



LISKEARD TOWN COUNCIL

GRANT AWARDING POLICY

Aim: Liskeard Town Council allocates a grants budget annually to assist other organisations within the town to achieve projects, services, exhibitions and events of benefit to the town and its residents.

Eligibility Criteria to assist potential applicants and Councillors on the Finance, Economic Development & General Purposes Committee.

- Applications can only be considered if they can demonstrate that the grant aid will be of benefit to the community of Liskeard.
- Grants will only be given to non-profit making organisations.
- All grant applications must be accompanied by the latest set of accounts, failing this, a current statement of the funds and balances.
- An individual may not receive a grant, although a club or association can apply.
- A single business cannot receive a grant, although a Trade Association or Chamber might put forward an eligible project.
- Grants will not be awarded retrospectively to any project.
- Grants will not be given for normal repairs or maintenance.
- Grants will not be paid against the normal operating costs of an organisation, e.g. wages, rents, stock etc.
- Normally awards of grant will be in the range of £50 - £500. For applications which the Committee considers are exceptional, the Committee can reserve the right to approve a grant of up to £5,000. The approval of a larger sum would need to be ratified by the Town Council under Financial Regulation 5.8 of the Revised Regulations adopted on 20 October 2015.
- The money must be used within two years of being awarded.

- Should a grant be awarded the Town Council requires as a condition of approval that the support of the Town Council is acknowledged in all relevant press releases, social media posts etc. and that the recipients of grants give feedback to the Town Council on the use of the monies awarded. This could include presenting information at the public annual meeting.
- Applications are welcomed from community groups, social enterprises, trusts and charities.
- Should the project be appropriate the Town Council would encourage applicants to seek the support of other grant bodies including from those outside of the town. This will help to draw down the maximum amount of external investment into the town.
- That a project seeking town council grant assistance should not already have been approved for the award of a Town Forum grant. (Note – funds held by the Town Forum have been provided by the Town Council).
- Each applicant will only be permitted one grant approval per financial year.
- Should the grant fund the purchase of an asset or service, which could be used by other community groups when not required, the applicant is encouraged to share the benefit.
- Applications must be made on the form supplied.
- Applications to be sent by e-mail to the Town Clerk townclerk@liskeard.gov.uk or posted or handled into the Town Council Offices at 3-5 West Street, Liskeard PL14 6BW
- Correctly completed applications will be considered by the Finance, Economic Development & General Purposes Committee of the Town Council. The applicant may attend the Committee and present their application to the Committee if the applicant wishes.
- If the proposed project does not comply with the above guidelines, it will not be considered by the Committee.

Adopted: 19 March 2019

Modified: As circumstances require

Review March 2021

LISKEARD TOWN COUNCIL
GRANT APPLICATION FORM

Do not complete the Application Form until you have read the Grant Awarding Policy and believe that you comply with it.

By making the application you are giving consent for the information to be shared with Councillors and the public

**When you have completed this form please send it to:
The Town Clerk, 3-5 West Street, Liskeard PL14 6BW**

Name of Applicant / Organisation	REGENERATIVE FOOD AND FARMING CIC INCORPORATING CORNWALL GLEANING NETWORK
Person to contact	HOLLY WHITELAW
Position Held	DIRECTOR
How are you funded?	Grants in 2021 from Global Feedback; Feeding Britain; Live West; The National Lottery
What benefits will your project give to the town, visibly or in the Community? Who in the Town will benefit?	<p>Our work in SE Cornwall only started quite recently, as we have been slowly expanding from West Cornwall. The main benefit that this project brings to Liskeard is that it helps to feed some of the most vulnerable and economically deprived that live in our community. The Gleaning Network Cornwall currently supplies freshly gleaned healthy produce to Liskeard & Looe Food Bank, Liskeard Community Fridge and Lighthouse Community Centre CIC. Through these collaborations we estimate we are helping to feed approximately 100 families in the Liskeard area and there is the potential to supply more as we build the network.</p> <p>As well as benefiting those vulnerable to food poverty, the project also gets local volunteers active and involved in their local communities. Volunteers help with the gleaning harvests as well as distribution and promotion of the project. The SE Cornwall Gleaning Network Facebook group has over 300 members keen to get more involved and a large proportion of these volunteers are based in the Liskeard area. The project is growing fast!</p> <p>Gleaning also benefits the environment, by reducing food waste, which is largely carbon, and helping farmers get closer to net zero.</p> <p>Any help would be gratefully received and we would certainly put your town logo on our website and big you up on social media!</p>

<p>A brief description of your project</p>	<p>The Gleaning Network Cornwall organises harvests of crops that would otherwise go to waste, and then distributes to local food banks desperate to keep up with demand. In the last three months we harvested and delivered over 35 tonnes of fresh, locally grown produce.</p> <p>The project gives volunteers the opportunity to get outside and active in nature, which is good for mental and physical wellbeing. Volunteers learn about food production whilst working together in a team. By taking positive action in their local communities volunteers feel empowered and confident that they too can make a difference. By sourcing local produce we help to reduce food miles, and by harvesting veg rather than letting it rot, we are using the energy / carbon put into the food rather than wasting it.</p> <p>Our current crisis with food security and food poverty makes this project ever-more important. In Liskeard and across Cornwall we have many vulnerable and economically deprived individuals: this project not only benefits vulnerable groups through the distribution to foodbanks, but also offers people the opportunity to get involved through volunteering.</p> <p>We are applying for this grant to support our current vehicle fund. We want to make the project more efficient and sustainable by raising funds for two 4x4 vehicles and 2 trailers that will facilitate harvesting. This will make the project more viable through the winter months and more accessible for the elderly or less able-bodied. The investment in vehicles is a move towards up-scaling and increasing efficiency. As a result we expect to see over the coming year a significant increase in (1) numbers of volunteers; (2) numbers of food banks/food charities we supply; (3) tonnage of vegetables gleaned.</p>
<p>Have you previously received a grant from Liskeard Town Council?</p> <p>If 'Yes' please indicate</p>	<p>NO</p> <p>(a) When (Date)</p> <p>(b) Amount received £</p>
<p>What is the total cost of your Project?</p> <p>What sum of money are you looking for from the Town Council and what exactly will it be used to support?</p> <p>How is the difference to be funded?</p>	<p>The Council cannot fund the normal ongoing operating costs of organisations. This application should not contain such costs.</p> <p>-----</p> <p>Total cost for our current vehicle fund - required £6000 (£2,000 x 2 for second-hand 4x4s, £1,000 x 2 for trailers)</p> <p>Specific amount requested from Liskeard Town Council: £200 which will contribute to the vehicle purchase</p> <p>We have a live Crowdfunder (https://www.crowdfunder.co.uk/cornwall-gleaning-network-vehicle-fund) – currently raised £2,290 of £6,000 target</p>

	<p>We are asking a number of town councils across the county to make a small donation if some of their local residents are benefiting from the fresh produce we are delivering.</p> <p>Estimated project start date: 8 December 2021</p>
<p>Charity Number or Registered Company Number (if applicable)</p> <p>12385557</p>	<p>Please do not sign your name in this box.</p> <p>Date 18/11/21</p>

IF POSSIBLE, PLEASE PROVIDE AN UP TO DATE COPY OF THE ORGANISATIONS ACCOUNTS