

5. Deputy Town Clerk's Report

Report on items from 5 March 2019 committee meeting not already on the agenda – For Information

Signage

Town welcome sign – Paul Allen has confirmed he is still waiting for confirmation from Highways England that he may proceed.

A38 brown sign – following survey work of the route from the A38 to Lux Park and the TIC, the sign at the junction of Tremeddan Lane and Barras Place has been cleared of vegetation revealing a post of historic interest. Further update has been requested from Highways England.

9. Objectives

To receive reports on the development of 2019/2020 objectives, to enable actions and budgets to be agreed where applicable.

- 2) Work with youth organisations to set up a youth council and improve collaboration
- To consider the next steps in setting up a Youth Council and Youth Network

At Council on 30 April the following resolutions were made:

- a Youth Council is set up on the same lines as Redruth, open to all young people aged 10-18 in Liskeard, and with an external facilitator. The Town Council would give the Youth Council an annual budget of a £1,000 and provide some administration.
 - the Youth Council makes recommendations on youth grants and the final decision rests with Finance, Economic Development & General Purposes Committee.
 - that organisations are eligible for the receipt of grants, up to a limit of £500.
- the Town Council helps to set up a Youth Network - which brings together local youth organisations and schools to work in ways they find helpful. That the Town Council would convene the initial meeting and could offer free meeting space but that, once it is established the Network would be self-sustaining. It might be useful for the Town Council to have one or more representatives at the Network meeting to ensure good communications.

Consideration is now required as to how this will be taken forward.

Recommendation: to agree next steps to progress the set-up of a Youth Council and Youth Network as agreed by Council

- 3) Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard.
 - b) To receive a report on the appointment of a film-maker to produce a promotional video for the Public Hall and progress to date

Following a competitive process Stuart Bailey Media was selected to produce a promotional film for the Public Hall. Filming commenced during the Launch event, and he will be visiting on further occasions to capture other groups using the building prior to delivery by the end of May.

10. Public Hall Decoration and Signage

- a) **To receive an update and ratify an increase in payment from £300 to £379 for the new Public Hall internal directional signage**

Internal signage is now almost complete. The committee had agreed a budget of £300 from Town Centre Signs & Murals, however the final cost was £379

Recommendation: To ratify an increase in payment from £300 to £379 for the new Public Hall internal directional signage

- b) **To consider the format of new permanent displays for the Public Hall rooms and agree a budget**

For the Launch event, some temporary displays were created to provide information on the room names and their links with the community. Consideration should now be given to any permanent displays required.

Recommendation: To agree a format and budget for new permanent displays in each of the Public Hall rooms.

- c) **To agree to the display of Liskeard in Bloom awards at the TIC**

Over the last two years Liskeard in Bloom have been recognised in various awards. They have requested permission to display these at some public venue within the town. The TIC has space available in the porch area and these would be relevant to exhibit to visitors to the town and TIC and a good way to highlight these fantastic achievements.

Recommendation To agree to the display of Liskeard in Bloom awards at the TIC

11. Public Hall Wedding Promotion

To consider holding a wedding fair on the weekend of 12/13 October and other ideas to promote the Public Hall as a wedding venue by the establishment of a working group

A local organisation has a fashion show booked in the Public Hall on Friday 12 October. Event Services are providing a runway and dressing the room for the event. They have suggested that as this is already on site, minimal changes would be required to use this for a wedding fair or similar event to promote use of the Public Hall in this way.

Recommendation: Set up a working group to develop ideas and events to promote the Public Hall as a wedding venue.

12. Events

b) Annual Town Meeting and Community Champion Awards – review of the event

The event was attended by more than 80 people which is a small increase on the previous year. However, as less Community Champion Awards were made this year (10 rather than 18) this represents a larger increase in public attendance.

A photograph of the award winners posted on Facebook on Saturday 27 April reached 3,880 people, was shared 14 times and received 53 likes. Many positive comments were posted, and thanks received by email from some of the attendees.