

**5. Liskeard Community Speed Watch (CSW) Update** - The CSW site on Plymouth Road was added roughly a year ago, and there have only been small numbers of drivers travelling at 35mph and over. This morning out of 345 vehicles there were 17 at 35mph and over, including seven at 40mph and over, with a top speed of 45mph. Vehicle statistics do not include registration numbers, due to GDPR, however, one of the vehicles was recorded in a previous session. The speed limit is 30mph, and due to one of the Group Operators being unavailable at short notice, it was not possible to count the number of vehicles exceeding the limit, bearing in mind the site is at a junction for the school.

Liskeard CSW Group covers a wide area, and the police usually expect volunteers to be available for any site, however, due to the number of sites in Liskeard, and the volumes of vehicles, additional recruits would only need to operate within the town, unless they chose to take part in sessions at other locations.

There have been more CSW sessions in Liskeard during the first three months of the year, than in the whole of 2025. This has only been possible by using volunteers from outside Liskeard.

The impact since June 2022 has been significant, as there used to be up to thirty drivers at 35mph and over, and now this is down to single figures, although on Tuesday, there were two vehicles at 46mph and 48mph respectively - these did not slow down when they went past.

Cllr Pascoe and her husband have visited a session, and Cllr Dorling, who is a Group Operator has been involved with regular sessions, both inside and outside the town. Cllr Grey has trained as a Group Operator, and has identified a number of locations within the town that require action to encourage safer driving..

If the number of sites is to increase, additional volunteers living in Liskeard will be required.

In 2025 at Dobwalls, a lady (who uses a wheelchair) displayed an interest in CSW - recruited and helped train six volunteers. This was a major success, and it was agreed that they could form Dobwalls CSW Group, covering sites in Dobwalls, Doublebois, and East Taphouse. They have been running two sessions a week, whereas under the Liskeard CSW Group, the sites would have only had three visits per year.

A session lasts for a maximum of one hour - one Liskeard resident talked to us at a session, and joined the group - lives across the road from the highest volume site.

Please could you add this to the agenda for the next Liskeard Town Council meeting - the three councillors will be able to make a contribution.

Kind regards

Andrew Collins  
Liskeard Community Speed Watch

6.		<b>Grants Budget 2025/2026</b>		£10,000	
Date Approved	Applicant	Project	Amount of Grant	Balance Remaining	
02/05/25 029/25	Caradon Youth Theatre	The Caradon Youth Theatre will stage the production of "Annie" in the Public Hall in Liskeard 20th – 28th June 2025.	£600		£9,400
24/06/25 084/25	Cornwall Pride – Charitable Incorporated Organisation (CIO)	To support some of the costs associated with holding a "Liskeard Pride Event 28th June 2025" in Barras Street which it is hoped will attract 2,500 attendees for Liskeard and a wider catchment area – To request a grant of £750 towards the £6,839 total cost of event. Helping in particular, with the costs of the Traffic Management (of the street closure) and the production of the live music, performers and street market.	£750		£8,650
29/07/25 146/25	St Martin's Church, Liskeard	To request a grant of £150 towards the £250 cost of running a free holiday club for primary age children on the 12th, 13th, 14th and 15th August including lunch each day. Fun packed itinerary including games, crafts, acting, singing, teamwork and building things. Inviting Parents, Carers, Grandparents to stay at pick up time.	£250		£8,400
29/07/25 177/25	True Butterflies Foundation – Cornish Registered Charity	To request a grant of £750 towards the £5,000 cost of supporting an additional 22 mentoring sessions with clients and their families in Liskeard who have been through trauma to rebuild their lives and help move forward. £300 travel costs £450 mentoring costs.	£750		£7,650
26/08/25 177/25	Citizens Advice Bureau, CAB. Liskeard	To request a grant of £762 towards the cost of one laptop (£612 including multiple purchase discount to enable Windows 11 for volunteer advisors working in the Liskeard office and one docking station (£150) for the Liskeard office to enable hybrid working. In 2024/2025, CAB helped 239 people from the Liskeard parish with a total of 1,653 different issues, including benefits and Tax Credits, debt, financial services and housing, community care, family and relationships, travel and transport, utilities and employment etc. Liskeard clients secured financial outcomes £436,373, This included £226,124 additional income and £191,669 in debts written and repayments.	£762		£6,888
26/08/25 177/25	The Wilding Tribe, Liskeard.	To request a grant of £1,000 towards the £1,000* (donations will be sought form private sponsors) cost of running a series of pop-up workshops and events in local parks (including Castle Park and Thorn Park) over the autumn until Halloween. These will be free to children to attend and will	£500		

		comprise setting up a bell tent in Castle Park, and Thorn Park, and some parks in the newer estates on a weekly basis and running activities for a set period of time and providing a health snack and drink. Activities to include but not be limited to: arts and crafts, nature ID and appreciation, survival skills, mental health and self-awareness skills, group games and challenges, confidence building activities.		£6,388
25/08/25 177/25	Stuart House Arts and Heritage Trust	A major event running from 30 <sup>th</sup> September – 11 <sup>th</sup> October 2025 – “Shades of Autumn”. To present a picture of autumn from several different perspective – in nature, in literature, in poetry, in images, in the kitchen etc. “Autumn Flower and Foliage” and some workshops and light-hearted activities. With an element of hands-on experience. It is hoped the event will attract more visitors. A grant of £500 is requested towards the £1,000 cost of materials and equipment for the event. Some of which will become part of the “Resource Bank” held by the trust for its own use and can be made available to other organisations.	£500	£5,888
30/09/25	Miles and Smiles Liskeard – Run Together Group	To request a grant of £400 towards the cost of providing discounted member t-shirts and training another coach	£400	
30/09/25	The Arc Theatre	To request a grant of £200 towards the cost of Gonamena '26, an event in July 2026 to restage the hit 2009 production of the Cornish mining play and celebrate 20 years since Cornish mining regions were inscribed as a Unesco World Heritage Site	£200	
30/09/25	Liskeard Lions Club	To request a grant of £1,500 towards the cost of the wizard of Oz their annual pantomime in February 2026	£500	£4,788
17/10/25 – Approved under a delegated procedure to assist the applicant.	East Cornwall Search and Rescue Team	To request a grant of £500 towards the costs of purchasing a computer with Windows 11 on which to install specialist software (D4H, SARCALL and the MR Maps) which are essential for the registered charity to offer 24/7 emergency response service. Working closely with the Police, Ambulance and Fire Services.	£500	
28/10/25 – Approved	Liskeard Community	To request a grant of £230 to cover the cost of the calibration of a Genesis radar gun. The	£230	

under a delegated procedure to assist the applicant.	Speed Watch Group	Liskeard CSW Group has a number of volunteers and has plans to increase the number of CSW sessions. This requires the sending off for calibration of the Genesis radar gun.		£4,058
30/09/25 – deferred for further information. 25/11/25 – approval of grant.	1st Liskeard Rainbows	To request a grant of £1,000 towards the costs of uniforms, membership fees, arts and craft materials, badges, trips and Christmas gifts.  Grant approved - vis vests and jackets, purchase of 15 sets of safety gloves to assist with litter picking and a cinema trip to Plymouth.	£1000	£650
25/11/25	Cancer Research UK – Liskeard Committee	To request a grant of £858 to support the £2,216 cost of hiring the Public Hall to stage the total cost £4,216 the 57 <sup>th</sup> “Annual Exhibition and Sale of Art and Craft”.	£858	£858
08/12/25 – Delegated decision.	Lighthouse Community Centre.	To fund a Christmas Trip to Trethorne Leisure Park 3 active youth groups - an 8-11 boys club (12 members), an 11-14 youth cafe (roughly 10 members) and a 14+ youth drop in (around 6 at the moment). Daily rate of around £12 per person. on Monday 22nd December.	£279.20	£279.20
				£2,270.80
27/01/26	WILD Families Charity	To request a grant of £520 to cover about one third of the cost £1,533.60 of taking the parents, children and babies to the Newquay Zoo. Bodmin Town Council and Launceston Town Council are being asked for 1/3 each of the costs. £800 bus hire, £573.60 tickets, £100 lunch and £60 treats.	£520	£520
31/03/26	Cornwall International Male Choral Festival	To request a grant of £350 towards the costs of supporting the visiting choirs and the regional concert 4 <sup>th</sup> May 2026 at Sterts from the overall programme of events. The local Male Voice Choirs Liskerrett, Pelynt and Loveny and the visiting Male Voice Choirs – Tamar Valley / Sussex “Gruffs” and a Czech Children’s Choir. There will be links with local schools	£350	£1,750.80
		** amount left if the applications are approved o the full amounts to cover until 31 <sup>st</sup> March 2026		**£1,400.80

**RECOMMENDATION: That the Cornwall International Male Choral Festival grant application be reconsidered.**

**7. Town Clerk's Update – Update on the holding of events in the Public Hall including the Kyiv Tango Orchestra (attached \* – 3 Event Costs Summary).**

Background – in recent years there have been several phases of investment in the rooms and facilities at the Public Hall complex. Many of those improvement schemes were said at the planning stage would boost the use of the facilities by the public and groups and hence the income would increase to cover the costs of the improvements.

With this in mind some of the Facilities team and Office based staff have been looking mostly within their current normal working hours to support some special events (as attached). This is intended increase the use of the Public Hall. The Kyiv Tango Orchestra being a Civic and Twinning event was much more of a challenge to organise in advance of the Christmas and New Year break. Hence, the suggestion for the office that be put back to February which did not prove possible.

Explanation of Figures – Facilities Manager -

The Kyiv Orchestra event could be defined as a project whereas the Johnny Cowling and Music Bingo are two examples of regular events hosted at the Public Hall (which could also include Plymouth Symphony Orchestra) i.e. happen at least twice per year.

I have authorised and taken responsibility for the events with the support of the Facilities Team. In all but two recent occasions I would have been physically present at the events, to oversee their delivery. There have been no reported issues during any of the events.

By way of further explanation, we have been piloting a pop-up bar serving refreshments for selected events following suggestions received from staff and feedback from attendees. Most hirers e.g. ABBA, weddings, Liskeard Lions, Liskeard & Cleer Football Club, Caradon Youth Theatre, etc continue to either run their own bar/refreshments or buy-in the services of a company such as the Farming Barman.

The aim of the pop-up bar is not to create a permanent bar or commercial operation, but rather to complement events with modest drinks offer and to improve the overall visitor experience. Informal feedback from events so far is that the bar brings atmosphere to an event and makes the venue more attractive to hire. In some instances, a lack of bar (or refreshments) puts people off from attending and/or encourages them to bring their own (which can bring its own challenges).

As regard costs, to keep things as simple as possible we have been providing a bar for “back-to-back” events (the Kyiv Orchestra event was an exception). No special equipment is provided as the temporary bar uses tables, fridges, and equipment from the Public Hall. The set-up and take down is relatively easy and can be achieved by one member of staff in no more than one-hour for set up and one-hour for take down – this is done on the day of the event and can be built into the general set-up along with lighting, microphones, etc. The cost of staffing the bar, including set-up

and take down is between £180 and £300 depending on the number of staff/size of the event. Staff/volunteers do occasionally staff the bar in exchange for attendance at an event, Plymouth Symphony Orchestra is a good example of this.

Any alcohol or soft drinks sold through a pop-up bar at Council-run events are subject to VAT at the standard rate (20%) and all bar prices include VAT.

Moving forward our intention is to continue with the offer of a pop-up bar offering refreshments. The aim is to make the Public Hall a more attractive space to hire and to provide a modest income that can be re-invested back into the Public Hall to support maintenance, equipment upgrades, etc. The maximum number of events we could support would be eight in any given year. Civic occasions (e.g. Mayor Choosing) are in addition as most staff are required to participate.

## **TOIL**

Further to your enquiry regarding the Kyiv Orchestra event held on 9 January, I can confirm that, based on a review of timesheets, a total of 19.5 hours of TOIL was accrued by staff working that evening, alongside 6.25 hours of paid overtime. In addition, there were an estimated 4.5 hours allocated for stock take and shopping pre-event. Some staff also volunteered their time to allow the event to take place.

It is important to note that these figures cannot be fully disaggregated to reflect only event-specific activity as the staff were undertaking a range of duties as part of their normal role - on this evening that would have included cleaning and closing the public toilets and looking after bookings in the Emily Hobhouse and Wheal Phoenix rooms.

The Music Bingo and Johnny Cowling events were held on consecutive evenings (13 and 14 February). Again, because the figures cannot be separated from normal duties we have attributed 4.5 hours for stock take and shopping, and 10 hours of TOIL and/or paid overtime per event for set-up, staffing, and end-of-evening clearing.”

**14. Forward Strategy – Option A Full Devolution Package and Town Council projects or Option B Town Council projects including appropriate Devolution items and Town Vision work (attached 14.a Full 5 Year Devolution 14.b Project Assessment Template 14.c 5year Precept Strategy 14.d Town Vision – (Facilities Committee 17<sup>th</sup> March 2026. Minute 465/25) – To receive an update on the capacity of both Councils regarding Option A. To consider whether to pursue Option A or Option B. To adopt the Facilities Committee suggestion of whichever the Option selected a Devolution key persons team (Councillors Jane Pascoe, David Braithwaite and Kevin Grey and the Town Clerk, RFO and Facilities Manager)**

Background – for more than a decade, the Town Council has had an intention to go for the Devolution of Cornwall Council properties and facilities. This has included the Devolution of some assets from Cornwall Council when facing budget pressures that would result in closure were the Town Council not to intervene, such as, most notably the Public Conveniences and the Town Centre CCTV system. This pattern has been common across the whole of Cornwall with Town Councils and some Parish Councils taking on such properties of Cornwall. In fact, in a majority of towns the Town Councils have taken on the running of the library building and service. Liskeard has been fortunate that the Real Ideas Organisation (RIO) have taken this over. This has meant that the initial £100,000 building repairs cost quoted in 2015 became a £1.2million capital by 2023. If the Town Council had taken over the library. It would either have not have been able to undertake the works to its own buildings including several phases to the rooms and toilet facilities in the Public Hall complex or would have to very significantly increased its precept bill a number of years ago would likely have been a much larger Town Council not just budgets but also the number of staff employed with likely be as high as some of the other towns 40 or 50 staff.

Initial Proposal Form (IPF) – in 2016 Cornwall Council launched the Initial Proposal Form (IPF) as a template document of cover a range of Cornwall Council assets and liabilities depending on a town-by-town basis what elements were included. The initial IPF was submitted including a request to get involved projects with the still operational cattle market.

Option A Update Context – following the Town Council’s resolutions 24<sup>th</sup> June 2025 Minute 105 / 25 **CORNWALL COUNCIL - DEVOLUTION PACKAGE – PHASING PROPOSALS (ATTACHMENT)** – The phasing proposals represented the front-end loading of the revenue generating assets and the inclusion of the Rapson’s Skate Park site to assist the Town Council’s replacement project. In progressing, with the Devolution Package and the Memorandum of Understanding (MoU) it was essential that full financial information is made available. Councillor Taylor proposed, Councillor Dorling seconded and the Council **RESOLVED** to ask for Cornwall Council to produce a Memorandum of Understanding (MoU) populated with the Phasing proposals that have been supplied.

16th December 2025 - Minute 350 /25 **CORNWALL COUNCIL – COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND** – Councillor S Cassidy proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to a). **APPROVE** the proposal that the Town Council submit an Expression of Interest to the Cornwall Council CIL Fund and b). that Cornwall Council be asked to prioritise the Devolution of Rapson’s Skate park to assist with the progression of the new skate park project.

They were also informed of the intention of putting this agenda item on the next Town Council agenda. 31<sup>st</sup> March 2026 – Council current agenda item – including 14.a Full 5 year Devolution and 14.b. Project Assessment Template

“Hello Nicola / Scott / Catherine – I hope that you are all well. Would you know, if there has been any progress towards the attached becoming an MoU? Also, notwithstanding the Town Councils asking for the Rapson’s Skate Park to be prioritised. Has there been any work on the 3 car parks which were indicated for earlier phasing on Devolution on the details of their coming across?”

Background Context - the Town Council has adopted the use of a 5year capital programme planning to improve the chances of getting projects competing with other towns to secure grants in the context of programmes being heavily oversubscribed. The Town Council projects are getting much (our precept is only £990K next year) larger £1.2 million (Guildhall redevelopment and are multi-phased £1.2 million Roundbury). An external consultant the Local Council Consultancy LCC consultant was asked to take a look at our 5year capital programme for our own projects and set this in the context of the 5year Devolution proposal and the impact those would have. They had recommended the adoption of a 5-year precept strategy to help financially plan. Also to consider the next steps in rolling out the "Town Vision" and the delivery of the regeneration of the town.

I have been asked to put on the next Town Council (31st March 2026) a discussion item on the general approach to Devolution going forward:

“Option 1 – Proceed with Devolution - Devolution continue with the 5year Devolution Cornwall Council (attached) as considered at June 2025 Town Council meeting, but a strong use of the Devolution and project assessment template (attached) to check the value and necessity of each transfer with the upfront understanding that a lot will be turned down. (N.B. if the Town Council went down the route of just taking the whole of the 5-year phasing plan. It would require change the staffing and precept base to look as per other towns Falmouth TC / Truro CC / Newquay TC / Penzance TC with 40 or 50+ staff and a fleet of vehicles and might well require moving into a new building etc - we will start to have significant impact on the precept.

Or:

Option 2 - Don't proceed with the Devolution MIU. Instead concentrate on what of our own and partners projects need doing (upgrades to Castle Park, upgrades to the remainder of the Public Hall, £1.2 m Guildhall project? and the multi-phased £1.2 million Roundbury project with other partners?). Proceed with specific items only from the Cornwall Council Devolution list when it benefits the Town Council projects and intentions e.g. Rapson’s Skatepark and perhaps Westbourne toilets "knockdown and new build"? This might work better with suitable partners for relevant projects. (As an example, from the recently past. The Town Council supporting RIO’s progressing with the library as a Devolution project for RIO – the £100k of building repairs in 2015 became a £1.2 million project by 2023) – Liskeard Renewal Partnership – has much greater administration and facilitation needs as the town does not have a Business Improvement District (BID).”

Could you give us an update on the MoU and the 3 car parks – any view in general on the overall question of direction.?”

Option A Update Response – the discussion took place at an officer level. “Thank you for time and discussions today.

Scott recapped on the previous officer meeting discussions on 05/02/2026 where consideration had been given to a refocusing of the devolution proposal on specific Town priorities – taking us towards option two as per the email from the Clerk dated 16/03.

“The significant place-based package, as discussed by the Town Council in June 2025, has been subject to further scrutiny by both the Town Council and Cornwall Council.

This has taken into account lessons learned by the Town Council from previous devolution projects (e.g. Castle Park), budget pressures for both Councils and an increased level of scrutiny on all car park activities (including devolution proposals). Most recent assessments are that changes to income profiles mean that the package of assets does not balance the income that would be foregone by the car parks previously discussed.

Additionally, and as noted by the Town Council, a package of this scale would need a significant upscale in capacity and infrastructure to support the management of a complex set of assets by the Town Council.

Given these points and from our most recent discussions, Cornwall Council’s understanding was that we had moved towards option two. This has identified priority assets for the Town Council and Cornwall Council in a focused devolution project, that support local aspirations such as the Rapson’s skatepark project but would be deliverable and manageable within available capacity with an associated timeline. Some critical interdependencies were also discussed that would be factored into delivery.

This would not prevent further devolution activity, which would be achieved through a partnership approach to seek opportunities as they arise to explore how devolution can add value to local priorities and aspirations.

It was clarified the Memorandum of Understanding document provides a framework for partnership working, which can be applied to the delivery of any and all devolution work. For devolution to be successful, we know this needs to be delivered in a collaborative and partnership approach and this is how we would want to move forward.

I hope this summary is useful for your upcoming committee and Full Council discussions and we look forward to working with you on next steps thereafter.”

Kind regards,

Nicola

Nicola Willcocks | Community Link Officer (Devolution)

To Consider Whether to Pursue either Option A or Option B – It would appear that the circumstances facing Cornwall Council have changed to the point that for several reasons the Full Devolution Package is no longer their practical option to pursue. From the Town Council perspective's it is noted that their lack of supporting surveys and site specific data that the Town Council had included in the 14.b. "Project Assessment Template" for the sites at 14.a. "Full 5year Devolution Package" would put the Town Council at great financial risk than when first considered.

Option B - Don't proceed with the Devolution MIU. Instead concentrate on what of our own and partners projects need doing (upgrades to Castle Park, upgrades to the remainder of the Public Hall, £1.2 m Guildhall project? and the multi-phased £1.2 million Roundbury project with other partners). Proceed with specific items only from the Cornwall Council Devolution list when it benefits the Town Council projects and intentions e.g. Rapson's Skatepark etc This would work better if the Town Council engaged with suitable partners for relevant projects. Liskeard Renewal Partnership –

Facilities Committee - The Facilities Committee has suggested that whichever the Option is selected a Devolution key persons team (Councillors Jane Pascoe, David Braithwaite and Kevin Grey and the Town Clerk, RFO and Facilities Manager) liaises and helps consider

**Recommendations – That the Town Council considers whether to support the Option A or Option B given the circumstances outlined above.**

**That the Devolution key persons team approach is adopted.**

**16. Nominations for Mayor and Deputy Mayor 2026/27 Civic Year – To approve the timetable.**

Background – the next Civic Year is approaching.

Timetable

1st April 2026 – Town Clerk to circulate to all councillors Mayor and Deputy Mayor nomination forms –

16th April 2026 – noon close of nominations -

28th April 2026 – Town Council agenda.

**Recommendation: That the timetable is approved.**

**17. Honoured Burgess – Nomination Timetable – To approve the timetable**

Background – the nomination of candidates for the receipt of Honoured Burgess status is normally considered by a small working party before being finally approved at a meeting of the Town Council in PARTII.

Timetable

1st April 2026 – open nominations –  
20th April 2026 – noon close nominations -  
24th April 2026 – 2.00pm Special Group to consider -  
28th April 2026 – Town Council PARTII decisions

**Recommendation: That the timetable is approved.**