and support the scheme throughout the Summer.

**RECOMMENDATIONS:** a). That the Council consider whether to approve the submission of a bid to the OPCC and Welcome Back Fund. b). To consider the scope of the bid and therefore the amount of match funding to a possible limit of £10,000. The initial proposal from Safer Liskeard was for a £19,000 bid (£9,500 match funding). An alternative option is £13,749.55 (£6,874.78 match funding). c) To agree whether to try to claim back some of the match funding from night-time businesses and/or the Welcome Back Fund.