



LISKEARD TOWN COUNCIL

GRANT AWARDING POLICY

Aim: Liskeard Town Council allocates a grants budget annually to assist other organisations within the town to achieve projects, services, exhibitions and events of benefit to the town and its residents.

Eligibility Criteria to assist potential applicants and Councillors on the Finance, Economic Development & General Purposes Committee.

- Applications can only be considered if they can demonstrate that the grant aid will be of benefit to the community of Liskeard.
- Grants will only be given to non-profit making organisations.
- All grant applications must be accompanied by the latest set of accounts, failing this, a current statement of the funds and balances.
- An individual may not receive a grant, although a club or association can apply.
- A single business cannot receive a grant, although a Trade Association or Chamber might put forward an eligible project.
- Grants will not be awarded retrospectively to any project.
- Grants will not be given for normal repairs or maintenance.
- Grants will not be paid against the normal operating costs of an organisation, e.g. wages, rents, stock etc.
- Normally awards of grant will be in the range of £50 - £500. For applications which the Committee considers are exceptional, the Committee can reserve the right to approve a grant of up to £5,000. The approval of a larger sum would need to be ratified by the Town Council under Financial Regulation 5.8 of the Revised Regulations adopted on 20 October 2015.
- The money must be used within two years of being awarded.

- Should a grant be awarded the Town Council requires as a condition of approval that the support of the Town Council is acknowledged in all relevant press releases, social media posts etc. and that the recipients of grants give feedback to the Town Council on the use of the monies awarded. This could include presenting information at the public annual meeting.
- Applications are welcomed from community groups, social enterprises, trusts and charities.
- Should the project be appropriate the Town Council would encourage applicants to seek the support of other grant bodies including from those outside of the town. This will help to draw down the maximum amount of external investment into the town.
- That a project seeking town council grant assistance should not already have been approved for the award of a Town Forum grant. (Note – funds held by the Town Forum have been provided by the Town Council).
- Each applicant will only be permitted one grant approval per financial year.
- Should the grant fund the purchase of an asset or service, which could be used by other community groups when not required, the applicant is encouraged to share the benefit.
- Applications must be made on the form supplied.
- Applications to be sent by e-mail to the Town Clerk townclerk@liskeard.gov.uk or posted or handed into the Town Council Offices at 3-5 West Street, Liskeard PL14 6BW
- Correctly completed applications will be considered by the Finance, Economic Development & General Purposes Committee of the Town Council. The applicant may attend the Committee and present their application to the Committee if the applicant wishes.
- If the proposed project does not comply with the above guidelines, it will not be considered by the Committee.

Adopted: 19 March 2019

Modified: As circumstances require

Review March 2021

LISKEARD TOWN COUNCIL
GRANT APPLICATION FORM

Do not complete the Application Form until you have read the Grant Awarding Policy and believe that you comply with it.

By making the application you are giving consent for the information to be shared with Councillors and the public

**When you have completed this form please send it to:
The Town Clerk, 3-5 West Street, Liskeard PL14 6BW**

Name of Applicant / Organisation	LIGHTHOUSE COMMUNITY CENTRE CIC
Person to contact	CLARE BEVAN
Position Held	MANAGER
How are you funded?	GRANTS, DONATIONS, EVENT AND HIRE REVENUE
What benefits will your project give to the town, visibly or in the Community? Who in the Town will benefit?	<p>We have worked with many local people who suffer from mental health issues for some time now through our community centre, paddlesports club and Emotional Logic teaching and we've seen the huge difference we have made to their lives. Since the Coronavirus outbreak last March there's been an alarming increase in the amount of men struggling with their mental health and we believe we can help tackle this and reduce the number of men reaching crisis point.</p> <p>By pulling all of our training, resources and experience together we believe the activities that we can offer will help the participants to open up whilst they are physically engaged, as well as the added benefits of being active and at one with nature. Offering a variety of sports will undoubtedly promote health and wellbeing as well as offer a non intrusive opportunity to talk and receive support.</p> <p>Our monthly meetings will consist of some of the following:</p> <p>Emotional Logic Teaching: Teaching how to manage emotions and recognise their useful purposes alongside learning about Safe Places and processing action plans.</p> <p>Debt Advice: CAP Coach tips on how to manage money effectively with debt help and advice</p> <p>Pilates: Learning about self help teaching techniques:</p> <p>SAS Sessions: An ex SAS instructor will teach self help techniques and skills</p> <p>There will be time to just hang out and chat as well as the above and we will also introduce other helpful activities and speakers as the group progresses.</p>

	<p>We understand the need to ensure we are meeting the needs of our participants and we will regularly assess and review our services, listening to our users and recognising the impact we are having. Our group will be adaptable to the needs of those attending.</p> <p>We want to reduce suicide in our area by providing a provision for men that will give them an opportunity to meet new likeminded people, receive support and encouragement and learn new techniques that offer a new challenge, a new start and a step on the road to recovery.</p>
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<p>A brief description of your project</p>	<p>We are starting a Mens Group when lockdown ends and we are seeking some additional financial support to ensure we can cover all the costs for running the group and provide the necessary activities. The group is aimed at promoting good mental health and wellbeing in a warm and friendly environment through a variety of activities and services. Liskeard has experienced several male suicides in the past 12 months and through our organisation we have seen a huge increase in the deterioration of mens mental health and wellbeing. We understand it's hard for many men to ask for help but by taking that step and joining our group they will make new friends, try new things and learn new techniques all in a safe and confidential environment. There will be no costs involved and will they have the opportunity to access a variety of activities such as paddlesports, cycling, running and Jiu Jitsu on a weekly basis and we will have monthly get togethers and meetings where guest speakers and self help activities will be available to them. There will also be an opportunity to access one to one Emotional Logic support as well as online and telephone support when needed. We have qualified instructors and coaches to deliver all the activities.</p> <p>We will offer:</p> <p>SUPPORT - phone, online and face to face</p> <p>SPORTS - paddlesports, cycling, running and Jiu Jitsu</p> <p>SPEAKERS - self help training, advice and activities</p> <p>SPACE - a chance to talk</p> <p>The funding would help to cover the following costs:</p> <p>Room Hire.</p> <p>Refreshments.</p> <p>Emotional Logic Training group sessions and one to one personal learning appointments with a qualified coach.</p> <p>Hi Vis Vests for cycling and running.</p> <p>Stationary for each participant.</p>
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Have you previously received a grant from Liskeard Town Council?

YES

(a) When 25/11/2020

If 'Yes' please indicate

(b) Amount received £600

What is the total cost of your Project?

Please see project costs below:

What sum of money are you looking for from the Town Council and what exactly will it be used to support?

OUTGOINGS

How is the difference to be funded?

Year 1

£800.00	E.L Group and one to one teaching sessions
£4800.00	2 Activities Staff (£100 x 48 weeks)
£1920.00	Support Service 4 hours per week (£40 x 48 weeks)
£480.00	Admin
£1200.00	Speakers
£480.00	Refreshments
£840.00	Room Hire (£35 x 2 per month = £35 x 24)

£10,520.00	TOTAL

INCOME

MONIES ALREADY RAISED

£1122.00	Co op Book Table
£676.00	Melody Fund Raising
£175.00	Peter Fund Raising
£500.00	CRCC
£200.00	Nick Craker
£900.00	Bev Sponsored Kayak
£100.00	Prize Draw
£90.00	Prize Draw

£3,763.00	SUB TOTAL
£5,000.00	Liskeard Town Council (unless specified items above)
£1,237.00	SHORTFALL - Fund Raising

£10,520.00	TOTAL

Charity Number or Registered Company Number (if applicable)	11324703 Date 27/03/2021

IF POSSIBLE, PLEASE PROVIDE AN UP TO DATE COPY OF THE ORGANISATIONS ACCOUNTS

