6a. Liskeard & District Museum report to Communication & Engagement Committee May 2019

1. The last Museum Management Group meeting was held 1st March 2019. Minutes from the December meeting are attached. The next meeting will be on 10th May 2019.
2. Visitor numbers over the winter period November to March are up by 739 on last year and have not dropped compared to last year for April so we feel that it was worth remaining open over the winter period with a total of 1381 visitors over the November to March period. (See spreadsheet for visitor numbers).
3. The museum has engaged with a new sponsor who is loaning a range of Dr Who related props (many manufactured in Cornwall) evoking childhood memories which has encouraged a new audience to visit the museum.
4. A new museum standard display cabinet has been purchased and is in the Jeanne Rees Room to house a range of short-term exhibitions throughout the year with some linking to events in the town.
5. An online survey tablet has been installed in the museum to collect and collate visitor feedback via 'Survey Monkey'. This was provided through the Cultivator program.
6. A 'New Season' evening event was held on 30th March with 47 people in attendance.
7. Following the Community Fair, the museum has engaged 3 new volunteers and the student completing her Duke of Edinburgh Award volunteer hours has decided to continue her volunteer hours once a month. We now have reached about 80 regular volunteer hours per week plus adhoc attendance as required.
8. We are expecting our Accreditation Review invitation any time now. The Management Team has attended a supporting training workshop. There will be a number of Policies and Plans put forward by the Management Group for Council
9. **The Museum Management Group seek Council approval of the attached:**
    - **Liskeard & District Collections Development Policy**
    - **Loans Policy**
    - **Loans In Terms & Conditions**
    - **Loans Out Terms & Conditions**
10. Associated documents for information:
    - Loans-In Agreement
    - Loans-Out Agreement