

DEPUTY TOWN CLERK'S REPORT

5. Deputy Town Clerk's Update

Report on items from 12 June 2025 committee meeting not already on the agenda – for information

8. Budget Monitoring 2025/26

To receive and accept a budget report to 31 May 2025

Attachment 8. Budget Monitoring to 31.5.25

On target spend should be at 16.67%

The following points should be noted:

- PAYE & NI (4010) and Pensions (4020) are paid a month behind until year end
- Christmas Lights (4595) hire charges and unmetered power supply for 2024 have been paid so far
- Museum Activities & Events (4860) £150 of this is grant funded (monies received in the previous financial year)

Recommendation: to accept the budget report

11. Twinning

The Council had received an invitation from the Mayor of Quimperlé for an official delegation to visit them for the 42nd European Heritage Days weekend on 20 and 21 September 2025.

The invitation had been circulated to all Councillors, and representatives of the local organisations previously involved in twinning activities.

The Civic Party making the visit will include:

- Mayor Councillor Christina Whitty
- Deputy Mayor Councillor David Braithwaite
- Chair of the Twinning Committee for Cornwall and Town Councillor Simon Cassidy
- Town Clerk Stephen Vinson
- Town Councillor and Cornwall Councillor Jane Pascoe and husband (own vehicle)
- Cornwall Councillor Kevin Grey and wife
- Royal British Legion Chair
- Liskeard School and Community College – 3 representatives
- Rugby – 2 representatives
- Chess – 2 representatives (own vehicle and accommodation arrangements)
- Badminton – awaiting response

Total 16

The Town Council will make the ferry booking for the Town Clerk, Mayor, Deputy Mayor and Councillor Cassidy, travelling as foot passengers on the evening of 18 September with two cabins. Approximate cost - foot passengers £42 each return (£168) plus cabins (£144) = total £312.

Quimperlé can arrange discounted coach travel for eight from the ferry port (cost awaited). Separate arrangements will be made to travel from Liskeard to the ferry port in Plymouth.

Accommodation – Quimperlé are trying to provide everyone with accommodation for the duration of the trip with families and friends and hosts.

Suitable gifts will be required for the Mayor and Deputy Mayor of Quimperlé and hosts.

Subsistence based on the Cornwall Council Members' Allowances Scheme (2024/25):

- Breakfast £8.26
- Lunch £12.45
- Evening Meal £17.80
- Accommodation with relatives or friends £34.70

Interpretation and translation costs – details awaited (on the last visit travel expenses from Belgium £467 and some subsistence were paid).

Other proposed activities:

A return visit from a party from Quimperlé with an event to celebrate the 50th anniversary of the twinning, possibly to coincide with another town event such as St Matthews Fair or Remembrance Day. Ideas for this to Councillor Cassidy.

To invite the Mayor of Kopychyntsi to visit the town towards the end of the year, possibly to link with the Nadelik Lyskerrys celebrations.