

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **PROPERTY COMMITTEE** held in the Council Chamber on Tuesday 14 January 2014 at 7.30 pm there were present:

Councillor Ian Goldsworthy- in the Chair

The Mayor - Councillor Sue Pike ex officio

The Deputy Mayor- Councillor Phil Seeva ex officio

Councillors: Adam Hodgkins, Jane Pascoe, Tony Powell, Hella Tovar and Christina Whitty

Minute Clerk - Mr Stuart Houghton

Members of the Public - Mr D. Turner

The Chairman advised those present of Housekeeping matters

### **630/13 APOLOGIES**

Apologies were received from Councillors Sally Hawken and Nick Mallard. An apology was also received from the Town Clerk - Mr Andrew Deacon

### **631/13 OPEN MEETING**

The Mayor presented the cup for the "Best Kept Allotment" to Mr Derek Turner

### **632/13 DECLARATIONS OF INTEREST**

No Members declared an interest either Registerable or Non Registerable.

### **633/13 MINUTES OF MEETING HELD ON 10 DECEMBER 2013**

Councillor Goldsworthy proposed, Councillor Mallard seconded and the Committee **RESOLVED** that the Minutes of the meeting held on the 10 December 2013 were **APPROVED**.

### **634/13 MATTERS ARISING**

1. Museum CCTV System (Minute 554/13 (Matters Arising (1)))

The Chairman reported that the installation of the CCTV system was complete and working.

2. Refreshment Room (Minute 554/13 (Matters Arising (3)))

The Chairman reported that no action had been taken during the Christmas period.

3. Westbourne Gardens (Minute 554/13 (4))

The Chairman reported that no action had been taken during the Christmas period.

**635/13 BUDGET REPORT TO 31 DECEMBER 2013**

The budget report, as circulated, was discussed. The Chairman said that he had requested a change to the presentation of the information so that major items would have a separate line such as the Public Hall and Foresters Hall boiler replacement and the rates for each building. He also wanted monies from Reserves to be transferred when expenditure was made.

The Committee **RESOLVED** that the Finance Committee be requested to recommend these changes to budget reporting.

In response to a question, it was stated that the cleaning of the Fountain should start in the Spring.

**636/13 COUNCIL CHAMBER ROOF REPAIRS**

The Chairman reported that there had been difficulty in obtain quotations as the roofing contractors in the area were busy due to the recent inclement weather. One contractor had visited the site and was preparing an estimate, two others would be contacted and would visit as soon as possible.

**637/13 CORRESPONDENCE**

1. South West Water

Following the leak at the Dean Street toilets, South West Water had agreed that no charge would be made for the lost water, this amounts to £3305. They have stated that they would credit this account by this amount.

The Town Clerk had written to South West Water to ask them to reimburse this Council with these monies as the current usage at the toilets was only around £250 per quarter. In effect South West Water had taken an interest free loan for this sum.

2. Communication from Tony Piper, St Martins Church

Tony Piper had asked for the Town Councils support for an application the Church would be making to Viridor Credits for a grant to assist with the repairs to a retaining wall on the Church Hall grounds. Land slippage had previously occurred; drains had been dislodged, but now repaired. During the recent inclement weather the retaining wall behind the Old School in Maddever Crescent had moved and needed to be

reconstructed. He has asked if the Council would write a letter of support for the grant application.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council support this application.

## **PART II**

### **638/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed the Press and Public be excluded from the meeting for the following item of Business.

### **639/13 ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

No 4 The Arcade.

### **640/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Public Bodies (admission to meetings) Act 1960 the members of the Press and Public are re-admitted to the Meeting.

Members **RESOLVED** to accept the decisions made under Part II.

### **641/13 ANY OTHER RELEVANT BUSINESS**

The Museum Curator had requested permission to apply for Planning Permission to install two aluminium display cases on the outside wall adjacent to the entrance of the Museum. Currently, temporary notices were displayed during opening times only; the display case would enable the notices to be available at all times. The cost of providing the display case would come from the current Museum budget.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council support the proposal.

### **642/13 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Tuesday 11 February 2014.

## **Foresters Hall: Application for Advertising Consent**

### 1. Purpose of Report

1.1 The committee is requested to recommend that the Council applies for advertising consent for two fixed notice boards at the entrance to the Museum and TIC.

### 2. Background

2.1 The Museum and TIC need to advertise their presence to the public. The current arrangement is:

- a removable board produced by the World Heritage Site (WHS) which is put out and taken in daily and
- a banner with laminated posters which is tied to the railings daily.

2.2 This is unsatisfactory for several reasons:

- The banner is difficult to fix, untidy and often ruined by wind and rain.
- When the building is closed, passers-by cannot see that the building is a museum and TIC or read about our exhibitions and events.
- The printed WHS board cannot be updated.
- The side wall has a random collection of signs and plaques.
- The visual effect of different boards and notices is scrappy and unprofessional.

2.3 Museum and TIC staff have prepared an application for advertising consent to put up two new display boards.

2.4 It should be noted that the entrance end of the building is not listed.

### 3. Proposal and Benefits

- It is proposed to tidy up the wall bringing vulnerable plaques inside to avoid further weathering and fix two display boards to the wall, one on either side of the window.
- The boards are of a smart design with lockable aluminium frames.
- The improved entrance way will look more professional.
- People will be able to access information when the centre is closed during daylight hours.
- Events will be more effectively advertised.

### 4. Financial Considerations

4.1 One display board has been funded by ECLAG as part of the Mines Moors and Minerals grant. It will be used to display the leaflet and WHS information.

4.2 The second board will be funded from the Museum budget and funds have been earmarked for this.

4.3 The application fee of £55 (after the town council discount) will also be funded from the Museum Budget.