

Grants Budget 2023/2024			£10,000	
Date Approved	Applicant	Project	Amount of Grant	Balance Remaining
28/03/23 564/22	Liskeard Radio	To hold a fund-raising event in June at the Public Hall to mark the 10 years' since the setting up of Liskeard Radio.	£270.60	£9,729.40
28/03/23 565/22	Dance Centred CIC	Holding a "Dance Together" programme of 27 weekly dance and exercise classes from April 2023 – March 2024	£625	£9,104.40
28/02/23 498/22	Liskeard & District Flower Arrangement Club.	To partially fund the holding of the Emerald Anniversary event of the Club in the Public Hall 27th October 2023 (estimated cost £2,000 – grant request £350)	£350	£8,754.40
25/04/23 595/22	Liskeard TICS (Thought I Couldn't Sing)	Hire of the Public Hall on 24 May 2023 for a fund-raising concert in aid of the Liskeard & Looe Foodbank	£119.60	£8,634.80
25/04/23 596/22	Caradon Youth Theatre	Hire of the Public Hall for a week in the May/June half term to stage a £9,000 live theatre performance involving young people as the performers and producers.	£500	£8,134.80
25/04/23 598/22	Power Runs Cornwall (Liskeard)	To fund another Group Leader training course £190 and further branded t-shirts £160.	£350	£7,784.80
New Requests				
25/04/23 deferred pending clarification and further information	STERTS arts & environmental centre	To fund the holding of "The Beast of Bodmin Moor" production involving artists and technicians from the Liskeard area. The production will be seen by Liskeard residents. Total cost £55,800. Amount ideally, requested: £5,000	*£5,000 Possible grant £1,500	*£2,784.80 Possible grant £1,500 **£6,284.80
		** amount to cover until 31 st March 2024		

6. GRANT APPLICATION – Background – at the last meeting of the Town Council, the application from STERTS arts and environmental centre for grant support was considered. To assist Council, in considering the application it was postponed pending further information and items requiring clarification.

An initial set of information circulated to Councillors prompted further observations. STERTS have now supplied a new grant application at item 6. The 2022 accounts have been provided on the understanding that they are "Commercial in Confidence". Hence, they are included in PARTII agenda item 24. This does appear to answer the point raised. Peter Woodward, the volunteer STERTS will be attending the Council meeting for the Public Participation Section.

16. GRANT POLICY AND APPLICATION FORM REVIEW (attached) – To adopt the attached grant policy and application form.

Background – following consideration at the last Council meeting, the attached Grant Policy and Application Form has been circulated for further comments. These have been added and are in red. All the changed text from the last major update in blue. Following adoption at this meeting the text will be returned to black.

RECOMMENDATION: That the revised Grant Policy and Application Form is adopted.

17. CORNWALL COUNCIL – LISKEARD & LOOE / CORNWALL GATEWAY COMMUNITY AREA PARTNERSHIP – LAUNCH 6TH JUNE 2023 (BRIEFING ATTACHED) – To note the change to the structure and activities and provide 3 priorities for future working and nominate a reserve.

Background – As indicated in the attached Briefing Note (17. CAPS Summary), Cornwall Council has reviewed the structure and activities of the Community Network Areas. To help with the planning of activity going forward, each Town and Parish Council is being asked to provide 3 priorities.

Current Priorities – Cornwall Council had previously asked Town and Parish Councils to provide them with 5 priorities for future working. On the 27th July 2021, (Minute 136/20), the following 5 priorities were supplied. Noting that they were given equal priority and hence are i-v and not 1 – 5 in terms of a higher priority ranking.

- i. Highways Improvements to the A38.
- ii. Employment Land Provision – at Liskeard.
- iii. Environment Issues – dealing with climate change.
- iv. Opportunities for young people.
- v. Local Road Network – between Liskeard and its extensive catchment area.

New Priorities – in considering, which 3 priorities to put forward, it would be worth bearing in mind.

- a. Capital projects and investments can typically take several years to plan and deliver. Hence, ongoing support might be needed.
- b. Projects with an impact on a larger catchment area than a single town or parish are more likely to be adopted and carried by the wider grouping of Councils.
- c. What might have happened since July 2021 that might have impacted the area more significantly and would get support for wider cooperative working. – e.g. Cost of Living Crisis.

Council is asked to provide 3 priorities.

Governance – owing to significant increase in the number of participating Town and Parish Councils each Town and Parish Council is asked to nominate a standing representative. This was approved as the Deputy Mayor Councillor Christina Whitty. Cornwall Council have asked for each Town and Parish Council to nominate a reserve Councillor. Noting, that in addition, to making decisions on the current Highways budget, the Community Network Panels will become involved in consideration of local applications for the smaller scale elements of the Shared Prosperity Fund.

“4. Shared Prosperity Fund: Cornwall and the Isles of Scilly have been awarded £132 million from the Government’s Shared Prosperity Fund. This funding is being used to achieve good growth for communities and businesses. The CAPs will be closely involved in this work, with a particular role on two programmes:

➤ The Community Levelling Up Programme. This programme aims to help communities develop their place-shaping ambitions. Communities can apply for funding for projects like town centre improvements and neighbourhood infrastructure projects.

➤ The Community Capacity Fund. This fund aims to help communities develop plans for projects so they are in a good position to secure large scale funds to deliver those projects.

A share of these funds is being allocated to each CAP area. The CAPs will be asked to recommend which projects the funding should be spent on, to best promote good growth and address issues in their areas;

Cornwall Council will then make a formal decision, taking this recommendation into account.”

RECOMMENDATIONS: To provide 3 priorities for future working and To nominate a reserve.

18.CORNWALL COUNCIL – CASTLE PARK – DEVOLUTION (ATTACHEMENTS) – To note the receipt of a response from Cornwall Council’s Solicitors. To note and support the comments of the Town Council’s solicitor and our provisional observations.

Background – the Town Council’s Solicitor has received a response from the Cornwall Council Solicitor. Our Solicitors overall report is attached.(18).- It concludes

“Subject to the matters referred to in this report we are of the opinion that upon completion of the purchase of the Property and registration at the Land Registry **the Liskeard Town Council will obtain a good and marketable title to the Property.**”

This is a positive assessment by our Solicitors of the transfer of the asset under Devolution.

The matters still being are relatively minor. Our Solicitors comments are below. The additional red text being the first comments from the Chair of the Facilities Committee and Town Clerk:

“I do not agree with your comments with regard to reference in the document to requirement to enter into a deed of covenant with the owners for the time being of the Retained Land or any part of it and indeed the restrictive covenant should not vest in the Retained Land. As

previously stated there may be sales of Council houses comprised in the title numbers referred to in the Retained Land. In those circumstances due to the wording of the Transfer our Client would be obliged to enter into a deed of covenant with each of the persons who purchased or acquired their property by virtue of the Right to Buy. This is not workable and I shall be advising my Client accordingly. I repeat this should be deleted and that the covenants should be for Cornwall Council and that the deed of covenant should only be entered into with Cornwall Council.

Agree otherwise unworkable.

As far as 11.2.1 in the Transfer you have not included the reference to a statutory undertaker which I included in the previous draft. What is of more concern is that the deletion does not show up as a tracked amendment.

Agree

I note your deletion of clause 11.2.2. The Town Council might want to connect services to the property in the future and would benefit from this right. Please confirm why you are instructed this is not necessary.

We may certainly wish to connect to electric power and water and possibly drainage – We are presently in receipt of a quote to provide a CCTV camera to cover a part of Castle Park. We are hopeful that this will be located on a lampstand beyond the boundary of Castle Park. However, this electric supply and the repeaters needed to carry the wireless signal back to the town centre control unit, might need to be located in Castle Park itself. There have been thoughts that at some point some new play equipment might be placed in Castle Park. Newer play equipment standards might require electric power for lighting etc.

Your amendment to my clause 11.2.5 does not make sense. The County Council do not need to grant rights over the access way as the access way is on the property and I refer you to the definition. However there might be foot paths within the ownership of the County Council over which access is required to the Property.

Must have access for vehicles – Access required at the moment for grass cutting, hedge trimming equipment and bin emptying. Use of Castle Park is already increasing as a result of the Cornwall Council investment in accessibility, seating, picnic areas etc. Future projects that the Town Council might carry out will require vehicle access for the capital works to provide the new scheme and the operational control and maintenance thereafter.

As far as 11.3.2 is concerned are there any services which are on the property for which a reservation is necessary?

As far as 11.6 is concerned I look forward to hearing from you.

As far as the deed of covenant is concerned there is a definition of “Useful Economic Life”. Where is this referred to in the document?

As far as clause 2.1 (d) is concerned reference to the deed of covenant being registered at the Land Registry should be deleted. The Land Registry do not register deeds of covenant.

I note you will not be supplying replies to standard enquiries and we have informed our Client of this. **We can accept that**

Please confirm the following:

1. Have there been any disputes with regard to the property. **Important**
2. Have any notices been received which adversely affect the property.
3. Have there been any claims by the public in relation to any injury suffered in the past.
4. Does the property benefit from any main services ? If so, please supply me with details.

I would expect disclosure of the Street Lighting and what is the status of the substation, is this outside the boundary?”

RECOMMENDATION: To note and support the comments of the Town Council’s solicitor and our provisional observations.

19.WORK NEST STAFF HANDBOOK REVIEW (ATTACHED) – To adopt the Staff Handbook.

Background – the previous update of the Staff Handbook was undertaken in 2016 by the then Ellis Whittam. They are now trading as Work Nest. Updates on employment law have been received on a monthly basis, through their normal newsletter or as and when necessary, basis. Changes to relevant documents such as, contracts of employment, arising from the advice have been incorporated as and when they occur. A full review of the Staff Handbook not having been undertaken since 2016 there are several items that have changed. Paper copies of the Staff Handbook are available in the Facilities office, the Town Council office and Forester’s Hall.

RECOMMENDATION: That the Staff Handbook is adopted.