

DEPUTY TOWN CLERK'S REPORT

5. Deputy Town Clerk's Update

Report on items from 22 March 2022 committee meeting not already on the agenda – for information

Cycle Parking

Cormac have confirmed the cycle stands have been delivered and will be installed in the next few weeks.

8. Budget Monitoring 2021/22

To receive and accept a budget report to 31 March 2022

Attachment 8. Budget Monitoring to 31.3.22

On target spend should be at 100%. The report is incomplete as salary related information has not yet been input.

The following points should be noted:

- Events (4500) no payments have been made towards Lights Up 2021. This code includes the purchase of a fixed PA system £1,582 installed in Fore St and due to be covered by a grant from the Welcome Back Fund which will be received in the new financial year.
- The museum Equipment Purchase (4230) £2,147.60 relates to equipment for the photography project which was 80% funded from a Cultivator grant, with the balance to be transferred from the donations reserve. The grant also includes funds for photography training. The total project costs were £2,547.60 financed by a grant of £2,038.08 and £509.52 from museum donations. Other costs under this code include the purchase of four dehumidifiers required to protect the condition of the collections.

Recommendation: to accept the budget report

9. Events

a) Mayor Choosing (25 May 2022) – to note the arrangements

Invitations are due to go out this week.

b) Beating the Bounds (Sunday 29 May) – to note arrangements (CW)

Treworkey Manor have kindly agreed to host the lunchtime stop again this year.

c) Jubilee celebrations (2 – 5 June 2022) – to note arrangements (augmented reality trail and arts & crafts competition (RB))

- Augmented Reality trail – all materials have now been received and the QR codes are on display in the seven locations. Publicity is now commencing – the trail will be available from now until 12 June 2022. Locations are St Martin's Church, the Guildhall, Methodist Church, Stuart House, TIC/museum, Cornish Pudding Company and Westbourne House.

- Arts & Crafts Competition – entries close on 13 May 2022. The exhibition takes place on Saturday 4 June and there will be a prize giving ceremony at 3pm attended by the Mayor and Deputy Mayor with tea and cake served.
- Beacon lighting at St Martin’s Church on Thursday 2 June – the Town Crier and bugler are booked.
- Town Clock – will be lit up purple for the event.

d) Annual Town Meeting and Community Champion Awards (9 June 2022) – to note arrangements

Nominations for Community Champion Awards are open until 9am on Monday 23 May – Councillors can also make nominations (form attached). A panel (SC, CW, NC, ALJ and RB) will then consider these and the nominations from 2020. As previously agreed, the 2020 awards will be given out early in the meeting and the current awards at the end. The police and Safer Liskeard are currently running a programme of outreach and have accepted an invitation to present at the meeting.

e) Civic Service at St Martin’s Church (usually June) – to note the suggestion from the church that this is rescheduled for September with a revised format.

The vicar at St Martin’s Church is currently away, and the church have requested that a service is held in September instead. The church currently hold a more informal service at 11am on Sundays and they would welcome the opportunity to discuss the format.

The civic service has been booked at the Methodist Church on Sunday 3 July, to enable a service to be held there before the building is sold.

f) Liskeard Show (9 July 2022) – to agree themes for the stand

The museum would like to be part of the stand, with a display of Brian Oldham’s books which he can sign on the day.

g) Liskeard Unlocked (9 – 11 September 2022) – To receive the notes from the planning meeting on 4 May 2022 (RB) – see attached

h) Fiver Fest event in October – to consider how this could be progressed (ALJ)

The national Fiver Fest campaign is run by an organisation called Totally Locally <https://totallylocally.org/fiver-fest/> and has events in February/March, June and October to boost trade in what are usually quieter periods. In larger towns it is usually coordinated by the BID (Business Improvement District), and in smaller towns by business groups and associations, such as the Chamber of Commerce in Saltash (who are happy to share information about their events), however it must be open to all independent traders not just members of the organisation. The first event this year was held 12 – 26 March 2022, with Saltash, Tavistock and Plymouth taking part locally. The next dates have not yet been announced. It will be possible to request a kit when the dates are announced.

Marketing materials used in other towns include messages such as: ***If every adult in Liskeard spent just £5 per week in a local, independent business rather than online***

*or at a big supermarket/multi-national, it could **add an extra £2million into our local economy**. That's more jobs, better facilities and a nicer place for us all to live.*

- i) Cattle Market opening event – to note the idea for an event in October 2022 which could link with the Primestock show (NC)
Both the Cornwall Council workshed and the Cattle Market Makers project units are due to be completed September/October 2022. An opening event has been suggested which would invite the public in to see both facilities. This could link in with the Primestock show usually held end of October/early November 2022.
- j) To note the Youth Council proposed events for the Jubilee and summer holidays (NT)
- k) To note the desire within the town for a fairground to visit (ALJ)
In the past a fair has visited the town in March and sometimes at St Matthews Fair and there had been disappointment locally that it has not visited since March 2019. It is understood from news reports that the owner of Rowlands fair retired in March 2022 and it is now being operated by another family member. It is due to be in Callington 11 – 15 May 2022 and their programme can be found at <https://www.facebook.com/pg/rowlandsfunfair/events/>
- l) To note the inquest conclusions on community organised events following the fatality at the Padstow Obby Oss festival in 2019.
A report has recently been published on the fatality at Padstow Obby Oss festival in 2019, which highlights the importance of forward planning, risk assessments and a central organiser. While town events may not be on this scale, there are some important learning points to ensure safety is not compromised.