

DEPUTY TOWN CLERK'S REPORT

5. Deputy Town Clerk's Update

Report on items from 6 October 2022 committee meeting not already on the agenda – for information

Youth Council

Councillor Taylor has been unable to meet with the youth worker at St Martin's ahead of this meeting, and this item will be carried over to the next agenda.

8. Budget Monitoring 2022/23

To receive and accept a budget report to 31 August 2022

Attachment 8. Budget Monitoring to 31.8.22

On target spend should be at 42.7%.

The following points should be noted:

- Salaries (4000) budget does not include the £4,236 brought forward from last year to fund the additional hours of the museum coordinator, making the total budget £40,643 and spend to date 37.5%. NJC rates for 2022/23 have just been confirmed and backpay will be paid in the November salary run when the true position will be available – this will be an overspend.
- All PAYE & NI (4010) and Pension (4020) contributions are paid a month behind until year end, and therefore only reflect four month's expenditure (33.3%). The above budget salary increases will also be reflected in these lines.
- Events (4500) has a further £2,000 brought forward from last year which has been committed to Lights Up but not yet paid, making a total budget of £6,500.

Recommendation: to accept the budget report

11. Active Travel Public Engagement

To agree the format for feedback to the public on the results of the recent survey and the schemes the Town Council would be recommending for progression

Attachment 11. Active Travel working group meeting notes 5.10.22 (for information)

Following discussion at the last working group meeting, it was agreed to make recommendations to full council that the following proposals are proceeded, based on the public feedback received in the survey which closed on 30 September 2022.

- Charter Way – RECOMMEND – strongly supported in the survey and identified as priority. Requirements for speed limits alongside the proposed improvements are to be checked against the new transport guidelines, to ensure the scheme meets eligibility criteria for funding.
- Plymouth Road – RECOMMEND

- Castle St/Pound St – HOLD – not supported by the survey. Maintain a watching brief as improvements to be implemented may impact on this proposal.
- Barras Street – DEFER – until the future of the bus bays have been decided.
- Baytree Hill – RECOMMEND – but look at the issue of short-term free parking outside the pharmacy.
- Dean Hill/Limes Lane – RECOMMEND – communication should include the interaction with the Looe valley Trails project proposals for New Road.
- 20 mph zone in the town centre – RECOMMEND
- Wider 20 mph zone – define the area to be included before proceeding further.

Having undertaken the public consultation, it is important to communicate back to the public how proposals have been amended to reflect public views. Communication should also set out how the improvements will be funded from grants, developer contributions etc and not council tax.

Recommendation: to agree a format for the feedback, to form part of the proposal to Council