

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 15 September 2015 at 7.30 pm there were present:

The Mayor - Councillor Phil Seeva - in the Chair

The Deputy Mayor - Councillor Jane Pascoe

Councillors: - Rachel Brooks, Ian Goldsworthy, Roger Holmes, Anne Purdon, James Shrubsole, Lorna Shrubsole, Hella Tovar and Christina Whitty

Mayor's Chaplain - The Reverend Mark Pengelly

The Town Clerk - Steve Vinson

Minute Clerk - Stuart Houghton

Cornwall Councillor - Mike George

Members of the Public - Ray Meadows, Denise Lerner, Sue Shand

Viv Tworniki - Cornish Times

Before the commencement of the meeting, the Mayor invited his Chaplain to lead with prayers.

The Mayor advised of Housekeeping matters.

270/15 APOLOGIES

Apologies were received from Councillors Adam Hodgkins, Sue Pike and Tony Powell.

271/15 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

Councillor Goldsworthy declared an interest in Accounts items 101782, Councillor L. Shrubsole in Accounts item 101807 and Councillor J. Shrubsole in Accounts item 101830.

272/15 MAYOR'S REMARKS

The Mayor reported that he had not been so busy this month and had enjoyed the summer break, even though he had attended several meetings. The Deputy Mayor had attended the Old Cornwall Society "Crying the Neck", an old ceremony to

celebrate the last of the harvest, and the Mayor had attended the Councils celebration of the Queens record breaking reign with the Town Crier and the National Heritage Day. The Heritage Day had been well attended and the Council Chamber, Mayor's Parlour and the Pipe Well were opened for the public to view

The next event would be St Mathews Fair when he would judge the Town Criers competition.

273/15 TO RECEIVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 21 JULY 2015

An amendment to Minute 172/15 (Public Participation) was agreed; add had changed for the sentence to read "Mr Edwards replied "very little had changed"."

The Mayor proposed, the Deputy Mayor seconded and the Council **RESOLVED** that the Minutes of the meeting held on Tuesday 21 July 2015 be adopted with the above amendment.

274/15 PUBLIC PARTICIPATION

Susan Shand said that she wished to address the Council about the current refugee problems in Eastern Europe. Several local people were trying to work together and had contacted larger organisations, such as Shelter Box, to provide necessary items for the refugees and to coordinate the delivery of the relief to the right people at the right place.

They are looking for premises in which to store, sort and label donated items for delivery to the refugees. They have volunteers to deliver the help to Calais, or wherever the help was needed.

She hoped that the local Council and Councillors would assist with this and asked that they try to locate suitable premises to be used for the storage and sorting of the items.

Cornwall Councillor Mike George suggested that the local Cornwall Council offices might have space for this.

275/15 TOWN CLERK'S REPORT

The Town Clerk's report, for information, was discussed and is attached to these Minutes.

Request by Liskeard Freemasons to incorporate the Town Council Crest in the design of a crest for their Lodge.

The Town Clerk said that he had been informed by the Masons that the logo would be used on a banner that would be displayed inside their building. The only time it would be taken from the building would be to display at Grand Lodge meetings.

He had also discussed this with the College of Arms who had advised that it was not usual that a Coat of Arms, awarded by Royal Warrant, was used by others. They suggested that if the “shield” was removed it would be in order for others to use it. Liskeard School had used a version without the shield.

The Mayor proposed, Councillor Tovar seconded and the Council **RESOLVED** to allow a modified version of the Crest, as recommended by the College of Arms, to be used by Liskeard Masons,

276/15 COMMITTEE REPORTS

a. PLANNING COMMITTEE HELD ON TUESDAY 21 JULY 2015

The Deputy Mayor proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 21 July 2015.

b. MEETING OF THE MUSEUM MANAGEMENT HELD ON TUESDAY 28 JULY 2015

Councillor Tovar proposed, Councillor Purdon seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Museum Management Committee meeting of the Council held on Tuesday 28 July 2015.

c. FINANCE COMMITTEE HELD ON TUESDAY 28 JULY 2015

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Finance Committee meeting held on Tuesday 28 July 2015.

Resolution

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ADOPT** the revised Complaints Procedure.

d. PLANNING COMMITTEE HELD ON TUESDAY 4 AUGUST 2015

The Deputy Mayor proposed, Councillor J. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 4 August 2015.

e. PLANNING COMMITTEE HELD ON TUESDAY 18 AUGUST 2015

The Deputy Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 18 August 2015.

f. PLANNING COMMITTEE HELD ON TUESDAY 1 SEPTEMBER 2015

The Deputy Mayor proposed, Councillor Whitty seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 1 September 2015 with the amendments agreed previously.

g. COMMUNICATION AND ENGAGEMENT COMMITTEE HELD ON TUESDAY 1 SEPTEMBER 2015

Councillor Brooks proposed, Councillor Tovar seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Communication and Engagement Committee meeting held on Tuesday 1 September 2015.

h. MUSEUM MANAGEMENT COMMITTEE HELD ON TUESDAY 8 SEPTEMBER 2015

Councillor Tovar proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Museum Management Committee held on Tuesday 8 September 2015.

Recommendation

Councillor Tovar proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** that the necessary software and licences be purchased, financed from the underspend in the current year's budget, up to £5k.

i. PROPERTY COMMITTEE MEETING HELD ON TUESDAY 8 SEPTEMBER 2015

Councillor Goldsworthy proposed, Councillor Tovar seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Property Committee meeting held on Tuesday 8 September 2015.

277/15 CORNWALL COUNCIL PLANNING DECISIONS

The Cornwall Council planning decisions had been circulated and were noted.

278/15 ACCOUNTS

In response to a question, Councillor Goldsworthy informed the Council that the payment to the previous Museum Curator was for consultancy work, that she had completed, which had been funded by a grant from the Caradon Hill Project.

Members noted the accounts.

279/15 OTHER REPORTS

None.

280/15 CORRESPONDENCE

1. Grant Thornton Audit

The Town Clerk reported that he had received approval of the 2014/2015 accounts from Grant Thornton.

2. Cornwall Council Localism Summit

The Town Clerk reported that he had received notification from Cornwall Council about a forthcoming "summit" at County Hall on the 30 September 2015 from 0930 to 1330. Representatives of the Government, CALC and Voluntary organisations would be taking part, he would circulate the details.

3. The Town Clerk reported that he had received details of an online survey being undertaken by the RSPB of Town and Parish Councils about conflict with seagulls. The survey ends on the 30 November 2015, he will circulate the detail.

281/15 DATE OF THE NEXT MEETING

The next meeting of the Town Council would be held on Tuesday 20 October 2015 in the Council Chamber.

282/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor I. Shrubsole seconded and the Council **RESOLVED** that;

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

1. To receive the Confidential Minutes of the Finance and Strategy Committee Meeting held on Tuesday 28 July 2015 and recommendation for photocopier/printer rental.
2. To receive the Confidential Minutes of the Communication and Engagement Committee Meeting held on Tuesday 1 September 2015 and recommendation for Spring Planting in the Town Centre.
3. To receive the Confidential Minute of the Museum Management Committee Meeting held on Tuesday 8 September 2015 and recommendation for the tender for a Museum Consultant.
4. To receive the Confidential Minute of the Property Committee Meeting held on Tuesday 8 September 2015 and recommendations for; a, the contracts for the supply of gas and electricity; b, a rent review for Council properties; c, work at Rapsons games Area.

283/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** that; Pursuant to Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the Meeting.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to accept the recommendations made in closed session relating to:

1. enter into a new Three Year lease for the existing copying machine as recommended by the Finance and Strategy Committee.
2. award the contract for the Spring 2016 planting to Browns Nurseries, as recommended by the Communication and Engagement Committee.
3. use the tender procedure as outlined in the Clerks report to obtain a Consultant for the Museum to a maximum cost of £4k as recommended by the Museum, Management Committee.
- 4.a. that the Council's Gas Supply contract be placed with CNG and the Electricity Supply contract be placed with Southern Electric.
- 4.b. Following a rent review, the rent for the Guildhall, be increased by 5%, in line with the increases in other rents.

6. Town Clerk's Report - To receive an update on items from the 15 September 2015 Council meeting – For Information

Meeting & Action	Update
<p>C Jul 2015</p> <p>TC Sep 2015</p>	<p><u>Liskeard Freemasons - Request to use the Town Crest in the design of a new Liskeard Lodge logo.</u> Town Clerk asked to find what use the Lodge would make of the logo. They have confirmed that it is only for use on a banner. The banner would normally only be kept in the Lodge itself. The only time that it might be taken outside would be to support a Grand Lodge event. There would be no commercial use of the logo.</p> <p>The Council also asked the Town Clerk to find out more about the origins of the town crest. The Town Clerk contacted John Rapson who advised contacting the College of Arms. Their advice is that town crest granted by royal warrant should not be used by any organisation or body other than the organisation to which it is was granted. However, the College of Arms said that it is possible to modify the coats of arms to make it non-heraldic but still retain a recognisable element of the theme. For example, to keep the plume (often called the fleur de lys) and the two coughs. Then remove all the other elements including most importantly the shield which makes it heraldic. Thereafter, it should be appropriate for use by other organisations. For example, Tony Wood said that the Town Council allowed the Comprehensive School use of a modified town crest when he set up the new school in 1978.</p> <p>The recommendation from the Clerk's Report to the 21st July 2015 Town Council was to allow the use of the town crest. It is recommended that subject to the passing on of the advice above that use of the town crest is allowed.</p>