

6. GRANT APPLICATION – LISKEARD SCOUTS – To purchase a projector that will assist training of scouts (Requested £400 - £600).

Applicant	Project	Amount of Grant	Budget 2022/2023 £10,000
Starts Centre	External and Theatrical Lighting	£1,500	£8,500
Ploughman's Festival Committee	13 th August 2022 – Event	£2,000	£6,500
Run Together Group	To fund the training course to obtain an additional Team Leader (£190) to set up an additional group and to fund the provision of logoed T-shirts for all group members (£100)	£290	£6,210
WILD Young Parents Project	To fund the transportation of 14 Liskeard families to the beach and provide snacks and beach equipment. (£250).	£250	£5,960
Baby Basics	To purchase "Gopak" tables and chairs as the increased referral rate means more surface space is needed to sort the bundles.	£500	£4,460
St Martins' Church	Christmas Carol Concert / Christingle Event including activities for children	£500	£3,960
Liskeard Traders Association	To purchase presents for the children coming to the Santas' Grotto being held in the Fat Frog café as part of the wider Christmas celebrations over the Saturday (3 rd , 10 th & 17 th December)	£700	£4,260
Liskeard Area Memory Café	To hire a choir and room and provide refreshments to a Christmas themed event.	£423.40	£3,836.60
Cancer Research UK	To cover the increase in the cost of hiring the Public Hall and associated rooms for the Annual Exhibition and Sale of Arts and Craft.	£526	£3,310.60
	Total remaining budget to 31/03/2023		£3,310.60
Liskeard Scouts	To purchase a projector that will assist training of scouts.	(Requested £400 - £600).	£2,710.60- £2,910.60
	If approved amount of grant left to 31/03/23		£2,710.60- £2,910.60
Liskeard Silver Band	Anticipated Receipt of a grant application in the New Year. Project Cost (£1,670).		£1,040.60- £1,240.60

	If approved amount of grant left to 31/03/23		£1,040.60- £1,240.60
	Amount of grant approved	£7,089.40 - £7,289.40	

RECOMMENDATION: To consider the grant application from the Liskeard Scouts (£400-£600).

18. SAFER LISKEARD AND POLICE SUPPORT - CCTV UPDATE – To note the receipt of a quote from the nominated supplier (SSE)(attached) for the provision of the equipment requested by the Police to enable them to have a live view link to Liskeard Police Station from the CCTV town centre Hub. To note that the difference is £3,050. a). To approve approaches to external partners to secure the difference and b). To be mindful of covering the difference from the general reserve as a way forward.

Background – The Town Council agreed to obtain the advice of the Police on what would best support their duties. Following concern about the high cost and apparent lack of use of the Rapid Deployable Camera relative to the cost of using the Town Centre CCTV system.

509 / 21 CCTV (Minute 419/21) - To receive and consider approving the costs of the rapid deployable cameras. Several points were made in general discussion:

- Rapid deployable cameras did not appear to be good value for money in comparison with the cost of the town centre CCTV system.
- There does not appear to have been any “Authority to View” requests for the rapid deployable cameras.
- When protecting physical assets, such as, Castle Park and Sun girt, a possible alternative with lower costs was the use of “recording” rather than “live monitoring”. There then arose a suggestion that we might find out from the Police what might be of most use to them. That meaning not just CCTV. There was agreement to meet with the Police and Safer Liskeard. This was to find out what might best be done to support crime and disorder reduction and well-being in the town.

An initial meeting with the Police and Safer Liskeard was held at which the live link from the Police Station to the Town Centre CCTV system was suggested by the Police (as per the Bodmin set up). Several meetings were proposed with the CCTV monitoring centre.

- 17th June – Safer Liskeard, Police and Town Council meeting.
- 18th July – CCTV Monitoring Partnerships - cancelled.
- 9th August – Special CCTV meeting – cancelled.
- 2nd September – Special CCTV meeting – rearranged meeting.

Update – A meeting was held on 14th November in which the option of live linking the Police Station to the Town Centre CCTV system was discussed as a feasible option with costings to be supplied.

14th November 2022 – CCTV Control Centre – Town Council

6th December 2022 – Safer Liskeard (including the Town Council) and the Police*.

*This meeting confirmed that the proposed live link to the Police Station would be of great assistance to the Police in their duties of protecting the community of Liskeard. It was noted the difference between the quote and budget requires a further £3,050 to be found. The Police and Safer Liskeard are enquiring internally whether this can be sourced included from the Devon and Cornwall Police and Crime Commissioner's budget. The recommendations below have been framed to reflect that situation.

Note – the quote has been obtained by SSE who are the “nominated supplier / contractor” for by the lampposts and electrical supplies that link the town centre to the Police Station and are the contractors at the Cornwall Council end of the CCTV Control Centre.

RECOMMENDATION: To note the receipt of a quote from the nominated supplier (SSE)(attached) for the provision of the equipment requested by the Police to enable them to have a live view link to Liskeard Police Station from the CCTV town centre Hub. To note that the difference is £3,050. a). To approve approaches to external partners to secure the difference and b). To be mindful of covering the difference from the general reserve as a way forward.

19. STAFF POLICY REVIEW WORKING PARTY (Cllr Kerry Cassidy to date) – To approve the revised Terms of Reference as per the attached report.

Background – The Staff Policy Review Working Party meeting Monday 22nd November 2022 recommends the following:

STAFF POLICIES AND STAFF HANDBOOK REVIEW WORKING PARTY TERMS OF REFERENCE

1. The members of the working party are to be appointed by Full Council
2. To co-opt such additional members of the working party as the initial members determine including at least one member of the Council Staff who is not a line manager.
3. To consider and review all current policies, procedures and handbooks used by Liskeard Town Council pertaining to the management and conduct of employed staff.

4. To seek advice on all current documentation and consider if deficient in respect of Employment law and the Equality Act and good working practice and to seek professional advice as necessary.
5. To propose and draft additional documentation, if and as required, to ensure compliance with all aspects of the legal obligations for the employment of staff.
6. To incorporate views and experiences of members of staff into policies and working practice's as is consistent with employment law.
7. To consider the documentation needed for all aspects of council employment including but not limited to recruitment, appraisal, disciplinary procedures, performance management, sickness policy.
8. To meet regularly and to prepare a report with revised documentation to submit to full council when completed and thereafter carry out annual reviews of said documentation.

RECOMMENDATION: That the revised Terms of Reference is adopted.