

**6. TOWN CLERK'S UPDATE – Resolutions from the 28th April 2020 meeting. Implemented or are on current agenda.**

**8. CORONAVIRUS IMPACT ON PROCEDURES – a). Annual Meeting – to confirm the next Annual Meeting will be in May 2021 – b). Supplementary Standing Orders - to adopt the supplementary standing orders supplied by Cornwall Association of Local Councils (CALC). c). Declarations of Interest – to agree that the Councillor leave the meeting for the duration of the item and thereafter receive a text message confirming that they might return to the meeting.**

Background - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allows local councils to hold remote meetings. The regulations give automatic authority to hold remote meetings and amend standing orders as required. These regulations remain in force until May 7th, 2021 or earlier if repealed.

Three items are included in the report below as a result of the legislation. They include resolving to postpone the next Annual Meeting until May 2021 as permitted by the regulations. There is also a set of supplementary standing orders to issue to support the remote meetings and a set of best practice guidelines for holding remote meetings. This includes a recommendation on how to deal with Declarations of Interest and leave and return to a remote meeting.

**A). ANNUAL MEETING – to confirm that the next Annual Meeting will be in May 2021.**

Background - The Coronavirus Regulations 2020 removed the need for any Council to hold the Annual Meeting (Mayor Choosing) in May 2020 and provided for the next Annual Meeting to be in May 2021. The Annual Meeting (Mayor Choosing) involves a lot of preparation and planning. A number of aspects (assembly, march and the church service) of which are prohibited under the current Covid19 Regulations. The regulations do provide for the holding of the Annual Meeting (Mayor Choosing) later in the year. However, given the other calls on the Town Council time it is recommended that no Mayor Choosing event is held until May 2021.

**RECOMMENDATION: that the Council resolves not to hold the next Annual Meeting until May 2021.**

**B.). SUPPLEMENTARY STANDING ORDERS - to adopt the supplementary standing orders supplied by Cornwall Association of Local Councils (CALC) until 7<sup>th</sup> May 2021.**

Background – following the passing of the Coronavirus Regulations 2020, we have received a set of supplementary standing orders and guidance on how they will work. The legislation provides for the supplementary standing orders to be in force until 7<sup>th</sup> May 2021 or until further legislation is enacted. It is proposed that the Town Council adopt the supplementary standing orders until 7<sup>th</sup> May 2021 as set out in 8.b.i and 8.b.ii as attached.

**RECOMMENDATION: That the Council resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.**

**C). DECLARATIONS OF INTEREST – to agree that the Councillor leave the meeting for the duration of the item and thereafter receive a text message confirming that they might return to the meeting.**

Background – Cornwall Association of Local Councils (CALC) have reminded that the Code of Conduct still applies to Declarations of Interest in remote meetings and have supplied a best practice which is attached at 8.c.7. This is produced by the Devon Association of Local Councils. (DALC). Section 7 gives three possible options relating to how to deal with declarations of interest and managing the process of a councillor leaving and returning to a virtual meeting. It is recommended we adopt number 3.

**RECOMMENDATION: with respect to declarations of interest, to agree that the councillor leave the meeting for the duration of the item and thereafter receive a text message confirming that they might return to the meeting.**