

5. FACILITIES MANAGERS REPORT – 20th October 2020

FACILITIES COMMITTEE MEETING

6. Public Toilets

All the public toilets are open with social distancing measures in place. Unfortunately, we have had more reports of discarded needles and associated drug taking material in both Westbourne Car Park and Dean Street toilets. The problem has been on-going since the end of July. More recently the sanitary bin at Dean Street toilets had to be taken away and safely destroyed because it contained several used needles. The contract to provide a sanitary bin at Dean Street has been amended and SW Hygiene will now be providing a disposable bin. The risk assessment has been updated to include a reporting procedure and posters are on display in each of the toilets informing people about the sharps bin located at Sungirt Car Park.

RECOMMENDATION: That the Committee approve 'Sharps Awareness' training for all facilities staff and relief cleaners, at a cost of £350.00 + VAT to be delivered virtually.

Staff Appraisals

Staff appraisals for the Facilities Team took place on the 7th and 8th of October.

The Public Hall

Bookings in the Public hall remain low averaging 6 per week.

Following recommendations made in the recent fire risk assessment a quote has been received to install a fireproof 'bulk-head' between the stage area and the workshop and to cover the opening at the top lighting cage.

The Facilities Team are continuing to monitor the latest Government guidelines and put the necessary control measures in place.

Guildhall

Work on the installation of new fire doors and associated fire stopping works by Westcountry Stonemasons Ltd has now been completed. An additional sum of £388.76 + VAT was approved by the Facilities Chair to install fire door closers on the north stair inner doors.

Cornwall Council Devolution Programme

A virtual meeting of the Parks and Open Spaces Working Group will take place on Thursday 22nd October at 7.30pm to bring forward a list of priority locations within the list of sites initially identified, for further discussion with Cornwall Council.