

DEPUTY TOWN CLERK'S REPORT

8. Deputy Town Clerk's Update

Report on items from 11 May 2023 committee meeting not already on the agenda – for information

Liskeard Unlocked

At the last meeting £500 backup funding was approved for schools' workshops:

626 / 22 EVENTS

e). Liskeard Unlocked (8 – 17 September 2023)

(ii). To approve £500 for backup funding for schools' workshops in the event the Awards for All grant application is not successful

*Councillor Craker proposed, Councillor Cassidy seconded, and the Committee **RESOLVED** to approve £500 of backup funding for schools' workshops. This would be funded from the 'Other Events' part of the Events budget.*

Sadly, the Awards for All grant was not successful, and these funds will be required from the Events budget.

Youth Council

The next meeting of the Liskeard Youth Council will be held on Wednesday 19 July, 6-8pm in the Wheal Phoenix Room at the Public Hall.

Promotional Panel at the Railway Station

Design for the poster is complete, and it is currently with the printers. Liskeard Trader's Association are covering the printing costs.

11. Budget Monitoring 2023/24

To receive and accept a budget report to 31 May 2023

Attachment 11. Budget Monitoring to 31.3.23

On target spend should be at 16.67%.

The following points should be noted:

- All PAYE & NI (4010) and Pension (4020) contributions are paid a month behind until year end, and therefore only reflect one month's expenditure (8.33%).
- Marketing & Consultation (4520) includes the annual Survey Monkey subscription.

Recommendation: to accept the budget report

12. Events

Attachment 12b. Liskeard Scouts Summer Funday 12.8.23

b). 1st Liskeard Scouts Summer Funday (Saturday 12 August 2023, 10am – 4pm) – to agree a format for the stand and confirm volunteer availability

The Scouts have been advised of the Town Council's intention to attend the event, but as yet the size/format of the stand has not been agreed e.g. large Town Council gazebo, small gazebo, table etc, until availability of volunteers and activities agreed. The museum has booked a separate stand to attend.

The Scouts have advised, access to the field will be from 8am (not before), and all site traffic must be stopped at 9.45am and no movement until 4pm or if safe to do.

Recommendation: to agree a format for the stand

13. Criminal Records checks Policy

To review a draft policy on criminal records checks, for recommendation to Council
Attachment 13i. Draft Criminal Records Checks Policy, 13ii. The Independent Review of the Disclosure and Barring Regime, 13ii. PART II REPORT – legal advice

When this item was last considered in March 2023 it was agreed to write to Cornwall Council (CC) and the Member of Parliament about the vacuum of legislation that covers local Councillors and the lack of criminal checks and ask the MP to raise this with the Minister of Justice. We have received an acknowledgement to our letter to the MP, but still await a full reply.

Matthew Stokes, Head of Legal & Governance at CC, and author of their Members' Safeguarding and Criminal Records Checks Policy has provided substantive advice and information (see Part II report).

As a result of the advice received a policy has been developed and is attached for consideration.

Recommendation: To agree to RECOMMEND the policy to Council for approval