European Union
European Structural and Investment Funds

Throughout, please complete the cells shaded in this colour

The cells coloured like this will be automatically

Community Led Local Development (CLLD)

Appendix 4 (Milestones)

Please complete this application as fully as possible for both ERDF and ESF if appropriate as it will be used to assess your proposal for decision. Missing or unclear information will certainly delay it, and we therefore ask that you complete the form and application appendices in full. You will be asked to give evidence and justify any assertions made in the application.

Project Ref No: SE0032

Project Name: Cattle Market Makers Project

Start date
(Date from which eligible expenditure will be incurred
Must be after the date of the Project's Approval/ Decision): 01/06/2021

Insert the significant key steps (milestones) in the undertaking of the project for each funding stream (ERDF/ESF) being used, together with projected dates. These should be sufficient in number to enable the progress of the project to be monitored.

ERDF Milestones	Date to be Achieved By DD/MM/YYYY
Project Manager in post	01/08/2021
Project assistant in post	01/08/2021
Capital build start	01/08/2021
Claim 1 submission	31/10/2021
Potential Entrepreneurs cohort 1 - 3	30/11/2021
Quarterly business event	30/11/2021
Evaluation commenced	01/12/2021
Commence marketing of business support	01/12/2021
Masterclass	31/12/2021
6 Month review	01/01/2022
First unit delivered and fully fitted	31/01/2022
Claim 2 submission	31/01/2022
First business support event delivered	31/01/2022
First unit tenanted	28/02/2022
Quarterly business event	28/02/2022
Potential Entrepreneurs cohort 2 - 3	28/02/2022
Masterclass	31/03/2022
2nd business support event delivered	30/04/2022
Claim 3 submission	30/04/2022
Annual report to the community	30/04/2022
Potential Entrepreneurs cohort 3 - 3	31/05/2022
Quarterly business event	31/05/2022
Annual Report to the Town Council	30/06/2022
Masterclass	30/06/2022
3rd business support event delivered	31/07/2022
Claim 4 Submission	31/07/2022
Quarterly business event	31/08/2022
Potential Entrepreneurs cohort 4 - 3	31/08/2022
Masterclass	30/09/2022
4th business support event delivered	31/10/2022
Claim 5 submission	31/10/2022
Quarterly business event	30/11/2022
Masterclass	24/12/2022
Final Claim 6 submission	28/02/2023
ERDF Practical completion date (Date by which project's activity will be completed and all the project outputs achieved).	31/12/2022
ERDF Financial completion date (Date by which the eligible costs will be paid and defrayed and the financial claim submitted for processing)	28/02/2023
ERDF Final Evaluation Report (All projects are required to submit a final evaluation report 6 months after receiving the final claim payment)	30/09/2023

ESF Milestones	Date to be Achieved By DD/MM/YYYY
Project Manager in post	01/08/2021
Project assistant in post	01/08/2021
Marketing of courses	31/08/2021
Claim 1	31/10/2021
1st cohort participants recruited - 4	31/10/2021
2nd cohort participants recruited - 4	31/10/2021
1st course delivered end date	31/12/2021
2nd course delivered end date	31/12/2021
3rd cohort of participants recruited - 4	31/12/2021
4th cohort of participants recruited	31/12/2021
Progressions - 4	31/12/2021
Claim 2	31/01/2022
1st course evaluated	31/01/2022
2nd course evaluated	31/01/2022
Claim 3	30/04/2022
3rd course delivered end date	30/04/2022
4th course delivered end date	30/04/2022
3rd course evaluated	31/05/2022
4th course evaluated	31/05/2022
Progressions - 4	31/03/2022
Annual report to the community	30/04/2022
5th cohort of participants recruited - 4	30/04/2022
6th cohort of participants recruited - 4	30/04/2022
Annual Report to the Town Council	30/06/2022
Claim 4	31/07/2022
5th course delivered end date	31/07/2022
6th course delivered end date	31/07/2022
Progressions - 6	31/07/2022
5th course evaluated	31/08/2022
6th course evaluated	31/08/2022
7th cohort of participants recruited - 4	15/09/2022
8th cohort of participants recruited - 4	15/09/2022
Claim 5	31/10/2022
Progressions - 6	20/12/2022
7th course delivered end date	31/12/2022
8th course delivered end date	31/12/2022
7th course evaluated	31/01/2023
8th course evaluated	31/01/2023
Final Claim 6	28/02/2023
ESF Practical completion date (Date by which project's activity will be completed and all the project outputs achieved).	31/12/2022
ESF Financial completion date (Date by which the eligible costs will be paid and defrayed and the financial claim submitted for processing)	28/02/2023
ESF Final Evaluation Report (All projects are required to submit a final evaluation report 6 months after receiving the final claim payment)	30/09/2023

Is this project part of a planned phased delivery of business development? No

If Yes, provide more detail below on the reasons for this and the areas of your business development this would address:

Full Printed Name	Yvette Hayward
Position	RFO & Deputy Town Clerk
Original Completion Date	22/01/2021