

# **LISKEARD TOWN COUNCIL**

## **SOCIAL EMERGENCY FUND POLICY**

**Aim:** One of the ways that the Town Council has responded to the Coronavirus and issues facing vulnerable people within Liskeard, is to establish this Social Emergency Fund. This is intended to support the activities of those community groups and organizations bringing help and support to those facing isolation and need.

It is not to cover things already provided by other organizations. It is to fill gaps in provision. Other sources of support might be:

- The UK Government [www.gov.uk](http://www.gov.uk) – this is where the Government releases the latest information and you can sign up to alerts
- Cornwall Community Foundation [www.cornwallcommunityfoundation.com](http://www.cornwallcommunityfoundation.com)

### **Eligibility Criteria to assist potential applicants and Councillors.**

- Applications need to demonstrate that the grant aid will be of benefit to the community of Liskeard.
- Applications are welcomed from community groups, social enterprises, trusts and charities. Grants will only be given to non-profit making organisations.
- We particularly welcome applications from several groups working together. If we receive similar applications from different groups we may ask you to coordinate your efforts.
- An individual may not receive a grant, although we can fund organisations to provide financial help to individuals.
- Grants will not normally be awarded retrospectively to any project.
- Normally awards of grant will be in the range of £50 - £500. For applications which the Committee considers are exceptional, the Committee can reserve the right to approve a grant of up to £5,000.
- When supporting the delivery of frontline services to those facing isolation and need, grants can be paid against the normal operating costs of an organization. For example, wages, rents, stock etc.
- It is expected that the money will be used during the Coronavirus outbreak and it must be used within two years of being awarded.

- Should a grant be awarded the Town Council requires as a condition of approval that the support of the Town Council is acknowledged in all relevant press releases, social media posts etc. and that the recipients of grants give feedback to the Town Council on the use of the monies awarded. This could include presenting information at the public annual meeting.
  - Should the grant fund the purchase of an asset or service, which could be used by other community groups when not required, the applicant is encouraged to share the benefit.
  - Applications must be made on the form supplied.
  - Applications to be sent by e-mail to the Town Clerk [townclerk@liskeard.gov.uk](mailto:townclerk@liskeard.gov.uk)
  - Correctly completed applications will be considered by the Town Council as soon as possible.
- Please contact Steve Vinson, the Town Clerk, to discuss any questions you have. The application needs to comply with the above guidelines to be considered by the Council.

**LISKEARD TOWN COUNCIL**  
**SOCIAL EMERGENCY FUND APPLICATION FORM**

**Do not complete the Application Form until you have read the Policy above and believe that you comply with it.**

**By making the application you are giving consent for the information to be shared with Councillors and the public**

**When you have completed this form please e-mail it to Steve Vinson – [townclerk@liskeard.gov.uk](mailto:townclerk@liskeard.gov.uk)**

Name of Applicant / Organisation	St Martin's Church
Person to contact Position Held	Mrs Grace Kanungha Youth and Families Pioneer Leader
How are you normally funded?	Congregational giving and hireable venue.
What do you need the money for?	<p>We are pleased to hear that Cornwall Council will now be providing food vouchers for children in our poorest families.</p> <p>The church would like to provide Christmas Food Hampers for vulnerable and in need families. Our vision is not to provide those everyday staples which the food vouchers should cover, but instead the contents would be Christmas treat foods that all look forward to at Christmas, but which some families will not be able to afford. We wish to go beyond the grocery need and provide the likes of the following in a hamper...</p> <p>Crackers (Christmas Crackers and biscuit crackers)  Jams and Chutneys  Mince pies and Christmas puddings  Chocolates and treats  Yule log and ginger bread  Pigs in blankets and cheese  Non alcoholic speciality drinks</p>
How will vulnerable people in Liskeard benefit from this? Is it aimed at specific groups?	<p>This project is aimed specifically at the financially vulnerable and in need families in Liskeard.</p> <p>We will ask for referrals from:</p> <p>St Martin's and Hillfort Schools  Liskeard Food Bank</p>

	Social Services
<p>Have you previously received a grant from Liskeard Town Council?</p> <p>If 'Yes' please indicate</p>	<p><b>YES / NO    Yes</b></p> <p>(a) When (Date) 02/04/2020 28/05/2020</p> <p>(b) Amount received £2940    £1000</p> <p>The first one was for Café Abundance and the Second one was two grants of £500, one of which was returned to the council because the project did not take place. The other £500 was used to give blessing bags out to families in need in Liskeard during lockdown.</p>
<p>What is the total cost of what you are planning?</p> <p>What sum of money are you looking for from the Town Council and what exactly will it be used to support?</p> <p>How is any difference to be funded?</p>	<p>We are planning a total cost of £2000</p> <p>We would like to ask for £1000 from the Town Council to assist in the buying of food for Christmas Food Hampers for children of the financially vulnerable families in Liskeard.</p> <p>The difference will be funded by the church.</p>
<p>Charity Number or Registered Company Number (if applicable)</p>	<p>Please do <b>not</b> sign your name in this box.</p> <p>Charity Number: 1130720 Liskeard Parochial Church Council</p> <p>Date 23/10/2020</p>