



LISKEARD TOWN COUNCIL

GRANT AWARDING POLICY

Aim: Liskeard Town Council allocates a grants budget annually to assist other organisations within the town to achieve projects, services, exhibitions and events of benefit to the town and its residents.

Eligibility Criteria to assist potential applicants and Councillors on the Finance, Economic Development & General Purposes Committee.

- Applications can only be considered if they can demonstrate that the grant aid will be of benefit to the community of Liskeard.
- Grants will only be given to non-profit making organisations.
- All grant applications must be accompanied by the latest set of accounts, failing this, a current statement of the funds and balances.
- An individual may not receive a grant, although a club or association can apply.
- A single business cannot receive a grant, although a Trade Association or Chamber might put forward an eligible project.
- Grants will not be awarded retrospectively to any project.
- Grants will not be given for normal repairs or maintenance.
- Grants will not be paid against the normal operating costs of an organisation, e.g. wages, rents, stock etc.
- Normally awards of grant will be in the range of £50 - £500. For applications which the Committee considers are exceptional, the Committee can reserve the right to approve a grant of up to £5,000. The approval of a larger sum would need to be ratified by the Town Council under Financial Regulation 5.8 of the Revised Regulations adopted on 20 October 2015.
- The money must be used within two years of being awarded.

- Should a grant be awarded the Town Council requires as a condition of approval that the support of the Town Council is acknowledged in all relevant press releases, social media posts etc. and that the recipients of grants give feedback to the Town Council on the use of the monies awarded. This could include presenting information at the public annual meeting.
- Applications are welcomed from community groups, social enterprises, trusts and charities.
- Should the project be appropriate the Town Council would encourage applicants to seek the support of other grant bodies including from those outside of the town. This will help to draw down the maximum amount of external investment into the town.
- That a project seeking town council grant assistance should not already have been approved for the award of a Town Forum grant. (Note – funds held by the Town Forum have been provided by the Town Council).
- Each applicant will only be permitted one grant approval per financial year.
- Should the grant fund the purchase of an asset or service, which could be used by other community groups when not required, the applicant is encouraged to share the benefit.
- Applications must be made on the form supplied.
- Applications to be sent by e-mail to the Town Clerk townclerk@liskeard.gov.uk or posted or handed into the Town Council Offices at 3-5 West Street, Liskeard PL14 6BW
- Correctly completed applications will be considered by the Finance, Economic Development & General Purposes Committee of the Town Council. The applicant may attend the Committee and present their application to the Committee if the applicant wishes.
- If the proposed project does not comply with the above guidelines, it will not be considered by the Committee.

Adopted: 19 March 2019

Modified: As circumstances require

Review March 2021

LISKEARD TOWN COUNCIL
GRANT APPLICATION FORM

Do not complete the Application Form until you have read the Grant Awarding Policy and believe that you comply with it.

By making the application you are giving consent for the information to be shared with Councillors and the public

**When you have completed this form please send it to:
The Town Clerk, 3-5 West Street, Liskeard PL14 6BW**

Name of Applicant / Organisation	Sterts Arts & Environmental Centre
Person to contact	Kate Rogers
Position Held	Centre Director
How are you funded?	<ul style="list-style-type: none">- Ticket Sales- Membership- Donations- Grants- Fundraising- Hire of facilities
What benefits will your project give to the town, visibly or in the Community? Who in the Town will benefit?	<p>Summary: Sterts Theatre have recently appointed a new Centre Director who has agreed a series of objectives with the board of trustees to ensure Sterts remains a relevant, sustainable, cultural asset of Liskeard. In preparation for the 2022 season and through a thorough site review, we have uncovered necessary restorative work as well as essential upgrades. This is a matter of urgency as the upgrades are necessary for us to open safely for the summer season (May 21st)</p> <p>Sterts and Liskeard Sterts Theatre has been a hub of culture and creativity the Liskeard community for over 30 years. Built into Bodmin Moor, our unique tented amphitheatre is home to over 100 live performances every year from theatre to music, comedy to poetry. The stage has been graced by comedians such as Jo Brand and Ed Byrne and renowned companies such as Illyria and Miracle Theatre can be enjoyed here every year.</p> <p>Cornish heritage and language is a key performance indicator of ours with Cornwall Council and we are proud to frequently produce shows that are grounded in Cornish story-telling. In 2019, an original musical entitled 'The Shearing Gang' was</p>

	<p>workshopped and performed here, telling the story of what it is like to be sheepshearer in the 21st Century, whilst harking back to life on Bodmin Moor 100s of years ago. Many parts of the show were all delivered in Cornish. This is just one example of how we meet Arts Council England's objectives of ambition, culture and relevance.</p> <p>In an average Summer Season, 15,000 tickets will be sold to a diverse range of live performance, many of which will be enjoyed by Liskeard community members. It is also a landmark of South East Cornwall and is arguably the centre for live performance in the area. Liskeard Town and its community benefit tremendously from having such a unique theatre right on its doorstep. Sterts also attracts a great deal of holiday makers and visitors, who play a key role in the economy of Liskeard.</p>
A brief description of your project	<p>The global pandemic impacted every industry on a huge scale, with arts and culture often remaining low on the priority list for help and support. There are many stories of theatres being neglected for over two years and are now struggling to re-open safely and sustainably.</p> <p>Having conducted a thorough review of the site, it is clear that there is essential restorative work that needs to take place ahead of the theatre opening for this season. The main area is around external and theatrical lighting. We have a generous offer from a professional technician who has designed and will install a new lighting system at Sterts free of charge. This new lighting system will benefit Sterts and the community in a number of ways:</p> <ul style="list-style-type: none"> - It will be far safer, with upgraded emergency lights as well as much better visibility around the grounds. This has all been designed with the fact we are in a 'dark zone' in mind. This also greatly improves the accessibility of Sterts - It will greatly improve the aesthetic of the Sterts grounds, which have been neglected for several years, making it a more creative and inspiring place to be. We are passionate about igniting the imaginations of audience members both young and old as well - The old lighting rig in the theatre has failed necessary PAT tests. The new design features an upgrade to LED lighting, which increases the energy efficiency by 50%, bringing us closer to our sustainability goals. It will also improve the overall production values of all performances, both visiting and in-house - All of the above will make Sterts a far more appealing place to visit. This benefits the community members of Liskeard personally as well as Liskeard as a whole. Examples include the children who Liskeard Hillfort

	<p>Primary 'Arts Academy', who are being included in the family musical this summer and the school as a whole who will be coming to watch a matinee performance</p> <ul style="list-style-type: none"> - Ultimately, improving the aesthetic, restoring what is a cultural asset of Southeast Cornwall and making Sterts a more accessible, appealing place to be improves the cultural and heritage offer of Cornwall as a whole and improves the bid for the 2025 'City of Culture' <p>The Design:</p> <ul style="list-style-type: none"> - Essential emergency lights - Essential external lights - The above works require cabling to be run underground. At the same time, we will rewire the car park lights so they are no longer on the same circuit as the theatre (this improves the safety of Sterts, as currently if the power went down in the theatre all current external lighting would also go down). We will also lay a water pipe for an improved catering / bar offer and broadband to backstage. This 'future proofing' will save money in the longrun - Festoon lighting at the entrance of Sterts – currently it is hard to tell when you have arrived at Sterts - 'Up-lit' trees with colour-changing, sound-linking LED lights (very efficient and completely flexible) allowing the site to be 'themed' and become an attraction in its own right - Essential, modernised lighting rig in the theatre
<p>Have you previously received a grant from Liskeard Town Council?</p> <p>If 'Yes' please indicate</p>	<p>YES / NO</p> <p>My understanding is that Sterts has not asked for support from Liskeard Town Council in the past, but I am new to the role and cannot say for certain</p> <p>(a) When (Date)</p> <p>(b) Amount received £</p>
<p>What is the total cost of your Project?</p> <p>What sum of money are you looking for from the Town Council and what exactly will it be used to support?</p> <p>How is the difference to be funded?</p>	<p>The Council cannot fund the normal ongoing operating costs of organisations. This application should not contain such costs.</p> <p>The total cost for the work is £5,110</p> <p>£1000 of this is labour, which is kindly being donated to Sterts as a gift in kind</p>

	<p>We are asking Liskeard Town Council for a contribution of £2000</p> <p>A further £2000 will be paid for from the Sterts 'tech' budget for the season</p> <p>The remaining £110 will be paid for from donations</p>
<p>Charity Number or Registered Company Number (if applicable)</p> <p>Charity Number: 1189424</p>	<p>Please do not sign your name in this box.</p> <p>Date 25/04/22</p>

IF POSSIBLE, PLEASE PROVIDE AN UP TO DATE COPY OF THE ORGANISATIONS ACCOUNTS