DEPUTY TOWN CLERK'S REPORT

5. Deputy Town Clerk's Update

Report on items from 10 September 2026 committee meeting not already on the agenda – for information

- Access Cornwall grant application – still awaiting a decision, however they have secured another funding stream which will deliver some work in Liskeard.

- Updated town photographs – these are underway. To take advantage of good weather, busy streets, etc. they will be provided over the next few months.

8. Budget Monitoring 2026/27

To receive and accept a budget report to 30 September 2026
Attachment 8. Budget Monitoring to 30.9.26

On target spend should be at 50%

The following points should be noted:

- Staff Salary (4000) – This is below budget because the Events & Communications Office was not appointed until August. It also doesn't include TIC holiday/sickness cover provided by the office team which has been charged to the admin budget.

Recommendation: to accept the budget report

10. Events

c). **Twinning Visit from Quimperlé – (27 – 29 March 2027) – to discuss the programme and budget for the event**
Attachment 10c. Liskeard & District Twinning Association meeting minute 5.10.26

Following the resolution at the last Town Council meeting, to add this to the Town Council's civic calendar and invite the Mayor of Quimperle the following provisional costs and activities have been obtained.

The twinning visit will include a civic party of the Mayor and possibly the Deputy Mayor, plus approx. 20 people from the Quimperlé twinning association. The Liskeard & District Twinning Association are coordinating the visit, and arranging accommodation, transport, entertainment, etc for their fellow twiners.

The Town Council is arranging accommodation (Councillor Pascoe has offered to host) and transport for the civic party, and the civic reception on Saturday/Sunday evening. This is likely to take the form of an event at the library, Stuart House or the Workshed with traditional Cornish food and drinks (the Public Hall is not available to host any events over the Easter weekend).

It is understood that the proposed council reception and wreath laying on Monday morning has become an informal fun run from Liskeard Leisure Centre.

There is £2,400 remaining in the budget line, and this could be broadly allocated as follows:

- Civic reception £1,500
- Gifts £200
- Transport £200
- Translation & support services (Simon Pascoe if required) £500

Recommendation: to approve the budget for the twinning event

d**). Annual Town Meeting and Community Champion Awards (26 April 2027) – to approve the timetable for the Community Champion Awards**

In 2026 the format of the awards changed, with a single award in each category; citizen, young person and group of the year nominated by the public, and a fourth Mayor's award of the year which could be given to any category. Engraved shields were presented to each recipient.

Suggested timetable:
Public nominations open: Monday 1 February 2027
Public nominations close: Monday 1 March 2027 at 9am
Nominations assessed: week commencing 8 March 2027

Nominations are usually assessed by the Mayor, Deputy Mayor, Chair and Vice Chair of this committee and possibly one other Councillor.

Recommendation: to approve the timetable and arrangements for the Community Champion Awards